



REQUEST FOR COUNCIL ACTION

AGENDA DATE: July 28, 2025

AGENDA ITEM: Consider Voiding Lost Accounts Payable Checks and Issue Replacement Checks.

PREPARED BY: Laura Pfeifer

BACKGROUND:

Accounts payable check #159396 issued to Halley Ortenblad on February 24, 2025 is lost. Payee has completed the required Affidavit of Lost Check.

REQUESTED COUNCIL ACTION:

Make a motion to void lost accounts payable check #159396, issue new check and waive bond requirements for the check to Halley Ortenblad in the amount of \$50.00.