



REQUEST FOR COUNCIL ACTION

AGENDA DATE: October 27, 2025

AGENDA ITEM: Consider resignation from Christa Roerick, Grand Rapids Area Library

PREPARED BY: Chery Pierzina, Human Resources Officer

BACKGROUND:

On October 15, 2025, Christa Roerick submitted her resignation from her position as Library Public Services Clerk I and Interim Reference Librarian, effective October 31, 2025.

Christa began her employment with the Grand Rapids Area Library in June 2022. She is detail-oriented, efficient, and her contributions have been invaluable to the City. Christa has consistently provided outstanding customer service and has been a valued member of the library team. She will be greatly missed.

As a result of Christa's resignation, we now have an open Part-Time Library Public Services Clerk I position. We respectfully request authorization for Human Resources to begin the process of posting, advertising, interviewing, and hiring for this position beginning January 2026.

The Interim Reference Librarian hours will not be filled at this time.

REQUESTED COUNCIL ACTION:

Make a motion to accept the resignation from Christa Roerick from her position as Library Public Services Clerk I and interim Reference Librarian, effective October 31, 2025, and authorize Human Resources to begin the process of posting, advertising, interviewing, and hiring for the position of Library Public Services Clerk I in January 2026.