



CITY OF  
**GRAND RAPIDS**  
IT'S IN MINNESOTA'S NATURE

**POLICE COMMUNITY ADVISORY  
BOARD MEETING MINUTES**  
**Thursday, January 19, 2023**  
**4:00 PM**

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The Purpose of the Grand Rapids Police Community Advisory Board (The Board) shall be to establish and enhance communication between Grand Rapids residents, Police Department and City Council. Together, the Advisory Board and Police Department will identify and focus on public safety issues and collaborate with community leaders, community organizations and stakeholders in developing solutions to multi-faceted community concerns. The Board provides recommendations to the Chief of Police and City Council as to how issues should be addressed.

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Chair Connolly called the meeting to order at 4:05pm.

**ROLL CALL:**

**PRESENT**

Board Member Dan Butterfield  
Board Member Pam Dowell  
Board Member Stephen Connolly  
Board Chair Wendy Uzelac  
Board Member Jillian Buck  
Board Member Dana Butler  
Board Member Richy Pederson  
Board Member Kerry Clausen

**ABSENT**

Board Member Tom Neustrom

Staff: Kevin Ott, Andy Morgan, and Steve Schaar

**PUBLIC INPUT (if anyone wishes to address the Board):**

No one from the Public was present.

**SETTING THE AGENDA:** This is the time to for a Board Member to request addition or removal of a item to the agenda.

Motion made by Board Member Butterfield, Seconded by Board Member Dowell, however vote was never taken.

#### APPROVE MINUTES:

1. Approve of October 20, 2022

Correction to minutes; Addition of statement by Member Butler offered to host any officers who would be interested in learning more about the communities she represents to contact her for a sit-down and visit.

Motion made by Board Member Dowell, Seconded by Board Member Pederson, To approve minutes as amended. Voting Yea: Board Member Butterfield, Board Member Dowell, Board Member Connolly, Board Chair Uzelac, Board Member Buck, Board Member Butler, Board Member Pederson, Board Member Clausen

#### BUSINESS:

2. Election of Officer's for 2023

Chair

Vice Chair

Secretary

Motion made by Board Member Butterfield, Seconded by Board Member Dowell to elect Member Uzelac as Chair. Voting Yea: Board Member Butterfield, Board Member Dowell, Board Member Connolly, Board Chair Uzelac, Board Member Buck, Board Member Butler, Board Member Pederson, Board Member Clausen

Motion made by Board Member Butterfield, Seconded by Board Member Connolly to Elect Member Dana Bulter as Vice Chair. Voting Yea: Board Member Butterfield, Board Member Dowell, Board Member Connolly, Board Chair Uzelac, Board Member Buck, Board Member Butler, Board Member Pederson, Board Member Clausen

Motion made by Board Member Dowell, Seconded by Board Chair Uzelac to Elect Member Dowell as Secretary. Voting Yea: Board Member Butterfield, Board Member Dowell, Board Member Connolly, Board Chair Uzelac, Board Member Buck, Board Member Butler, Board Member Pederson, Board Member Clausen

3. Consider setting meeting schedule.

Board discussed additional meeting for the year, concluding meeting will be conducted 6 times a year. Additional meetings dates are recommended for March 16th, 2023 and September 21st, 2023.

Motion made by Board Member Dowell, Seconded by Board Member Pederson to approve additional meetings as recommended. Voting Yea: Board Member Butterfield, Board Member Dowell, Board Member Connolly, Board Chair Uzelac, Board Member Buck, Board Member Butler, Board Member Pederson, Board Member Clausen

4. GRPD K9 Hangs up his leash

Discussed K-9 retirement and plans for replacement. Board Members made a request for letter of support to Council.

Motion made by Board Member Dowell, Seconded by Board Member Butler to submit a letter of support to Council encouraging K-9 replacement. Voting Yea: Board Member Butterfield, Board Member Dowell, Board Member Connolly, Board Chair Uzelac, Board Member Buck, Board Member Butler, Board Member Pederson, Board Member Clausen

5. Proposed New Officer

Captain Morgan provided background information on current status of new Police Officer hire.

6. Alice Training / School Safety - Robert J Elkington Middle School - January 23, 2023

Captain Morgan discussed presentation provided to Middle School Staff regarding Alice Training.

7. Upcoming Community Presentation

Grand Rapids Hotel / Motel Interdiction Presentation January 31, 2023

Captain Morgan spoke about the upcoming presentation for the local Hotels and Motels regarding safety concerns.

8. Upcoming Community Event

Polar Plunge March 18, 2023

Captain Morgan talked about the upcoming events; Polar Plunge set for March 18th, 2023 and Dare Spaghetti fundraiser set for March 26th, 2023 11-6pm.

9. Officer Wellness Program

Officer Wellness Program was successful and Police Department is requesting council to continue the services.

10. AIM VCET - YTD Snapshot

Board was advised of the AIM VCET and their roll with other County Origination.

11. Public awareness of Police Community Advisory Board.

Board discussed ways to raise public awareness of PCAB, hats, shirts and flyers, etc.  
Subcommittee created consisting of Members Dowell, Bulter, Uzelac, and Connolly. Meeting date set for January 23, 2023.

Motion made by Board Member Dowell, Seconded by Board Member Butler to approve subcommittee and Members. Voting Yea: Board Member Butterfield, Board Member Dowell, Board Member Connolly, Board Chair Uzelac, Board Member Buck, Board Member Butler, Board Member Pederson, Board Member Clausen

There being no further business, meeting was adjourned at 5:47pm.

Respectfully submitted by:

Jackie Heinrich, Recorder