



GRAND RAPIDS PUBLIC UTILITIES COMMISSION AGENDA ITEM

AGENDA DATE: November 22, 2023

AGENDA ITEM: Consider a motion to approve the 2024 GRPUC Regular Work Session and Regular Meeting dates and times and provide notice of a proposed amendment to the bylaws.

PREPARED BY: Julie Kennedy, General Manager

BACKGROUND:

As discussed at our November Commission meeting, staff proposed holding the Regular Work Sessions on the second Wednesday of the month, and the Regular Meetings on the fourth Wednesday of the month. It is often the case that the necessary bills and reports do not arrive to GRPU staff in time to make it in the agenda packet for a meeting that occurs on the second Wednesday of the month. Additionally, staff feels the process of discussing items at a work session followed by action at the subsequent Regular Meeting two weeks later would be an improvement over the existing process.

Since the bylaws state that Regular Meetings shall occur on the second Wednesday of the month, staff is proposing to amend the bylaws to reflect the change to the fourth Wednesday of the month. The bylaws however require a two week notice of a proposed amendment. Therefore, the requested motion for this meeting is to notice the proposed amendment that would then be considered for approval at the December meeting. It also should be noted that a review of the full bylaws is needed and will take place later in 2024 as part of the strategic planning process.

The time of the meetings will remain the same unless specifically posted otherwise. The Regular Work Sessions will be held at 8 am, and the Regular Meetings will be held at 4 pm. All meetings will continue to take place in the GRPU conference room unless otherwise stated.

The attached schedule shows the proposed 2024 Regular Work Sessions and Regular Meetings.

RECOMMENDATION:

Approve the 2024 GRPUC Regular Work Session and Regular Meeting dates and times and provide notice of a proposed amendment to the bylaws.