

DATE: 04/04/2024  
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CITY OF GRAND RAPIDS  
 DETAILED REVENUE & EXPENSE REPORT  
 MONTH & YTD ACTUAL WITH OUTSTANDING ENCUMBRANCES  
 FOR 3 PERIODS ENDING MARCH 31, 2024

FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	MARCH ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
<b>REVENUES</b>							
<b>TAXES</b>							
211-00-31-00-0100	CURRENT	0.00	825,128.00	0.00	0.00	825,128.00	0
211-00-31-00-0200	DELINQUENT	0.00	0.00	0.00	0.00	0.00	0
211-00-31-00-0210	ANNEXATION	0.00	0.00	0.00	0.00	0.00	0
211-00-31-00-4055	FISCAL DISPARITIES	0.00	0.00	0.00	0.00	0.00	0
211-00-31-00-9100	PENALTIES & INTEREST-DELINQUEN	0.00	0.00	0.00	0.00	0.00	0
<b>TOTAL</b>		0.00	825,128.00	0.00	0.00	825,128.00	0
<b>TOTAL TAXES</b>		0.00	825,128.00	0.00	0.00	825,128.00	0
<b>INTERGOVERNMENTAL</b>							
211-00-33-00-0210	ANNEXATION	0.00	0.00	0.00	0.00	0.00	0
211-00-33-00-4025	MARKET VALUE HOMESTEAD CREDIT	0.00	0.00	0.00	0.00	0.00	0
211-00-33-00-4060	SUPPLEMENTAL AID	0.00	0.00	0.00	0.00	0.00	0
211-00-33-00-4250	STATE OF MINNESOTA	0.00	0.00	0.00	0.00	0.00	0
211-00-33-00-6300	LIBRARY CONTRACTS	0.00	128,000.00	0.00	0.00	128,000.00	0
211-00-33-00-6310	ALS REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0
<b>TOTAL</b>		0.00	128,000.00	0.00	0.00	128,000.00	0
<b>TOTAL INTERGOVERNMENTAL</b>		0.00	128,000.00	0.00	0.00	128,000.00	0
<b>CHARGES FOR SERVICES</b>							
211-00-34-00-7960	ALS CROSS-OVERS	0.00	5,281.00	0.00	0.00	5,281.00	0
211-00-34-00-7970	PHOTO COPIES	377.64	2,000.00	1,021.16	0.00	978.84	51
211-00-34-00-7975	INTERNET	176.99	2,000.00	413.02	0.00	1,586.98	21
211-00-34-00-7980	LIBRARY FEES-PROCTORING	0.00	100.00	55.25	0.00	44.75	55
211-00-34-00-7982	PASSPORT PROCESSING FEE	2,975.00	18,200.00	9,835.00	0.00	8,365.00	54
211-00-34-00-7985	POSTAGE REIMBURSEMENTS-TESTS	0.00	0.00	0.00	0.00	0.00	0
211-00-34-00-7990	FAX MACHINE USE	82.13	500.00	191.95	0.00	308.05	38
<b>TOTAL</b>		3,611.76	28,081.00	11,516.38	0.00	16,564.62	41
<b>TOTAL CHARGES FOR SERVICES</b>		3,611.76	28,081.00	11,516.38	0.00	16,564.62	41

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<b>REVENUES</b>							
<b>FINES &amp; FORFEITS</b>							
211-00-35-00-1030	LIBRARY FINES	0.00	0.00	0.00	0.00	0.00	0
<b>TOTAL</b>		0.00	0.00	0.00	0.00	0.00	0
<b>TOTAL FINES &amp; FORFEITS</b>		0.00	0.00	0.00	0.00	0.00	0
<b>MISCELLANEOUS REVENUE</b>							
211-00-37-00-2310	DONATIONS	0.00	1,500.00	5,000.00	0.00	(3,500.00)	333
211-00-37-00-2320	DONATIONS-MEMORIAL BOOKS	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2336	DONATIONS-CHILDRENS LIBRARY	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2337	DONATION-LIBRARY PROGRAMS	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2365	ENDOWMENT FUND INCOME	1,466.42	1,300.00	1,466.42	0.00	(166.42)	113
