



REQUEST FOR COUNCIL ACTION

AGENDA DATE: October 27, 2025

AGENDA ITEM: Consider Voiding Lost Accounts Payable Check and Issue Replacement Check.

PREPARED BY: Laura Pfeifer

BACKGROUND:

Accounts payable check #160572 issued to Burggraf's Ace Hardware on June 24, 2025 for \$899.33 is lost. An authorized representative of payee has completed the required Affidavit of Lost Check.

REQUESTED COUNCIL ACTION:

Make a motion to void lost accounts payable check #160572, issue new check and waive bond requirements for the check to Burggraf's Ace Hardware for the amount of \$899.33.