



GRAND RAPIDS PUBLIC UTILITIES COMMISSION

MEETING MINUTES

Wednesday, May 27, 2026

4:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Public Utilities Commission will be held on Wednesday, May 27, 2026 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street, Grand Rapids, Minnesota.

President Stanley called the meeting to order at 4:03 PM.

CALL OF ROLL:

PRESENT: President Tom Stanley, Secretary Luke Francisco, Commissioner Nancy Saxhaug, Commissioner Rick Smith, Council Representative Rick Blake

OTHERS: Julie Kennedy, Steve Mattson, Mike LeClaire, Taylor Bird, Megan Sjostrand

PUBLIC FORUM:

No one from the public was present.

APPROVAL OF MINUTES:

1. Consider a motion to approve the April 22, 2026 Work Session and the April 22, 2026 Regular Meeting Minutes.

Motion made by Commissioner Smith, Seconded by Commissioner Saxhaug to approve the April 22, 2026 Work Session and the April 22, 2026 Regular Meeting Minutes.

Voting Yea: President Stanley, Secretary Francisco, Commissioner Saxhaug, Commissioner Smith, Council Representative Blake

VERIFIED CLAIMS:

2. Consider a motion to approve \$776,223.36 in verified claims for May 2026.

Motion made by Secretary Francisco, Seconded by Commissioner Smith to approve \$776,223.36 in verified claims for May 2026.

Voting Yea: President Stanley, Secretary Francisco, Commissioner Saxhaug, Commissioner Smith, Council Representative Blake

COMMISSION REPORTS:

None.

CONSENT AGENDA: Any item on the consent agenda shall be removed for consideration by the request of any one Commission member, Utility Staff, or the public and put on the regular agenda for discussion and consideration.

Motion made by Commissioner Saxhaug, Seconded by Council Representative Blake to approve the consent agenda as presented.

Voting Yea: President Stanley, Secretary Francisco, Commissioner Saxhaug, Commissioner Smith, Council Representative Blake

3. Consider a motion to ratify the resignation of Chad Troumbly as Electric Department Manager effective May 13, 2026.

Approved on consent agenda.

4. Consider a motion to ratify the procurement contract with NOS Automation for the Landfill Loadout 2 PLC Upgrade for \$16,500.

Approved on consent agenda.

5. Consider a motion to ratify the procurement contract with Advanced Engineering and Environmental Services for engineering services for the blend tank renovation project for \$20,500.

Approved on consent agenda.

SETTING OF REGULAR AGENDA: This is an opportunity to approve the regular agenda as presented, or add/delete an agenda item by a majority vote of the Commission members present.

Motion made by Secretary Francisco, Seconded by Commissioner Saxhaug to approve the regular agenda as presented.

Voting Yea: President Stanley, Secretary Francisco, Commissioner Saxhaug, Commissioner Smith, Council Representative Blake

OPERATIONS & CAPITAL BUSINESS:

6. Operations & Capital Updates

GRPU staff presented the Operations & Capital Updates

7. Consider a motion to confirm the retirement of Doug Trbojevich effective June 1, 2026; declare the position vacant, approve the updated job description, and authorize staff to begin recruitment.

Motion made by Commissioner Smith, Seconded by Commissioner Saxhaug to confirm the retirement of Doug Trbojevich effective June 1, 2026; declare the position vacant, approve the updated job description, and authorize staff to begin recruitment.

Voting Yea: President Stanley, Secretary Francisco, Commissioner Saxhaug, Commissioner Smith, Council Representative Blake

CONTRACTS:

8. Consider a motion to approve the procurement of a Vermeer VX50-500 Vacuum Excavator and authorize the General Manager to sign the Purchase Order for \$75,390.73.

Motion made by Council Representative Blake, Seconded by Commissioner Saxhaug to approve the procurement of a Vermeer VX50-500 Vacuum Excavator and authorize the General Manager to sign the Purchase Order for \$75,390.73.

Voting Yea: President Stanley, Secretary Francisco, Commissioner Saxhaug, Commissioner Smith, Council Representative Blake

9. Consider a motion to approve a Master Services Agreement with HDR Engineering for electric system professional services and authorize the General Manager to sign the Agreement.

Motion made by Council Representative Blake, Seconded by Commissioner Smith to approve a Master Services Agreement with HDR Engineering for electric system professional services and authorize the General Manager to sign the Agreement.

