

Service is Our Nature

500 SE Fourth Street • Grand Rapids, Minnesota 55744

ADMINISTRATION DEPARTMENT MONTHLY REPORT July 2023 Commission Meeting

Human Resources

- Second round interviews for the Executive Assistant position are currently underway
- Q3 all-employee meeting scheduled for August 31

Community Involvement

• GRPU staff will be participating in the Tall Timber Days parade on August 6, 2023.

Governance

• The City has requested that we reschedule the joint Council/Commission work session from August 7 to sometime in October. Please bring your availability and we can discuss options.

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