

GRAND RAPIDS AREA LIBRARY BOARD MEETING MINUTES

Wednesday, February 11, 2026

5:00 PM

CALL TO ORDER:

Meeting called to order by President Martin at 5:00PM

CALL OF ROLL:

Present: Barr, Dobbs, King, Litchke, Martin, Richards, Teigland, Squadroni

Absent: Casteel

Staff: Amy Dettmer

APPROVAL OF AGENDA:

Motion to approve agenda

Mover: Richards

Secunder: Teigland

PUBLIC COMMENT (if anyone wishes to address the Board):

None.

APPROVAL OF MINUTES:

1. Consider approval of Library Board Meeting minutes from 1-14-2026.

Motion to approve 1-14-2025 Minutes

Mover: Dobbs

Secunder: Litchke

COMMUNICATIONS:

None.

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

2. Consider approval of Library Bill List.

Motion to approve payment of Bill List.

Mover: Barr

Seconded: Richards

Result: Passed 8-0 via roll call.

CONSENT AGENDA (Roll Call Vote Required):

3. Consider adopting a resolution accepting donations.

Motion to approve adopting a resolution accepting donations.

Mover: Dobbs

Seconded: Squadroni

Results: Passed 8-0 via roll call.

REGULAR AGENDA:

4. Review ALS Automation Costs.

Informational – No action taken.

5. Consider Library Director applying for a Catholic Community Foundation grant.

Richards moved to allow Dettmer to apply for the grant. Dobbs seconded. The rest of the Board agreed Dettmer should apply for the grant.

6. Review 2026 Materials Budget.

Dettmer presented the 2026 materials budget. While down significantly from 2025, the Library Foundation will fill the gaps.

7. Library Public Services Clerk I

Dettmer reported interviews occurred and a candidate has been selected. The appointment will now go to City Council on Monday, February 23.

8. Review article about St. Louis County Schools.

Informational – No action taken.

UPDATES:

9. Friends and Foundation.

Friends update by Teigland- Friends will have a book sale on Monday March 23 at the Library.

Foundation update by Barr – Next meeting in April.

STAFF REPORTS:

10. Review Library reports and statistics.

Dettmer reported 3,326 people came through the doors in January. It has been very busy the days the library is open.

Dettmer reported she and the City IT Director made a field trip to Ely Public Library to see their coin operated printing system.

The library received 60 Legacy take and make bracelet kits during the month of January and all the kits are gone.

Dettmer reported the display in the library is Love Your Library Month. There is a board where people can post a Post-It note with what they love about the Library.

ADJOURNMENT:

President Martin adjourned the meeting at 5:37 PM

NEXT REGULAR MEETING IS SCHEDULED FOR MARCH 11, 2026, AT 5:00 PM.

ATTEST: Amy Dettmer, Director of Library Services

RESOLUTION NO. 2026-02
A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

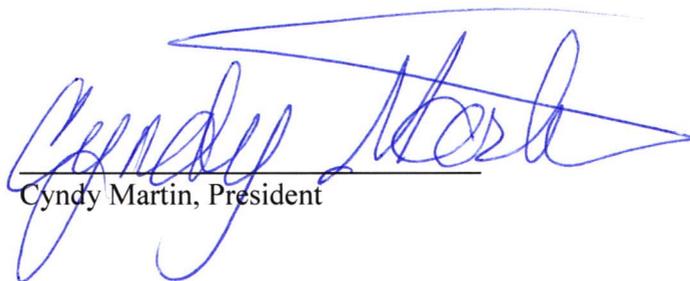
WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

