



REQUEST FOR COUNCIL ACTION

AGENDA DATE: April 11, 2022

AGENDA ITEM: Consider a motion to approve the procurement contract with Government Finance Officers Association (GFOA) for Enterprise Resource Planning (ERP) Advisory Services for \$20,000.

PREPARED BY: Barb Baird

BACKGROUND:

This procurement is for unbudgeted operations expense in the amount of \$20,000. An opportunity was discussed between the GRPU Business Services accounting team and the City of Grand Rapids Finance Team and to consider a joint request for proposal (RFP) for enterprise resource planning (ERP) software and go into the market in 2022.

The City of Grand Rapids Procurement Policy was followed and two quotes are on file for this requested professional services.

Tom Pagel, City Administrator and Barb Baird have agreed to use the amount that was budgeted for the increase in health insurance that will not be needed due to no increase for 2022.

The GFOA contract was utilized for the professional advisory services as this is a joint contract with the City of Grand Rapids and GRPU. There are no insurance requirements in the GFOA contract.

REQUESTED COUNCIL ACTION:

Make a motion to approve the procurement contract with Government Finance Officers Association (GFOA) for Enterprise Resource Planning (ERP) Advisory Services for \$20,000.