



# GRAND RAPIDS ECONOMIC DEVELOPMENT AUTHORITY MEETING MINUTES

Thursday, April 28, 2022  
4:00 PM

NOTICE IS HEREBY GIVEN, that a regular meeting of the Grand Rapids Economic Development Authority will be held in the City Council Chambers in the Grand Rapids City Hall, 420 North Pokegama Avenue, in Grand Rapids, Minnesota on Thursday, April 28, 2022 at 4:00 PM.

CALL TO ORDER

CALL OF ROLL

SETTING OF THE REGULAR AGENDA - *This is an opportunity to approve the regular agenda as presented, or to add/delete an agenda item by a majority vote of the Commissioners present .*

The agenda was approved the with the following additions:

Update on the industrial spec building.  
Update on the Cambium Development project.

APPROVE MINUTES

1. Consider approval of the minutes from the March 24th, 2022 regular meeting and the March 31st and April 7th, 2022 special meetings.

Motion by Commissioner Connelly, second by Commissioner Bruns to approve the minutes from the March 24th, 2022 regular meeting and the March 31st and April 7th, 2022 special meetings. The following voted in favor thereof: R. Blake, Hodnik, Connelly, Bruns. Opposed: None, passed unanimously.

APPROVE CLAIMS

2. Consider approval of claims in the amount of \$326,021.37

Motion by Commissioner R. Blake, second by Commissioner Bruns top approve the claims in the amount of \$326,021.37. The following voted in favor thereof: Bruns, Connelly, Hodnik, R. Blake. Opposed: None, passed unanimously.

BUSINESS

3. Consider approval of a contract with SRF Consulting Group for professional planning services to complete a new Downtown Master Plan

Commissioner Jackson joined the meeting at 4:10 p.m.

GREDA issued an RFP for an updated Downtown Master Plan in early March. Four proposals were received by the following firms, LHB, HKGi, Asakura Robinson and SRF Consulting Group. Commissioner Connelly, Commissioner R. Blake, City Zoning Administrator Trast and Community Development Director Mattei reviewed the proposals and used a scoring matrix to rank them. The consensus was SRF Consulting Group had the best work plan and the other proposals did not address the requested market analysis/economic niche adequately or at all. The original proposal was for \$97,795.25 Mr. Mattei spoke with them and they were able to create some efficiencies in their work and revised their cost proposal to \$87,769.25. Based upon their review of the proposals the committee is recommending GREDA enter into a professional services contract with SRF Consulting Group.

Motion by Commissioner Connelly, second by Commissioner Bruns to approve a contract with SRF Consulting Group for professional planning services to complete a new Downtown Master Plan. The following voted in favor thereof: R. Blake, Jackson, Hodnik, Connelly, Bruns. Opposed: None, passed unanimously.

## UPDATES

### 4. ASV Expansion Project

ASV applied for a grant from the DEED Job Creation Fund the application has moved to the public hearing portion of the process which is required. The DEED MIF application has been reviewed and will be forwarded on for approval. Mr. Mattei has arranged for a tour of ASV May 4th at 4:00 p.m. the Commissioners can meet on site in front of the main office.

5. Industrial Spec Building- MN Flexible is in need of a new location due to the IEDC entrepreneur incubator expansion. Mr. Mattei has shown them a couple of possible sites in the GREDA Industrial Park South. There is a developer who might do a build to suit project.

6. Cambium- Mr. Mattei has been working with Blandin on the submission of an IRRRB demo grant for the demolition of the Janicke Bakery building. The demo of that building would allow for more parking. Originally the thought was the City could lease spots however Mr. Mattei put Cambium in touch with Blandin and they are working on leasing directly from Blandin. New sewer and water service would also be needed at the Cambium site staff is looking at applying for a IRRRB Site Development Grant to help with those costs.

## ADJOURN

There being no further business the meeting adjourned at 4:29 P.M.

## MEMBERS & TERMS

Rick Blake - 12/31/2022 (with Council term)

Tasha Connelly - 12/31/2022 (with Council term)

Cory Jackson - 3/1/23

Mike Korte - 3/1/24

Wayne Bruns - 3/1/25

Sholom Blake - 3/1/25

Al Hodnik - 3/1/27