



Memorandum

To: Mayor and Council Members – Itasca County (Grand Rapids)
From: Krista Mattila, Board Coordinator
Date: October 28, 2024
Re: Nomination for Itasca County Communities Over 10,000 (Grand Rapids)
ARDC Commission Representative

The Arrowhead Regional Development Commission has in its membership, as specified by Article III, Section 3.1 (f) of its By-Laws, *one mayor or councilperson from each municipality of over 10,000 population in each county*. Dale Adam's term for the representative for Communities over 10,000 for Grand Rapids is expiring at the end of January 2025. This memo is a request to nominate a Grand Rapids representative, either the mayor or a councilperson, to the Arrowhead Regional Development Commission. Dale is eligible for another term.

A nomination form and return envelope are enclosed for your convenience. **Please return the form with the appointment** of a representative to fill the term for January 2025 – January, 2028 via mail, e-mail at kmattila@ardc.org, or faxed to 218-529-7592 by **December 13, 2024**. **Please also include a brief bio about the Representative.**

The full commission will ratify appointments of representatives at ARDC's Annual Meeting on Thursday, January 16, 2025. The Commission meets four times a year on the 3rd Thursday of January, April, July and October, at Hermantown's Public Safety Building (Fire & Police), in the Training Center, located at 5111 Maple Grove Road, Hermantown, MN 55811, but it could be moved to various locations in the Region. These positions are unpaid, volunteer positions; however, members are reimbursed for their mileage to and from meetings and reasonable expenses.

ARDC is a multi-purpose planning organization serving the Arrowhead counties of Aitkin, Carlton, Cook, Itasca, Lake, Koochiching and St. Louis by providing local unites of government and citizen groups a means to work cooperatively to identify regional needs, solve problems and foster local leadership. The Commission is a policy-making body comprised of representatives that include counties, municipalities, townships, school boards, and at large interests.

Thank you for your continued interest and support of ARDC's work in the Arrowhead Region. Please contact Krista Mattila at 218-529-7543 if you have any questions about this process.

Respectfully,
Krista Mattila
ARDC Human Resources Manager/Board Coordinator

Enclosed: Nomination Form & Business Reply Envelope

ARROWHEAD REGIONAL DEVELOPMENT COMMISSION (ARDC)

221 West First Street

Duluth, MN 55802

Phone: 218-529-7543 / Fax: 218-529-7592 / E-mail: kmattila@ardc.org

COMMUNITES OVER 10,000 REPRESENTATIVE

NOMINATION FORM

CITY OF: Grand Rapids

I hereby nominate the following person as the Communities Over 10,000 representative on the Arrowhead Regional Development Commission:

Candidate's Name/Title: _____

City of: _____

Address: _____

Phone: _____ Email: _____

Brief Bio (or attach a resume): _____

Civic, Professional, &/Or Community Activities: _____

Nominated By: _____

Street Address: _____

City, State, Zip _____

Phone No. _____ Email: _____

DEADLINE FOR NOMINATIONS TO BE RECEIVED VIA MAIL, FAX OR E-MAIL (above): December 13th, 2024.