



## REQUEST FOR COUNCIL ACTION

**AGENDA DATE:** August 11, 2025

**AGENDA ITEM:** Consider appointment of Leah King to the part-time Library Public Services Clerk I position with the Grand Rapids Area Library.

**PREPARED BY:** Chery Pierzina, Human Resources Officer

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### **BACKGROUND:**

Human Resources received authorization to post, interview, and hire for two part-time Library Public Services Clerk I positions at the Grand Rapids Area Library. A total of 31 applications were received, and five (5) applicants were selected for interviews.

The hiring committee, consisting of Director of Library Services Amy Dettmer and myself, is recommending the appointment of Leah King to one of the part-time Library Public Services Clerk I positions.

Leah brings 11 years of experience from the Bowman Regional Public Library in North Dakota, where she received extensive on-the-job training and attended numerous trainings and workshops through the North Dakota State Library. Currently, she works with individuals with developmental and physical disabilities, providing job coaching and leading daily enrichment activities. Her experience, dedication to service, and community-minded approach make her an excellent fit for the library team.

This part-time position is represented by AFSCME Local No. 3456A. The starting hourly wage is \$20.67, with a work schedule of 20–28 hours per week. Leah's anticipated start date is to be determined (TBD), pending successful completion of a background check and pre-employment drug screening.

An additional appointment for the second part-time Library Public Services Clerk I position may be recommended later this fall.

### **REQUESTED COUNCIL ACTION:**

Make a motion to appoint Leah King to the position of part-time Library Public Services Clerk I with the Grand Rapids Area Library, with a starting hourly wage of \$20.67 per hour, for 20-28 hours per week, and a start date to be determined. This appointment is contingent upon the successful completion and passing of all pre-employment conditions, including a background check and drug screening.