Voting Yea: President Stanley, Secretary Francisco, Commissioner Saxhaug, Commissioner Smith, Council Representative Blake

10. Consider a motion to award the SE Quadrant Vegetation Management Project contract to Rob's Bobcat Service for an estimated total amount of \$298,000 and authorize the General Manager to sign the contract.

Motion made by Secretary Francisco, Seconded by Commissioner Saxhaug to award the SE Quadrant Vegetation Management Project contract to Rob's Bobcat Service for an estimated total amount of \$298,000 and authorize the General Manager to sign the contract.

Voting Yea: President Stanley, Secretary Francisco, Commissioner Saxhaug, Commissioner Smith, Council Representative Blake

11. Consider a motion to approve the procurement of temporary electrician labor services from 218 Electric.

Motion made by Commissioner Saxhaug, Seconded by Commissioner Smith to approve the procurement of temporary electrician labor services from 218 Electric.

Voting Yea: President Stanley, Secretary Francisco, Commissioner Saxhaug, Commissioner Smith, Council Representative Blake

12. Consider a motion to approve the procurement contract with Badger State Inspection for the purchase and installation of a GridBee mixer into both the middle and south tower for \$53,600 and allow the General Manager to sign the contract.

Motion made by Council Representative Blake, Seconded by Commissioner Saxhaug to approve the procurement contract with Badger State Inspection for the purchase and installation of a GridBee mixer into both the middle and south tower for \$53,600 and allow the General Manager to sign the contract.

Voting Yea: President Stanley, Secretary Francisco, Commissioner Saxhaug, Commissioner Smith, Council Representative Blake

13. Consider a motion to approve the procurement contract with Lakehead Constructors Inc. for repairing hangers and insulation for the watermain at the Horn bridge for \$26,479 and authorize the General Manager to sign the contract.

Motion made by Council Representative Blake, Seconded by Commissioner Smith to approve the procurement contract with Lakehead Constructors Inc. for repairing hangers and insulation for the watermain at the Horn bridge for \$26,479 and authorize the General Manager to sign the contract.

Voting Yea: President Stanley, Secretary Francisco, Commissioner Saxhaug, Commissioner Smith, Council Representative Blake

14. Consider a motion to approve the procurement contract with Bolton and Menk for preliminary engineering services for the septic hauler relocation project for \$28,600 and allow the General Manager to sign the contract.

Motion made by Commissioner Smith, Seconded by Council Representative Blake to approve the procurement contract with Bolton and Menk for preliminary engineering services for the septic hauler relocation project for \$28,600 and allow the General Manager to sign the contract.

Voting Yea: President Stanley, Secretary Francisco, Commissioner Saxhaug, Commissioner Smith, Council Representative Blake

15. Consider a motion to approve the procurement contract with Polydyne Inc. for the purchase of C-9545 cationic polymer for sludge dewatering for \$312,000 and authorize the General Manager to sign the contract.

Motion made by Commissioner Smith, Seconded by Secretary Francisco to approve the procurement contract with Polydyne Inc. for the purchase of C-9545 cationic polymer for sludge dewatering for \$312,000 and authorize the General Manager to sign the contract.

Voting Yea: President Stanley, Secretary Francisco, Commissioner Saxhaug, Commissioner Smith, Council Representative Blake

16. Consider a motion to approve the procurement contract with Nuss Truck and Equipment for the purchase of a Mack Granite 64BR chassis and fitting of a Towmaster Dump Box for \$235,262.24 and allow the General Manager to sign the contract and authorize the sale of 2001 Chevy Kodiak at auction.

Motion made by Commissioner Smith, Seconded by Council Representative Blake to approve the procurement contract with Nuss Truck and Equipment for the purchase of a Mack Granite 64BR chassis and fitting of a Towmaster Dump Box for \$235,262.24 and allow the General Manager to sign the contract and authorize the sale of 2001 Chevy Kodiak at auction.

Voting Yea: President Stanley, Secretary Francisco, Commissioner Saxhaug, Commissioner Smith, Council Representative Blake

REPORTS:

17. Monthly Reports

Reviewed the GRPU Monthly Reports

To help keep agenda packets from becoming excessively large, we include the memo and supporting explanation in the packet, but not the full contracts. Copies of the contracts are available upon request by emailing mrsjostrand@grpuc.org.

ADJOURNMENT:

There being no further business, the meeting adjourned at 5:04 PM.

Respectfully submitted,

Megan Sjostrand

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