



**ARTS & CULTURE COMMISSION**  
**MEETING MINUTES**  
**Tuesday, April 05, 2022**  
**3:45 PM**

**CALL TO ORDER:**

The meeting was called to order at 3:50pm.

**ROLL CALL:**

**PRESENT:**

Commissioner Anne-Marie Erickson  
Commissioner Gail Otteson  
Commission Chair Kari Hedlund  
Commissioner Tom Sippola  
Library Director, Will Richter

**ABSENT:**

Commissioner Jennifer Gorman  
Commissioner Myrna Peterson  
Commissioner Ed Zabinski  
City Administrator, Tom Pagel

**PUBLIC INPUT:** (if anyone wishes to address the Commission)

None

**SETTING THE AGENDA:**

**Motion made by Commissioner Otteson and second by Commissioner Erickson to approve the agenda. All in favor, motion passed.**

**CORRESPONDENCE:**

The only correspondence noted was the emails that were included in the Agenda packet and they to be addressed during the agenda.

**APPROVE MINUTES:**

1. Approve March 31, 2022 Minutes

**Motion made by Commissioner Erickson and second by Commissioner Otteson to accept the minutes with the noted changes. All in favor, motion passed.**

**FINANCIALS:**

2. March 31, 2022 Financials

**Motion to approve the financials from March 31, 2022 was made by Commissioner Otteson and Second by Commissioner Erickson. All in favor, motion passed.**

## BUSINESS:

### 3. Commission Size - Recruitment

Discussion regarding the Commission Size and as stated in the language of the by-laws, the commission should be nine members. If the Commission wants to change that, it has to go to the City Council.

If any of the Commissioners knows of anyone who would like to join the Commission, they need to fill out an application and let City Administrator Tom Pagel know. Library Director Will Richter stated that there is a common application form that Kim has and it is in pdf format. It was suggested that all of the Commission members should have a copy at the ready. Commission Chair Hedlund said she would contact the City Clerk, Kim Gibeau as the City Council will review applications and make a determination.

### 4. Art Plan & Goal Setting

Discussion regarding the neighborhood city quadrants and who to talk to per each neighborhood. Commission Chair Hedlund to talk to the Mayor for who will be the representative for the SW neighborhood. Commissioner Erickson has not heard back from Lea Friesen in the SE. The Councilmember for the NE is Rick Blake and Jennifer was going to try to contact him. In the NW, it is Councilmember Tasha Connelly, who is already on board with this.

The neighborhood idea isn't too narrow and the Board should stick with this idea. What types of questions should be asked? For instance, what they would like for a piece of art? Where should it be located? Also if they have any ideas of having some sort of neighborhood meeting and where could it be held? There could be a survey online or the information could get out via radio, paper, Facebook or can it be posted on the city's website. The Commission needs to brainstorm with the four neighborhood representatives and generate ideas to move forward.

### 5. KAXE Art Project

Library Director Will Richter gave an update on the KAXE Art Project that John Bauer has envisioned and talked to the Commission about, the music theme park. They are waiting on the cost of the project, checking property lines between the Library and the radio station and checking that the Library will carry the insurance costs. Public works will install it, which will keep the stretch the money fore the project further. Discussion ensued regarding the multiple uses of the area when it is cleaned up and with the addition of the music theme park is in place.

## UPDATES:

### 6. Artist in Residence - David Dobbs

The deadline for the Artist in Residence is April 22, 2022, there are some interested artist, but no applications as of yet.

### 7. Mayor's Art Award

Discussion regarding the Mayor's Art Award. The deadline is Memorial Day. It was stated that the advertisement that was in the paper was too large, and that the Commission should have something designed on the city's website, which would be much cheaper. Encourage people to reach out and try to get more submittals, so that the Commission has more options-nominations to choose from.

There will be a vote after Memorial Day, the venue is still yet to be determined, possibly Riverfest. It was noted that there should be another advertisement. Commission needs to check with City Administrator Tom Pagel and City Clerk Kim Gibeau to put on the Facebook

page. On the advertisement, the Mayor's Art Award criteria needs to be spelled out and that the nominations are good for one year.

8. Duane Goodwin

Note that the email sent by City Administrator Tom Pagel on Duane Goodman stated that he has housing at the Forest Lake Motel for June and July of this year and that he plans on starting the sculpture on June 1st.

9. Public Art Design Workshop - Stormwater Art Design Class

The Public Art Design Workshop is almost full from the email from Katie Marshall. The Commission noted that it was full at the time of this meeting.

ANNOUNCEMENTS:

The Arts Liaison could be partially funded by the MacRostie, to be added to next meeting's Agenda.

SET AGENDA FOR NEXT MEETING:

1. Approve Minutes
2. Approve Financials

BUSINESS:

3. Commission Size - Recruitment
4. Art Plan & Goal Setting
5. KAXE Art Project

UPDATES:

6. Artist in Residence - David Dobbs
7. Mayor's Art Award
8. Duane Goodwin
9. Public Art Design Workshop - Stormwater Art Design Class
10. Art Liaison

ADJOURN:

**Motion was made to adjourn meeting at 4:40pm by Commissioner Sippola, second by Commissioner Otteson. All in favor, motion passed.**

Respectfully Submitted by Cynthia Lyman