211-00-37-00-2367	GRAND RAPIDS LIBRARY FOUNDATIN	1,317.99	0.00	1,966.08	0.00	(1,966.08)	100
211-00-37-00-2368	DONATIONS-ADA PROJECT	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2375	MEETING ROOM RECEIPTS	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2420	BLANDIN GRANTS	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2421	MIRC GRANT	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2450	MISCELLANEOUS	244.51	0.00	590.03	0.00	(590.03)	100
211-00-37-00-2455	ENERGY REBATES	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2460	BOARD FUNDRAISER	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-5100	INVESTMENT INCOME	0.00	3,000.00	0.00	0.00	3,000.00	0
211-00-37-00-5105	NET +/- FAIR VALUE-INVSTMT	0.00	0.00	0.00	0.00	0.00	0
<b>TOTAL</b>		3,028.92	5,800.00	9,022.53	0.00	(3,222.53)	156
<b>TOTAL MISCELLANEOUS REVENUE</b>		3,028.92	5,800.00	9,022.53	0.00	(3,222.53)	156
<b>OTHER SOURCES</b>							
211-00-39-00-4620	INSURANCE RECOVERY	0.00	0.00	0.00	0.00	0.00	0
211-00-39-00-5010	SALES OF GENL FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0
211-00-39-00-5030	OPERATING TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0
211-00-39-00-5500	FUND BALANCE USAGE	0.00	0.00	0.00	0.00	0.00	0
<b>TOTAL</b>		0.00	0.00	0.00	0.00	0.00	0

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TOTAL OTHER SOURCES		0.00	0.00	0.00	0.00	0.00	0
TOTAL REVENUES:		6,640.68	987,009.00	20,538.91	0.00	966,470.09	2
<b>EXPENSES</b>							
GENERAL ADMINISTRATION							
211-00-75-00-7200 OPERATING TRANSFER OUT		0.00	0.00	0.00	0.00	0.00	0
TOTAL		0.00	0.00	0.00	0.00	0.00	0
<b>PERSONNEL</b>							
211-00-75-10-1010 SALARY-FULL TIME		31,799.66	415,796.00	89,975.74	0.00	325,820.26	22
211-00-75-10-1020 SALARY-FULLTIME/OVERTIME		0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1030 SALARY-PARTTIME		7,888.97	91,955.00	23,700.74	0.00	68,254.26	26
211-00-75-10-1040 SALARY-PARTTIME/OVERTIME		0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1050 CONTRACTED SERVICES		550.80	8,510.00	550.80	0.00	7,959.20	6
211-00-75-10-1210 PERA		2,976.65	37,816.00	8,210.76	0.00	29,605.24	22
211-00-75-10-1220 FICA		2,435.51	31,481.00	6,985.02	0.00	24,495.98	22
211-00-75-10-1250 MEDICARE		569.58	7,362.00	1,633.58	0.00	5,728.42	22
211-00-75-10-1310 HEALTH INSURANCE		10,092.00	122,265.00	29,316.00	0.00	92,949.00	24
211-00-75-10-1330 LIFE INSURANCE		22.96	232.00	68.88	0.00	163.12	30
211-00-75-10-1335 DENTAL INSURANCE		0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1347 VISION INSURANCE		0.52	0.00	1.56	0.00	(1.56)	100
211-00-75-10-1420 UNEMPLOYMENT		0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1510 WORKERS COMPENSATION		201.06	3,032.00	603.18	0.00	2,428.82	20
TOTAL PERSONNEL		56,537.71	718,449.00	161,046.26	0.00	557,402.74	22
<b>SUPPLIES &amp; MATERIALS</b>							
