



REQUEST FOR COUNCIL ACTION

AGENDA DATE: July 14, 2025

AGENDA ITEM: Consider Voiding Lost Accounts Payable Checks and Issue Replacement Checks.

PREPARED BY: Laura Pfeifer

BACKGROUND:

Accounts payable checks 159854, 160245 and 160320 issued to Latvala Lumer Company on April 15, May 20 and May 28, 2025 for \$76.06, \$550.04 and \$71.15, respectively are lost. An authorized representative of payee has completed the required Affidavit of Lost Checks.

REQUESTED COUNCIL ACTION:

Make a motion to void lost accounts payable checks #159854, 160245 and 160320, issue new check and waive bond requirements for the checks to Latvala Lumber Company for the combined amount of \$697.25.