



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

**POLICE COMMUNITY ADVISORY
BOARD MEETING MINUTES**
Thursday, November 21, 2024
4:00 PM

The Purpose of the Grand Rapids Police Community Advisory Board (The Board) shall be to establish and enhance communication between Grand Rapids residents, Police Department and City Council. Together, the Advisory Board and Police Department will identify and focus on public safety issues and collaborate with community leaders, community organizations and stakeholders in developing solutions to multi-faceted community concerns. The Board provides recommendations to the Chief of Police and City Council as to how issues should be addressed.

SPECIAL MEETING:

CALL TO ORDER: Pursuant to due notice and call thereof, the Police Community Advisory Board will hold a regular meeting on Thursday November 21, 2024 at 4:00 PM in City Hall Council Chambers at 420 North Pokegama Avenue, Grand Rapids.

Meeting called to order at 4:04 PM

ROLL CALL:

PRESENT

Board Member Dan Butterfield
Board Chair Stephen Connolly
Board Member Tom Neustrom
Board Member Wendy Uzelac
Board Member Nikki Roberts
Board Member Jessica Malmquist

ABSENT

Board Member Cassey Casteel

PUBLIC INPUT (if anyone wishes to address the Board): This is your opportunity to approach the Police Community Advisory Board and publicly comment and/or share a concern about your specific issue. We ask that you approach the podium and provide your name and address for the record. A timer will be set for 5 minutes of comment. We ask that members of the public not applaud, engage in conversation, or engage in other behavior through words or action that may disrupt the following proceedings of the board. This is not a dialog, debate, or back and forth with the board but if there is something that needs to be followed up on after the meeting, we and/or City staff will do so and report back to the Police Community Advisory Board if necessary.

Larrisa Lawson of Grand Rapids, MN. 55744

Spoke of interest on being on the Police Advisory Board.

SETTING THE AGENDA:

Motion by Board Member Neustrom second by Board Member Butterfield to approve the agenda as presented. All were in favor.

CORRESPONDENCE:

None

APPROVE MINUTES:

Motion by Board Member Butterfield, second by Board Member Neustrom to approve the minutes for September 19th, 2024. The following voted in favor thereof: Yea: Butterfield, Neustrom, Connelly, Roberts, Uzelac, Malmquist. Opposed: None.

1. Approval of the Minutes of September 19, 2024.

Motion made by Board Member Butterfield, Seconded by Board Member Neustrom to approve the minutes for September 19, 2024. Voting Yea: Board Member Butterfield, Board Chair Connelly, Board Member Neustrom, Board Member Casteel, Board Member Roberts, Board Member Uzelac, and Board Member Malmquist.

BUSINESS:

2. Explanation of PCAB Secretary Roles/Duties

Board Member Castell joined the meeting at 5:00PM.

Duties include that in the absences of the Chair and the Vice Chair the duties of the chair shall be performed by the secretary. All other duties will be completed by Police Department Staff.

3. Juvenile Justice

Discussion regarding the process of handling juvenile case files regarding possible placement whether that be criminal or environment.

4. Homeless Population and City Policies and Procedures pertaining to this.

Discussion regarding housing for homeless individuals in the area. Grace House currently is under construction (working towards additional bed space). Offers area hotels for housing currently.

5. Policy on being notified of community events

By contacting the Grand Rapids Police Department when your event will be taking place. We can then provide officers to assist with traffic or help in other areas of your event.

6. Upcoming Event:

-Shop With a Hero

Shop with a Hero December 15, 2024 on Sunday at Walmart starting at 9:00 AM in the garden center.

UPDATES:

Brooks Bachmann new hire as Grand Rapids Police Officer and Sean Smallen returned a an Officer.

TZD truck that GRPD received is out and working on the road. A huge thank you to Captain Ott for his time and efforts to making this happen.

ANNOUNCEMENTS:

Lights in the Pines 2nd year of making the Holidays brighter starts December 6th an 7th and continues every weekend until Christmas. Cost to drive through this year is \$10.00 a car.

Next meeting will be election of officers.

Setting of Dates for the year

SET AGENDA FOR NEXT MEETING:

Next regular meeting is scheduled for January 16th 2025.

ADJOURN:

There being no further business the meeting adjourned at 5:30PM.

ATTEST:

MEETINGS AND ATTENDANCE

The Board shall meet at minimum, four times each year as determined by the chair. A regular meeting may be cancelled by the chair or a majority of the Board. Every Board member shall be required to attend at least 75% of all meetings each calendar year. Board members who are unable to meet the attendance requirements may be removed by a majority vote of the Board. Prior to a vote considering the potential removal of a member, the member shall be afforded an opportunity to explain his or her reason for non-attendance.

BOARD MEMBERS AND TERM EXPIRATION

	Dan Butterfield	12/31/2026	Wendy Uzelac	12/31/2025
	Stephen Connolly	12/31/2026	Cassey Casteel	12/31/2024
	Tom Neustrom	12/31/2025	Nicolette	
Roberts	12/31/2024		Jessica Malmquist	12/31/2024