



REQUEST FOR COUNCIL ACTION

AGENDA DATE: May 28, 2024

AGENDA ITEM: Consider the appointment of Sarah Phillips to the position of Police Department Summer Intern with the Grand Rapids Police Department

PREPARED BY: Chery Pierzina, Human Resources Officer

BACKGROUND:

At the last City Council Meeting, the City Council authorized Human Resources to interview and hire a paid summer intern for the Grand Rapids Police Department.

The interview committee is recommending Sarah Phillips for this position.

Sarah is currently enrolled in the law enforcement program at Minnesota North College, where she has successfully completed the first year of the two-year program. She has a background working as a respite care provider in the State of Rhode Island. Sarah recently went on a ride-along with Officer Smallen and was impressed with the engagement our community had with Officer Smallen.

The interview committee wishes the City Council to consider the appointment of Sarah Phillips to the position of Police Department Summer Intern with the Grand Rapids Police Department, beginning approximately June 3, 2024, and ending mid-September, 2024, for up to 40 hours per week, with a rate of pay of \$18.00 per hour, subject to the successful completion of a background check and drug testing.

The Police Department 2024 budget does support this position.

REQUESTED COUNCIL ACTION:

Make a motion to appoint Sarah Phillips to the position of Police Department Summer Intern with the Grand Rapids Police Department, beginning approximately June 3, 2024, and ending mid-September, 2024, for up to 40 hours per week, with a rate of pay of \$18.00 per hour, subject to the successful completion of a background check and drug testing.