Grand Rapids Area Library Foundation - \$2,593.67

J. Gardner - \$1,000

Adopted this 11th day of February 2026



Cyndy Martin, President



Jennifer Barr, Secretary

**GRAND RAPIDS PUBLIC LIBRARY BILL LIST - FEBRUARY 11, 2026
DETAILED REPORT**

PUBLIC LIBRARY

ARROWHEAD LIBRARY SYSTEM	00015372-L	\$	32.00
BLACKSTONE PUBLISHING	2222271-L	\$	47.00
BLACKSTONE PUBLISHING	2223800-L	\$	94.00
BLACKSTONE PUBLISHING	2223189-L	\$	94.00
BURGGRAF'S ACE HARDWARE	412345-L	\$	184.84
CENGAGE LEARNING INC	999102146208-L	\$	116.24
CENGAGE LEARNING INC	999101866464-L	\$	49.01
DULUTH NEWS TRIBUNE	178103720/2026	\$	380.89
GOVCONNECTION INC	77246276-L	\$	187.13
INGRAM LIBRARY SERVICES LLC	93930345-L	\$	622.03
INGRAM LIBRARY SERVICES LLC	93766757-L	\$	156.55
INGRAM LIBRARY SERVICES LLC	93766758-L	\$	12.03
INGRAM LIBRARY SERVICES LLC	93990735-L	\$	25.23
INGRAM LIBRARY SERVICES LLC	93898885-L	\$	42.04
INGRAM LIBRARY SERVICES LLC	93898886-L	\$	19.03
INGRAM LIBRARY SERVICES LLC	93693823-L	\$	27.47
INGRAM LIBRARY SERVICES LLC	93711207-L	\$	25.80
INGRAM LIBRARY SERVICES LLC	94105525-L	\$	127.75
INGRAM LIBRARY SERVICES LLC	94091239-L	\$	25.80
INGRAM LIBRARY SERVICES LLC	93354467-L	\$	25.80
INGRAM LIBRARY SERVICES LLC	93354468-L	\$	48.99
INGRAM LIBRARY SERVICES LLC	93450637-L	\$	23.12
INGRAM LIBRARY SERVICES LLC	93450636-L	\$	20.60
INGRAM LIBRARY SERVICES LLC	93494455-L	\$	23.16
INGRAM LIBRARY SERVICES LLC	93494456-L	\$	18.11
INGRAM LIBRARY SERVICES LLC	93494457-L	\$	35.76
INGRAM LIBRARY SERVICES LLC	93494458-L	\$	15.65
INGRAM LIBRARY SERVICES LLC	93494459-L	\$	17.83
INGRAM LIBRARY SERVICES LLC	93494460-L	\$	28.79
INGRAM LIBRARY SERVICES LLC	93528023-L	\$	651.84
INGRAM LIBRARY SERVICES LLC	93837219-L	\$	26.92
INGRAM LIBRARY SERVICES LLC	94022426-L	\$	25.80
INGRAM LIBRARY SERVICES LLC	93575149-L	\$	79.71
INNOVATIVE OFFICE SOLUTIONS LL	IN5041981-L	\$	487.85
MIDWEST TAPE LLC	508371014-L	\$	109.02
MIDWEST TAPE LLC	508344700-L	\$	106.46
MIDWEST TAPE LLC	508217520-L	\$	35.98
MIDWEST TAPE LLC	508308635-L	\$	24.74
MIDWEST TAPE LLC	508244196-L	\$	83.92
PERSONNEL DYNAMICS	55285-L	\$	102.12
PHAROS SYSTEMS INT'L INC	I2026113-L	\$	1,726.01

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - FEBRUARY 11, 2026

DETAILED REPORT

PLAYAWAY PRODUCTS LLC	521377-L	\$	331.45
SANDSTROM'S INC	572317-L	\$	233.18
SANDSTROM'S INC	S572799-L	\$	33.06
UNIQUE MANAGEMENT SERVICES INC	6146122-L	\$	221.35
VESTIS GROUP, INC	2630508995-L	\$	76.23
VESTIS GROUP, INC	2630513728-L	\$	76.23
TOTAL ALL INVOICES:			\$ 6,958.52

**GRAND RAPIDS PUBLIC LIBRARY BILL LIST -FEBRUARY 11, 2026
DEPARTMENT SUMMARY REPORT**

PUBLIC LIBRARY

ARROWHEAD LIBRARY SYSTEM	\$	32.00
BLACKSTONE PUBLISHING	\$	235.00
BURGGRAF'S ACE HARDWARE	\$	184.84
CENGAGE LEARNING INC	\$	165.25
DULUTH NEWS TRIBUNE	\$	380.89
GOVCONNECTION INC	\$	187.13
INGRAM LIBRARY SERVICES LLC	\$	2,125.81
INNOVATIVE OFFICE SOLUTIONS LL	\$	487.85
MIDWEST TAPE LLC	\$	360.12
PERSONNEL DYNAMICS	\$	102.12
PHAROS SYSTEMS INT'L INC	\$	1,726.01
PLAYAWAY PRODUCTS LLC	\$	331.45
SANDSTROM'S INC	\$	266.24
UNIQUE MANAGEMENT SERVICES INC	\$	221.35
VESTIS GROUP, INC	\$	152.46

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$ 6,958.52

CHECKS ISSUED-PRIOR APPROVAL

AMAZON	1CHR-HCP7-M3GL-L	\$	25.67
AMAZON	1KMJ-G17H-KVHN-L	\$	123.49
AT&T	2026/January	\$	55.24
DIANA MAGNER	012826-L	\$	125.00
EMILY LINDER	120825-L	\$	175.00
EMILY LINDER	011226-L	\$	175.00
GRAND RAPIDS PAYROLL	LIB - 01/09/26	\$	22,206.84
GRAND RAPIDS PAYROLL	LIB - 01/23/26	\$	20,660.07
MARCO	57255688-L	\$	165.65
MN ENERGY	0507783569-01/DEC25-L	\$	1,525.01
MN REVENUE	2025/November	\$	39.00
MN REVENUE	2025/December	\$	55.00
PAUL BUNYAN COMMUNICATIONS	4026700/JAN26-L	\$	248.92
PUC UTILITIES	2025/December	\$	2,802.13
VISA	2025/December	\$	(459.50)
WASTE MANAGEMENT	2025/December	\$	145.86

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$ 48,068.38

TOTAL ALL DEPARTMENTS: \$ 55,026.90