

Supplemental Letter Agreement

Stormwater Protection Ordinance Review

September 11, 2023

Mayor Christy
City of Grand Rapids
420 NE 4th Street
Grand Rapids, MN 55744

RE: Stormwater Protection Ordinance Review
SLA for Ordinance Review

Dear Mayor Christy,

The City Engineer has requested that we prepare this Supplemental Letter Agreement (SLA) for reviewing and providing suggestions for updates or modifications to the City's Stormwater Protection Ordinance (30-149). The City of Grand Rapids is a permitted Municipal Separate Storm Sewer System (MS4) and therefore must satisfy the requirements of the MS4 general permit as issued by the Minnesota Pollution Control Agency (MPCA).

Review

In November of 2020, the MPCA reissued the general permit which included new or modified requirements for post-construction stormwater management (MCM 5), including criteria for fully reconstructed impervious surfaces and linear projects. The general permit also includes requirements for erosion and sediment control (MCM 4) and illicit discharge detection and elimination (MCM 3). Short Elliott Hendrickson (SEH) will perform a review of the City's Ordinance and provide suggestions for ordinance modifications as necessary. We assume that a word document of the Stormwater Protection Ordinance (30-149) will be provided by the City. A brief summary of proposed modifications will also be provided to the City.

Project Schedule

Approval of this SLA
Ordinance Review and Modifications
Ordinance Review Meeting with City
Final Modifications to City

Early September 2023
September – October 2023
October 23, 2023
November 1, 2023

Fee Schedule


The fees for this work described herein are listed in the Master Engineering Services Contract (miscellaneous services, hourly work as shown in Exhibit "B"). The estimated fee for this work is \$4,455.00.

We look forward to working with you on this project. If this SLA is acceptable, please sign in the space provided and return a copy to us. We will then begin work immediately. Please contact us if you have any questions regarding this supplemental letter agreement.

Sincerely,
Short Elliott Hendrickson Inc.



Emily Jennings, PE (Lic. MN) 09.11.2023
Date
Sr. Water Resources Engineer/Project Manager



Sara Christenson, PE (Lic. MN) 09.11.2023
Date
Client Service Manager

City of Grand Rapids Authorization:

Kim Johnson-Gibeau _____
City Clerk Date

Dale Christy _____
Mayor of Grand Rapids Date

C: SEH contract file
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