211-00-75-20-2010 OFFICE SUPPLIES		49.38	8,000.00	109.91	70.38	7,819.71	2
211-00-75-20-2020 COPY SUPPLIES		0.00	1,500.00	0.00	0.00	1,500.00	0
211-00-75-20-2030 PRINTING/BINDING		0.00	1,000.00	0.00	0.00	1,000.00	0
211-00-75-20-2043 BINDINGS		0.00	0.00	0.00	0.00	0.00	0
211-00-75-20-2060 COMPUTER SUPPLIES		474.93	3,000.00	796.79	474.93	1,728.28	42
211-00-75-20-2070 COMPUTER INVENTORY		0.00	2,500.00	0.00	0.00	2,500.00	0
211-00-75-20-2075 ASSETS BETWEEN \$700-\$4999		8,523.20	10,000.00	11,428.58	8,523.20	(9,951.78)	200

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<b>EXPENSES</b>							
<b>GENERAL ADMINISTRATION</b>							
<b>SUPPLIES &amp; MATERIALS</b>							
211-00-75-20-2090	INVENTORIAL SUPPLIES	0.00	1,000.00	0.00	0.00	1,000.00	0
211-00-75-20-2095	PRGM SUP & MATERIALS	0.00	1,000.00	380.57	0.00	619.43	38
211-00-75-20-2100	OPERATING SUPPLIES	0.00	2,000.00	3,181.24	0.00	(1,181.24)	159
211-00-75-20-2110	BOOKS	3,124.17	39,000.00	14,364.83	2,376.96	22,258.21	43
211-00-75-20-2120	AUDIO/VISUAL	719.43	9,000.00	1,590.74	672.43	6,736.83	25
211-00-75-20-2130	NEWSPAPERS	0.00	2,000.00	443.79	230.76	1,325.45	34
211-00-75-20-2140	PERIODICALS	0.00	7,500.00	30.00	0.00	7,470.00	0
211-00-75-20-2150	MAINTENANCE TOOLS/SUPPLIES	117.96	3,000.00	725.82	89.71	2,184.47	27
211-00-75-20-2190	OTHER SUPPLIES/MATERIALS	0.00	0.00	0.00	0.00	0.00	0
211-00-75-20-2210	EQUIPMENT PARTS	0.00	0.00	0.00	0.00	0.00	0
<b>TOTAL SUPPLIES &amp; MATERIALS</b>		<b>13,009.07</b>	<b>90,500.00</b>	<b>33,052.27</b>	<b>12,438.37</b>	<b>45,009.36</b>	<b>50</b>
<b>OTHER SERVICES &amp; CHARGES</b>							
211-00-75-30-3000	PROFESSIONAL SERVICES	0.00	500.00	0.00	0.00	500.00	0
211-00-75-30-3010	ACCOUNTING SERVICES	0.00	1,500.00	0.00	0.00	1,500.00	0
211-00-75-30-3040	LEGAL	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-3070	LAUNDRY	86.51	1,000.00	224.10	34.51	741.39	26
211-00-75-30-3090	JANITORIAL SERVICES	1,746.67	20,960.00	5,240.01	1,746.67	13,973.32	33
211-00-75-30-3100	OTHER CONTRACTED SERVICES	250.00	12,000.00	750.00	400.00	10,850.00	10
211-00-75-30-3210	TELEPHONE	377.50	6,000.00	1,132.48	0.00	4,867.52	19
211-00-75-30-3220	POSTAGE/FREIGHT	0.00	3,500.00	482.50	0.00	3,017.50	14
211-00-75-30-3230	SEMINAR/MEETINGS/SCHOOL	0.00	16,000.00	0.00	0.00	16,000.00	0
211-00-75-30-3255	STAFF TRAINING	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-3260	COMMUNITY ED PROMOTION	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-3300	PROFESSIONAL SERV-COLLECTIONS	0.00	2,000.00	326.20	116.50	1,557.30	22
211-00-75-30-3310	AUTO MILEAGE/TRAVEL	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-3510	PUBLISHING & ADVERTISING	0.00	600.00	0.00	0.00	600.00	0
211-00-75-30-3610	GENERAL INSURANCE	2,184.00	22,000.00	6,552.00	0.00	15,448.00	30
211-00-75-30-3810	ELECTRICITY	0.00	35,000.00	4,420.24	0.00	30,579.76	13
