



REQUEST FOR COUNCIL ACTION

AGENDA DATE: March 23, 2026

AGENDA ITEM: Consider awarding engineering consulting services at GPZ Airport

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BACKGROUND:

The Federal Aviation Administration (FAA) requires airports to request qualifications and select a firm for engineering consulting services every 5 years. Our previous agreement expired in 2025 and proposals needed to be requested/accepted.

Staff solicited RFQ's from three aviation firms (TKDA, Bolton & Menk and SEH) and received 1 submittal from SEH.

SEH has provided engineering services at the Grand Rapids / Itasca County Airport since 2014 and has exceeded expectations. Based on their submittal and past performance, city staff are recommending awarding engineering services at the GPZ airport to SEH for a 5-year term (2026-2030). Specific project contracts will be submitted as necessary for approval.

REQUESTED COUNCIL ACTION:

Make a motion awarding engineering consulting services at GPZ Airport to SEH for a 5-year period, beginning in January 1, 2026 and ending December 31, 2030