CITY OF
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REQUEST FOR COUNCIL ACTION

AGENDA DATE: March 10, 2025

AGENDA ITEM: Consider appointment of Kris Curnow to the Library Public Services Clerk I position with the Grand Rapids Area Library.

PREPARED BY: Chery Pierzina, Human Resources Officer

BACKGROUND:

Human Resources received authorization to post, interview, and hire for the open Library Public Services Clerk I position. The position was posted in mid-January. The City received 31 applications and three (3) of the applicants were interviewed.

The hiring committee, consisting of Director of Library Services Will Richter, Assistant Library Director Amy Dettmer, and myself, are recommending the appointment of Kris Curnow to the position of Library Public Services Clerk I with the Grand Rapids Area Library.

Kris Curnow currently works as an Operations Manager within the financial industry. We were fortunate she came across our job posting, as she has always had an interest in working at a library. She enjoys community, patrons, books, music, movies, and even checking out cake pans. Kris brings interpersonal skills that relate to both coworkers and clients. She is proficient in written and verbal communication, understands the importance of detailed record-keeping, maintaining schedules, and collaborating. Kris will be a great fit for the Grand Rapids Area Library and library patrons.

This part-time position is represented by AFSCME Local No. 3456A. The part-time Library Public Service Clerk I has a starting hourly wage of $20.67 per hour and will work 28 hours per week. Her tentative start date is May 1, 2025, subject to successful completion and passing of a background check and pre-employment drug screening.

REQUESTED COUNCIL ACTION:

Make a motion to appoint Kris Curnow to the position of part-time Library Public Services Clerk I with the Grand Rapids Area Library, with a tentative starting date of May 1, 2025, with a starting hourly wage of $20.67 per hour, for 28 hours per week, subject to successful completion and passing of all pre-employment conditions.