

Supplemental Letter Agreement No. 2003-18 Amendment

January 24, 2022

Mayor Christy
City of Grand Rapids
420 N. Pokegama Avenue
Grand Rapids, MN 55744

RE: 21st Street SW
City Project 2003-18
SLA Amendment

Dear Mayor Christy,

City Project 2003-18, 21st Street SW involves new street with a trail construction and new storm sewer. The project location is determined to be a connector from 21st Street SW to Oakdale Drive. Our previous tasks included wetland delineation, permitting, and miscellaneous services.

The City Engineer has requested that we prepare this Supplemental Letter Agreement (SLA) Amendment to add the Design Services and Construction Administration tasks. Our estimated work scope and fees for this project are listed below.

Design Services

Short Elliott Hendrickson (SEH) will perform engineering tasks as required to design the listed city project. This includes topographic survey, design of proposed infrastructure, preparation of required permits and paperwork for necessary agencies (excluding wetland permitting), specification preparation, bidding documents, answer questions during bidding phase, bid opening, tabulation of bids, and letter of recommendation based on bids.

Construction Administration

SEH will carry out construction engineering, full time resident project representation, pay estimate preparation, agency documentation, prevailing wage review, as-built record drawings in electronic format, and documentation of any work related to these tasks.

SEH Work Scope

The services included in this SLA are for Design and Construction services as listed in the Master Agreement in place between the City and SEH.

Proposed Project Schedule

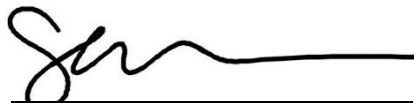
Council considers approval of this SLA	January 24, 2022
Council orders preparation of plans and specifications	January 24, 2022
Council approves plans and specifications and authorizes bid	February 28, 2022
Advertise in Herald Review (GR – official newspaper)	March 6 & 13, 2022
Bid opening	March 29, 2022
Council considers award of contract	April 11, 2022
Construction	May 2022
Substantial completion	Fall 2022
Final assessments	Fall 2022

Fee Schedule


The fees for design and construction will be as listed in the Master Engineering Services Contract for a Reconstruction Project (design fee = 7.0% of low construction bid and a construction fee = 7.5% of actual construction cost). The current construction estimate for this design is \$1,600,000 which equates to an estimated SEH design fee of \$112,000 and an estimated SEH construction fee of \$120,000.

We look forward to working with you on this project. If this SLA is acceptable, please sign in the space provided and return a copy to us. We will then begin work immediately. Please contact us if you have any questions regarding this supplemental letter agreement.

Sincerely,
Short Elliott Hendrickson Inc.



 Sara Christenson, PE (Lic. MN) 01.24.2022
 Client Service Manager/Project Manager Date



 Robert J. Beaver, PE (Lic. MN) 01.24.2022
 Office Manager/Principal Date

City of Grand Rapids Authorization:

 Kim Johnson-Gibeau _____
 City Clerk Date

 Dale Christy _____
 Mayor of Grand Rapids Date