

Memorandum

To: City of Grand Rapids (Itasca County)
From: Krista Mattila, Board Coordinator
Date: October 28, 2021
Re: Nomination for Itasca County Communities Over 10,000 (City of Grand Rapids)
ARDC Commission Representative

The Arrowhead Regional Development Commission has in its membership, as specified by Article III, Section 3.1 (f) of its By-Laws, *one mayor or councilperson from each municipality of over 10,000 population in each county*. The term for the representative for Communities over 10,000 in Itasca County, Dale Adams, will expire in January 2022. This memo is a request for the City of Grand Rapids to nominate a representative, either the mayor or a councilperson, to the Arrowhead Regional Development Commission. A nomination form and return envelope are enclosed for your convenience. **Please return the form with the appointment of a representative to fill the term January, 2022 – January, 2025 by November 25, 2021 or fax to 218-529-7592. Please also include a brief bio about the Representative. Councilor Adams is eligible to serve again.**

The full commission will ratify appointments of representatives at ARDC's Annual Meeting on Thursday, January 20, 2022. As set forth by Minnesota Statute 462.388, the Regional Development Act of 1969, Please contact Krista Mattila at 218-529-7543 if you have any questions about this process.

The Commission meets four times a year on the 3rd Thursday of January, April, July and October, at various locations in the Region. These positions are unpaid, volunteer positions; however, members are reimbursed for their mileage to and from meetings and reasonable expenses.

ARDC is a multi-purpose planning organization serving the Arrowhead counties of Aitkin, Carlton, Cook, Itasca, Lake, Koochiching and St. Louis by providing local unites of government and citizen groups a means to work cooperatively to identify regional needs, solve problems and foster local leadership. The Commission is a policy-making body comprised of representatives that include counties, municipalities, townships, school boards, and at large interests.

Thank you for your continued interest and support of ARDC's work in the Arrowhead Region.

Sincerely,

Krista Mattila
ARDC Human Resources Manager/Board Coordinator

Enclosed: Nomination Form
Business Reply Envelope

ARROWHEAD REGIONAL DEVELOPMENT COMMISSION (ARDC)

221 West First Street
Duluth, MN 55802
218-529-7543 / 800-232-0707
218-529-7592 FAX

**COMMUNITES OVER 10,000 REPRESENTATIVE
NOMINATION FORM**

CITY OF GRAND RAPIDS

I hereby nominate the following person as the Communities Over 10,000 representative on the Arrowhead Regional Development Commission:

Candidate's Name/Title: _____

City of: _____

Address: _____

Phone: _____ **Email:** _____

Brief Bio (or attach a resume): _____

Civic, Professional, &/Or Community Activities: _____

Nominated By: _____

Street Address: _____

City, State, Zip _____

Phone No. _____ **Email:** _____

DEADLINE FOR NOMINATIONS TO BE RECEIVED AT ABOVE ADDRESS: November 25, 2021
(Faxes accepted, but please follow up with mailed nomination form.)