



REQUEST FOR COUNCIL ACTION

AGENDA DATE: March 10, 2025

AGENDA ITEM: Consider request to hire a paid summer business intern for City Hall.

PREPARED BY: Chery Pierzina, Human Resources Officer

BACKGROUND:

Human Resources would like to request authorization to post, interview, and hire a paid summer business intern, from approximately May 15, 2025 through August 31, 2025.

The summer business intern program offers an up to 14-weeks paid internship opportunity with the City of Grand Rapids. The internship program is a combination of mentoring, learning activities, and project work designed to give broad exposure in local government, business and accounting. The assignment will consist of projects that provide a practical and challenging business experience.

The rate of pay for the summer business intern is \$18.00 per hour and the intern will work up to 40 hours per week for the various departments within City Hall.

The 2025 budget does support this position.

REQUESTED COUNCIL ACTION:

Make a motion to authorize Human Resources to post, interview and hire a paid summer business intern, beginning approximately May 15, 2025, through August 31, 2025, with a rate of pay of \$18.00 per hour, for up to 40 hours per week.