

GRAND RAPIDS AREA LIBRARY BOARD MEETING MINUTES

Wednesday, April 09, 2025

5:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular meeting of the Grand Rapids Area Library Board will be held on Wednesday, April 9, 2025 at 5:00 PM in City Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

Chair Martin called the meeting to order at 5:00 PM.

CALL OF ROLL:

Present: Barr, Casteel, Dobbs, Litchke, Martin, Richards, Squadroni, Teigland

Absent: King

Staff: Will Richter, Library Director

APPROVAL OF AGENDA:

Motion to: approve agenda as presented.

Mover: Richards

Secunder: Dobbs

Resulted: Passed unanimously

PUBLIC COMMENT (if anyone wishes to address the Board):

APPROVAL OF MINUTES:

1. Consider approval of Library Board Meeting Minutes from 03-12-2025.

Motion to: approve Minutes from last meeting.

Mover: Dobbs

Secunder: Casteel

Result: Passed unanimously

COMMUNICATIONS:

2. Note from Brian Oftelie

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

3. Review financial reports and consider a motion authorizing payment of the Library Bill List.

Motion to: approve Bill List as presented.

Mover: Barr

Seconder: Richards

Result: Passed 8-0 via roll-call

CONSENT AGENDA (Roll Call Vote Required):

4. Consider a resolution accepting donations.

Motion to: approve Consent Agenda

Mover: Dobbs

Seconder: Casteel

Result: Passed 8-0 via roll-call

REGULAR AGENDA:

5. Update on Federal and State funding for libraries.

Informational

6. Update on local library advocacy.

Informational

UPDATES:

Friends by Teigland – Spring book sale 5/5 at the library.

Foundation by Barr – next meeting 5/15 at CPC.

STAFF REPORTS:

7. Review library reports and statistics.

Library Director Richter reviewed library reports and statistics.

ADJOURNMENT:

Meeting adjourned at 5:41.

NEXT REGULAR MEETING IS SCHEDULED FOR MAY 14, 2025, AT 5:00 PM.

ATTEST: Will Richter, Director of Library Services

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - APRIL 9, 2025

DATE: 04/02/2025
 TIME: 12:37:07
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 04/09/2025

VENDOR #	NAME	AMOUNT DUE

PUBLIC LIBRARY		
0118100	VESTIS GROUP INC	140.74
0118660	ARROWHEAD LIBRARY SYSTEM	25.28
0201428	BAKER & TAYLOR LLC	1,016.18
0212124	BLACKSTONE PUBLISHING	321.74
0215750	BOUNDARY WATERS JOURNAL	30.00
0305485	CENGAGE LEARNING INC	437.51
0502705	EBSCO SUBSCRIPTION SERVICE	17.33
0701650	GARTNER REFRIGERATION CO	2,153.60
0914540	INNOVATIVE OFFICE SOLUTIONS LL	673.09
1309055	MIDWEST TAPE LLC	181.43
1605665	PERSONNEL DYNAMICS LLC	816.24
1612225	PLAYAWAY PRODUCTS LLC	344.20
1901535	SANDSTROM'S INC	151.53
2114356	UNIQUE MANAGEMENT SERVICES	151.45

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$6,460.32

CHECKS ISSUED-PRIOR APPROVAL
 PRIOR APPROVAL

0100053	AT&T MOBILITY	54.63
0113105	AMAZON CAPITAL SERVICES	846.46
0205640	LEAGUE OF MN CITIES INS TRUST	24,726.00
0605191	FIDELITY SECURITY LIFE	6.90
0718015	GRAND RAPIDS CITY PAYROLL	47,771.18
1015337	MICHELLE JOHNSON	182.80
1209520	EMILY LINDNER	150.00
1301146	MARCO TECHNOLOGIES, LLC	124.21
1305725	METROPOLITAN LIFE INSURANCE CO	80.64
1309199	MINNESOTA ENERGY RESOURCES	1,472.16
1309335	MINNESOTA REVENUE	54.51
1415479	NORTHERN DRUG SCREENING INC	30.00
1516220	OPERATING ENGINEERS LOCAL #49	10,632.00
1518725	HALLEY ORTENBLAD	50.00
1601750	PAUL BUNYAN COMMUNICATIONS	324.96
1618120	MADELYN R PRATTO	50.00
1621130	P.U.C.	4,788.45
2209665	VISA	256.53
2301700	WM CORPORATE SERVICES, INC	145.86

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$91,747.29

TOTAL ALL DEPARTMENTS \$98,207.61

RESOLUTION NO. 2025-04
A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

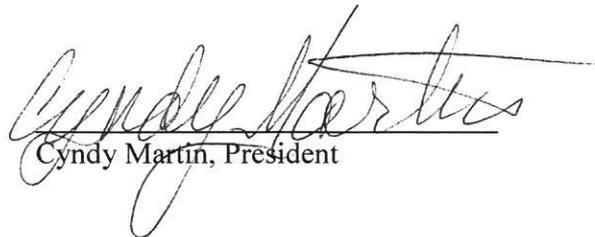
WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

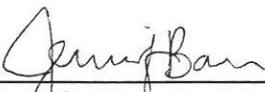
NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

Grand Rapids Area Library Foundation - \$1,112.34

Matt Patrick and Family in memory of Vickie Davis Patrick \$75.00

Adopted this 9th day of April 2025


Cyndy Martin, President



Jennifer Barr, Secretary