



Planning Commission Staff Report

	Community Development Department	Date: 4/6/2023
Statement of Issue:	Conduct a public hearing to consider the preliminary plat of Forest Lake Addition.	
Background:	<p>A proposed minor subdivision entitled Forest Lake Addition was submitted by the Grand Rapids Economic Development Authority (property owner).</p> <p>Staff will present the attached PowerPoint presentation as background.</p>	
Considerations:	When reviewing the proposed subdivision, the Planning Commission needs to make findings as to whether or not the preliminary plat conforms to the subdivision ordinance and if it is consistent with the Comprehensive Plan.	
Recommendation:	<p>Staff recommends that the Planning Commissioners review the preliminary plat and associated documents, review the comments submitted by the Review Committee, and review the relevant sections of the Comprehensive Plan and Subdivision Ordinance.</p> <p>Prior to making a motion to recommend to the City Council approval or denial of the minor subdivision, the Planning Commission should make specific findings to support their recommendation in the topical areas outlined within their list of considerations.</p> <p>If those findings are favorable, the Planning Commission should pass a motion to recommend approval to the City Council. (See example motion) If the findings are unfavorable, and the Planning Commission feels that significant changes are necessary, the matter could be tabled to a future meeting date allowing sufficient time for revisions to be made and reviewed.</p>	
Required Action:	<p>Pass a motion forwarding a recommendation to the City Council for approval of the minor subdivision.</p> <p><u>Example Motion:</u></p> <p style="padding-left: 40px;">Motion by _____, second by _____ that, based on the findings of fact presented here today, and in the public’s best interest, the Planning Commission does hereby forward to the City Council a recommendation to approve the preliminary plat of Forest Lake Addition;</p>	
Attachments:	<ul style="list-style-type: none"> • Proposed subdivision and associated documents. • Site Map 	