

GRAND RAPIDS AREA LIBRARY BOARD MEETING MINUTES

Wednesday, October 09, 2024

5:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular meeting of the Grand Rapids Area Library Board will be held on Wednesday, October 9, 2024 at 5:00 PM in City Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

Chair Martin called the meeting to order at 5:00 PM.

CALL OF ROLL:

Present: Barr, Dobbs, Kee, Martin, Richards, Squadroni

Absent: Casteel, Teigland

Staff: Will Richter, Director of Library Services

APPROVAL OF AGENDA:

Motion to: approve agenda

Mover: Richards

Secunder: Dobbs

Result: Passed unanimously

PUBLIC COMMENT (if anyone wishes to address the Board):

None.

APPROVAL OF MINUTES:

1. Consider a motion to approve minutes from the 09-11-2024 Library Board meeting.

Motion to: approve minutes from last meeting.

Mover: Kee

Secunder: Barr

Result: Passed unanimously

COMMUNICATIONS:

None.

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

2. Review financial reports and consider a motion to approve payment of the Bill List.

Motion to: approve payment of Bill List as presented.

Mover: Kee

Secunder: Squadroni

Result: Passed 6-0 via roll-call.

CONSENT AGENDA (Roll Call Vote Required):

3. Consider a resolution accepting donations.

4. Consider a contract with Emily Lindner for a series of four book club meetings.

Motion to: approve Consent Agenda as read.

Mover: Dobbs

Secunder: Barr

Result: Passed 6-0 via roll-call.

REGULAR AGENDA:

5. Preliminary 2025 Library budget

Informational.

6. Consider a resolution setting 2025 holiday calendar and Board meeting schedule.

Motion to: approve 2025 calendar resolution as presented.

Mover: Richards

Secunder: Dobbs

Result: Passed unanimously

7. Minnesota Library Association Legislative Priorities for 2025.

Informational.

8. City of Grand Rapids Climate Action Plan.

Informational.

9. Article about GRAL passport services.

Informational.

UPDATES:

Friends

Ellen was absent with notice.

Foundation

By Barr – Next meeting is November.

STAFF REPORTS:

10. Review library reports and statistics.

Library Director Will Richter reviewed library reports and statistics.

ADJOURNMENT:

Chair Martin adjourned the meeting at 5:36 PM

NEXT REGULAR MEETING IS SCHEDULED FOR NOVEMBER 13, 2024, AT 5:00 PM.

ATTEST: Will Richter, Director of Library Services

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - OCTOBER 9, 2024

DATE: 10/02/2024
 TIME: 12:31:26
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 10/09/2024

VENDOR #	NAME	AMOUNT DUE

PUBLIC LIBRARY		
0118100	VESTIS GROUP, INC	125.52
0118660	ARROWHEAD LIBRARY SYSTEM	344.23
0201428	BAKER & TAYLOR LLC	3,394.46
0212124	BLACKSTONE PUBLISHING	282.00
0221525	BUNES SEPTIC SERVICE INC	285.00
0305485	CENGAGE LEARNING INC	248.05
0701650	GARTNER REFRIGERATION CO	2,530.00
0718010	CITY OF GRAND RAPIDS	2,202.47
1015325	JOHNSON CONTROLS FIRE	600.00
1309055	MIDWEST TAPE LLC	164.18
1612225	PLAYAWAY PRODUCTS LLC	317.70
1901535	SANDSTROM'S INC	205.78
1915248	SHI INTERNATIONAL CORP	192.00
2114356	UNIQUE MANAGEMENT SERVICES	209.70
TOTAL UNPAID TO BE APPROVED IN THE SUM OF:		\$11,101.09
CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
0100053	AT&T MOBILITY	54.45
0113105	AMAZON CAPITAL SERVICES	486.62
0605191	FIDELITY SECURITY LIFE	6.90
0718015	GRAND RAPIDS CITY PAYROLL	68,665.97
1301146	MARCO TECHNOLOGIES, LLC	124.21
1305725	METROPOLITAN LIFE INSURANCE CO	76.14
1309199	MINNESOTA ENERGY RESOURCES	45.00
1309265	MN DEPT OF LABOR & INDUSTRY	30.00
1309335	MINNESOTA REVENUE	71.04
1516220	OPERATING ENGINEERS LOCAL #49	10,092.00
1601750	PAUL BUNYAN COMMUNICATIONS	323.88
1618119	ISABELLA A PRATTO	50.00
1618120	MADelyn R PRATTO	50.00
1621130	P.U.C.	3,199.03
2301700	WM CORPORATE SERVICES, INC	145.86
TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF:		\$83,421.10
TOTAL ALL DEPARTMENTS		\$94,522.19

RESOLUTION NO. 2024-10
A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

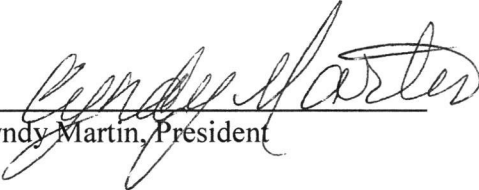
WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

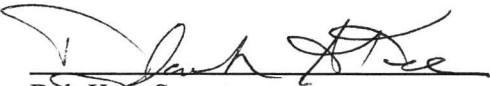
Bob and Ginny Wickman - \$200.00

Ann Kiehne and Lyman Loveland Fund - \$664.41

Adopted this 9th day of October 2024



Cyndy Martin, President



Deb Kee, Secretary



10/01/2024

Emily Lindner
23222 Old Stones Throw Road
Grand Rapids, MN 55744

Dear Ms. Lindner:

I am pleased that you will be leading a series of four book club meetings developed for school age children. These programs will be held 9/30/2024, 10/28/2024, 11/25/2024, and 12/9/2024.

The Library will pay you \$100 for each program. This fee will include your prep time, as well as set-up, programming, and clean-up time. In addition, the Library will pay you \$50 for program materials and snacks, for a total payment of \$150 per program. Payments will be made monthly, after the programs are completed. If these arrangements are agreeable, please sign below, and return this contract to the library.

My e-mail is: wrichter@grandrapidsmn.gov. Don't hesitate to contact me if you have questions or concerns about the arrangements for your programs.

Sincerely,

Will Richter
Library Director

These terms are acceptable:

Emily Lindner
Signature

10/1/24
Date

Approved for the Board of Directors:

Cyndy Martin

10/09/24

Board member
adoption:

introduced the following resolution and moved for its

RESOLUTION NO. 2024-
SETTING 2024 LIBRARY CALENDAR

WHEREAS, THE Library Board is responsible for establishing the library calendar of dates open and closed and the time and location of its regular meetings,

NOW THEREFORE BE IT RESOLVED that the following calendar is established for 2025:

January 1	New Year's Holiday	Closed
January 20	Martin Luther King Day	Closed
February 17	President's Day	Closed
May 26	Memorial Day	Closed
June 19	Juneteenth	Closed
July 4	Independence Day	Closed
September 1	Labor Day	Closed
November 11	Veteran's Day	Closed
November 27	Thanksgiving	Closed
November 28	Day after thanksgiving	Closed
December 24	Christmas Holiday	Closed
December 25	Christmas Holiday	Closed

The Library Board will meet the in City Council Chambers the second Wednesday of the month at 5 p.m.

Adopted this 8th day of November 2024.



Cindy Martin, President

Attest:



Deb Kee, Secretary

Board member
voted in favor thereof:

seconded the foregoing resolution and the following

And the following voted against same:

And the following abstained:

Whereby the resolution was declared duly passed and adopted.