



REQUEST FOR COUNCIL ACTION

AGENDA DATE: January 27, 2025

AGENDA ITEM: Consider approving revised job descriptions for positions at Public Works.

PREPARED BY: Chery Pierzina, Human Resources Officer

BACKGROUND:

Recently, job descriptions at Public Works have been reviewed. During the review, it was discovered that many of these job descriptions did not have the same requirements for a CDL. In some cases, the job description stated there was a CDL requirement but did not designate what type of CDL the position required, either Class A or Class B. To keep CDL requirements within Public Works consistent within the department, several job descriptions have been revised. These positions include:

Director of PW – City Engineer
Airport Maintenance Lead
Building Maintenance
Cemetery/Airport Maintenance Worker
Maintenance and Plant Operator
Maintenance Worker I
Maintenance Worker II
Mechanic
Lead Mechanic
ROW Leadperson

A red-lined version and final version of the job descriptions is attached.

REQUESTED COUNCIL ACTION:

Make a motion to approve the revised job descriptions, effective January 27, 2025, for the positions listed above.