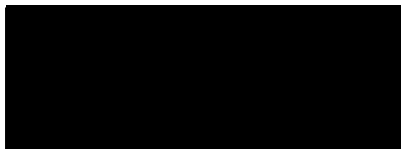


Barb Baird



November 1, 2024

Tom Pagel, City Administrator
City of Grand Rapids
420 N Pokegama Ave.
Grand Rapids, MN 55744

Dear Tom,

I am writing to formally resign from my position as Director of Finance with the City of Grand Rapids, my last day of work will be November 29, 2024, and my termination date will be January 3, 2025.

This decision has not been an easy one, but after careful consideration, I believe it is in the best interest of both myself and the City to step down at this time. I have genuinely appreciated the opportunity to serve the people of Grand Rapids and work alongside such a dedicated finance team. The experience and knowledge I have gained during my tenure here have been invaluable, and I am grateful for the support and trust placed in me.

I am committed to ensuring a smooth transition and will be happy to assist with any necessary handovers or outstanding matters during my remaining time. Please feel free to reach out if there are specific tasks or responsibilities that require my attention before my departure.

Thank you once again for the opportunity to serve the City of Grand Rapids.

Sincerely,

A handwritten signature in cursive script that reads "Barbara Baird".

Barbara Baird