211-00-75-30-3840	GARBAGE REMOVAL	0.00	2,000.00	596.47	0.00	1,403.53	30
211-00-75-30-3860	HEAT-NATURAL GAS	0.00	8,000.00	665.67	0.00	7,334.33	8
211-00-75-30-4000	MAINTENANCE CONTRACTS	(128.00)	9,500.00	2,103.21	0.00	7,396.79	22
211-00-75-30-4010	BUILDING MAINT/REPAIRS	0.00	15,000.00	2,802.20	0.00	12,197.80	19

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<b>EXPENSES</b>							
GENERAL ADMINISTRATION							
OTHER SERVICES & CHARGES							
211-00-75-30-4015	GROUNDS MAINTENANCE	0.00	1,000.00	0.00	0.00	1,000.00	0
211-00-75-30-4020	COMPUTER MAINT/REPAIR	1,479.00	9,000.00	2,381.89	1,479.00	5,139.11	43
211-00-75-30-4025	COMPUTER LEASES	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4030	ONLINE SERVICES	0.00	3,000.00	1,078.58	0.00	1,921.42	36
211-00-75-30-4070	GENERAL EQUIP MAINT/REPAIR	0.00	8,000.00	0.00	0.00	8,000.00	0
211-00-75-30-4100	EQUIPMENT LEASES	119.08	1,500.00	357.24	0.00	1,142.76	24
211-00-75-30-4150	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4200	DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4300	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4330	DUES & SUBSCRIPTIONS	0.00	0.00	240.00	0.00	(240.00)	100
211-00-75-30-4545	INTERLIBRARY LOAN CHARGES	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4560	GRANDNET COSTS	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4600	ENDOWMENT FUND EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4650	FACILITY MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4900	TRANSFER TO RESERVE	0.00	0.00	0.00	0.00	0.00	0
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>		<b>6,114.76</b>	<b>178,060.00</b>	<b>29,352.79</b>	<b>3,776.68</b>	<b>144,930.53</b>	<b>19</b>
CAPITAL OUTLAY							
211-00-75-50-5500	EQPT/MACH/FURN/FIX	0.00	0.00	0.00	0.00	0.00	0
211-00-75-50-5900	BUILDING/BLDG IMPROV	0.00	0.00	0.00	0.00	0.00	0
<b>TOTAL CAPITAL OUTLAY</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>
<b>TOTAL GENERAL ADMINISTRATION</b>		<b>75,661.54</b>	<b>987,009.00</b>	<b>223,451.32</b>	<b>16,215.05</b>	<b>747,342.63</b>	<b>24</b>
<b>TOTAL EXPENSES:</b>		<b>75,661.54</b>	<b>987,009.00</b>	<b>223,451.32</b>	<b>16,215.05</b>	<b>747,342.63</b>	<b>24</b>
<b>TOTAL FUND REVENUES</b>		<b>6,640.68</b>	<b>987,009.00</b>	<b>20,538.91</b>	<b>0.00</b>	<b>966,470.09</b>	<b>2</b>
<b>TOTAL FUND EXPENSES</b>		<b>75,661.54</b>	<b>987,009.00</b>	<b>223,451.32</b>	<b>16,215.05</b>	<b>747,342.63</b>	<b>24</b>
<b>FUND SURPLUS (DEFICIT)</b>		<b>(69,020.86)</b>	<b>0.00</b>	<b>(202,912.41)</b>			
<b>TOTAL ALL FUND REVENUES</b>		<b>6,640.68</b>	<b>987,009.00</b>	<b>20,538.91</b>	<b>0.00</b>	<b>966,470.09</b>	<b>2</b>
<b>TOTAL ALL FUND EXPENSES</b>		<b>75,661.54</b>	<b>987,009.00</b>	<b>223,451.32</b>	<b>16,215.05</b>	<b>747,342.63</b>	<b>24</b>
<b>ALL FUND SURPLUS (DEFICIT)</b>		<b>(69,020.86)</b>	<b>0.00</b>	<b>(202,912.41)</b>			