



GRAND RAPIDS AREA LIBRARY BOARD MEETING MINUTES

Wednesday, January 08, 2025

5:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular meeting of the Grand Rapids Area Library Board will be held on Wednesday, January 8, 2025 at 5:00 PM in City Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

2024 Board Chair Martin called the meeting to order at 5:00 PM.

CALL OF ROLL:

Present: Barr, Casteel, Dobbs, Martin, Richards, Squadroni, Teigland

Absent: King and Litchke

2025 Organizational Meeting to select Chair, Vice-Chair, and Secretary.

Motion to: Elect Martin, Richards, and Barr as a slate.

Mover: Teigland

Secunder: Squadroni

Result: Passed

APPROVAL OF AGENDA:

Motion to: approve agenda as presented

Mover: Dobbs

Secunder: Casteel

Result: Passed

PUBLIC COMMENT (if anyone wishes to address the Board):

APPROVAL OF MINUTES:

1. Consider a motion to approve library board meeting minutes from the 12-11-2024 meeting.

Motion to: approve December Minutes as presented

Mover: Squadroni

Secunder: Richards

Result: Passed

COMMUNICATIONS:

None.

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

2. Review financial reports and consider approving payment of the Bill List.

Motion to: approve payment of Bill List.

Mover: Richards

Secunder: Barr

Result: Passed 7-0 via roll-call

CONSENT AGENDA (Roll Call Vote Required):

3. Consider adopting a resolution accepting donations.
4. Consider approval of a contract for library programs.

Motion to: approve Consent Agenda as presented.

Mover: Casteel

Secunder: Dobbs

Result: Passed 7-0 via roll-call

REGULAR AGENDA:

5. Review 2025 library budget.

Informational

6. Review Library Board bylaws.

Informational

7. Review Minnesota Open Meeting Law.

Informational

UPDATES:

Friends & Foundation

STAFF REPORTS:

8. Review library reports and statistics.

Informational

ADJOURNMENT:

Chair Martin adjourned the meeting at 5:38 PM.

NEXT REGULAR MEETING IS SCHEDULED FOR FEBRUARY 12, 2025, AT 5:00 PM.

ATTEST: Will Richter, Director of Library Services

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - JANUARY 8, 2025

DATE: 01/03/2025
 TIME: 08:56:41
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 01/08/2025

VENDOR #	NAME	AMOUNT DUE

PUBLIC LIBRARY		
0118100	VESTIS GROUP INC	195.87
0118660	ARROWHEAD LIBRARY SYSTEM	26.86
0201428	BAKER & TAYLOR LLC	973.45
0305485	CENGAGE LEARNING INC	27.99
0605652	FERGUSON WOLSELEY IND GROUP	173.36
0701650	GARTNER REFRIGERATION CO	2,530.00
0718010	CITY OF GRAND RAPIDS	1,746.67
0718060	GRAND RAPIDS HERALD REVIEW	113.80
0920059	ITASCA COUNTY SHERIFFS DEPT	10.00
1309055	MIDWEST TAPE LLC	171.28
1309525	UNIVERSITY OF MN (MINITEX)	150.00
1605527	THE PENWORTHY COMPANY LLC	1,010.83
1605665	PERSONNEL DYNAMICS LLC	978.18
1612225	PLAYAWAY PRODUCTS LLC	355.95
1901535	SANDSTROM'S INC	245.49
1903225	SCENIC RANGE NEWS FORUM	25.00
2114356	UNIQUE MANAGEMENT SERVICES	151.45
TOTAL UNPAID TO BE APPROVED IN THE SUM OF:		\$8,886.18
CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
0100053	AT&T MOBILITY	54.62
0113105	AMAZON CAPITAL SERVICES	471.26
0605191	FIDELITY SECURITY LIFE	6.90
0718015	GRAND RAPIDS CITY PAYROLL	22,883.57
1209520	EMILY LINDNER	150.00
1301146	MARCO TECHNOLOGIES, LLC	124.21
1305725	METROPOLITAN LIFE INSURANCE CO	80.64
1309199	MINNESOTA ENERGY RESOURCES	202.46
1309335	MINNESOTA REVENUE	28.71
1516220	OPERATING ENGINEERS LOCAL #49	10,092.00
1601750	PAUL BUNYAN COMMUNICATIONS	324.66
1618119	ISABELLA A PRATTO	50.00
1618120	MADELYN R PRATTO	50.00
1621130	P.U.C.	2,204.91
1809158	WILLIAM RICHTER	4,988.54
TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF:		\$41,712.48
TOTAL ALL DEPARTMENTS		\$50,598.66

RESOLUTION NO. 2025-01
A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

Bonner Eye Clinic - \$95.00

Grand Rapids Area Library Foundation - \$1,949.26

Susan Hawkinson - \$250.00

Adopted this 8th day of January 2025

, President

, Secretary



December 27, 2024

Madelyn Pratto
2004 Oak St.
Grand Rapids, MN 55744

Dear Ms. Pratto:

I am pleased that you will be leading a series of monthly Lego programs developed for school-age children. These programs will be held 1/27/2025, 2/24/2025, 3/24/2025, and 4/28/2025.

The Library will pay you \$50 for each program. This fee will include your prep time, as well as set-up, programming, and clean-up time. Payments will be made monthly, after the programs are completed. If these arrangements are agreeable, please sign below, and return this contract to the library.

My e-mail is: wrichter@grandrapidsmn.gov. Don't hesitate to contact me if you have questions or concerns about the arrangements for your programs.

Sincerely,

Will Richter
Library Director

These terms are acceptable:

Madelyn Pratto
Signature

12/30/24
Date

Approved for the Board of Directors:

Candy Foster

01/08/25