



## **REQUEST FOR COUNCIL ACTION**

**AGENDA DATE:** July 14, 2025

**AGENDA ITEM:** Consider Voiding Lost Accounts Payable Checks and Issue Replacement Checks.

**PREPARED BY:** Laura Pfeifer

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### **BACKGROUND:**

Accounts payable checks 159826 and 160231 issued to Burggraf's Ace Hardware on April 15 and May 20, 2025 for \$1,742.65 and \$951.02, respectively are lost. An authorized representative of payee has completed the required Affidavit of Lost Checks.

### **REQUESTED COUNCIL ACTION:**

Make a motion to void lost accounts payable checks #159826 and 160231, issue new check and waive bond requirements for the checks to Burggraf's Ace Hardware for the combined amount of \$2,693.67.