

CLEANING SERVICES AGREEMENT

This Agreement is entered into between the **City of Grand Rapids** (“City”) and **Northwoods Cleaning Company**, 18064 Danson Road, Grand Rapids, MN 55744 (“Contractor”).

WHEREAS, the City wishes to hire the Contractor to provide janitorial services at Central School, City Hall, and the Library from **June 30th, 2025 to August 22nd, 2025**

NOW, THEREFORE, in consideration of the mutual promises herein, the parties agree as follows:

1. Scope of Work

City Hall

Monday–Friday, 4:30–6:30 PM

- Clean bathrooms, break room, rugs, and entrances (glass and floors) – **daily**
- Polish drinking fountains – **daily**
- Empty garbage as needed
- Vacuum carpet, sweep/mop hallway & stairs, wipe council chamber desks – **weekly**

Central School

Monday–Friday, 10:00 AM–12:00 PM

- Clean bathrooms, vacuum rugs, clean/sweep all entrances – **daily**
- Sweep/mop hard floors & north stairwell – **2x/week or as needed**
- Empty garbage as needed

Library

Monday–Friday, 8:00–10:00 AM

- Dust mop entrance, clean glass, break room, bathrooms, and rugs – **daily**
 - Empty garbage as needed
 - Wipe tables, vacuum carpet, clean window sills – **weekly or as needed**
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2. Schedule

Services shall be provided **Monday–Friday**, 2 hours per building per day. The contract period runs from **June 30th, 2025 to August 22nd, 2025**. Either party may terminate with **7 days’ written notice**.

3. Compensation

The City agrees to pay the Contractor **\$1,200.00 per week** for the duration of this Agreement.

4. Insurance

The Contractor shall provide a valid **Certificate of Insurance** prior to the start of services.

IN WITNESS WHEREOF, the parties have executed this Agreement:

City of Grand Rapids

By: _____
Name: _____
Title: _____
Date: _____

Northwoods Cleaning Company

By: Allison Petersen
Printed Name: Allison Petersen
Title: Owner
Date: 6/26/2025