

GRAND RAPIDS AREA LIBRARY BOARD MEETING MINUTES

Wednesday, May 10, 2023

5:00 PM

CALL TO ORDER:

NOTICE IS HEREBY GIVEN, that a regular meeting of the Grand Rapids Area Library Board will be held in the City Council Chambers in the Grand Rapids City Hall, 420 North Pokegama Avenue, in Grand Rapids, Minnesota on Wednesday, May 10, 2023 at 5:00 PM.

Chair Martin called the meeting to order at 5:00 PM.

CALL OF ROLL:

Present: Barr, Dobbs, Kee, Lassen, Martin, Richards, Squadroni, Teigland

Absent: Blocker

APPROVAL OF AGENDA:

Motion to approve: Richards

Seconder: Kee

Result: Passed unanimously

PUBLIC COMMENT (if anyone wishes to address the Board):

None

APPROVAL OF MINUTES:

1. Consider approval of Library Board Meeting Minutes from 04-12-2023.

Motion to approve April Minutes: Kee

Seconder: Teigland

Result: Passed unanimously

COMMUNICATIONS:

None

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

2. Review financial reports and consider payment of Bill List as presented.

Motion to approve payment of Bill List: Richards

Secunder: Dobbs

Result: Passed 8-0 (roll-call)

CONSENT AGENDA (Roll Call Vote Required):

3. Consider approval of Donation Resolution 2023-6.

Motion to approve consent agenda: Richards

Secunder: Lassen

Result: Passed 8-0 (roll-call)

REGULAR AGENDA:

4. Library Facade Repair Project Update

Informational

5. Library Foundation 2023 Potential Projects

Informational

6. Consider authorizing city staff to sign agreement with Marco for printer / copier lease extension.

Motion to authorize city staff to sign agreement with Marco for printer / copier lease extension:
Teigland

Secunder: Barr

Result: Passed 8-0 (roll-call)

UPDATES:

Friends

By Teigland – save the date for annual meeting – 06-06-2023 at 5:30.

Foundation

By Barr – Met 04-20-2023 to discuss 2023 projects. Next meeting September.

STAFF REPORTS:

7. Library Reports and Statistics

Informational

ADJOURNMENT:

Chair Martin adjourned the meeting at 5:32 PM.

NEXT REGULAR MEETING IS SCHEDULED FOR JUNE 14, 2023, AT 5:00 PM.

ATTEST: Will Richter, Director of Library Services

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - MAY 10, 2023

DATE: 05/04/2023
 TIME: 12:45:57
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 05/10/2023

VENDOR #	NAME	AMOUNT DUE

PUBLIC LIBRARY		
0112700	AL'S RESTORATION LLC	940.00
0118100	ARAMARK UNIFORM SERVICES	88.44
0118660	ARROWHEAD LIBRARY SYSTEM	50.13
0201428	BAKER & TAYLOR LLC	4,552.23
0212124	BLACKSTONE PUBLISHING	188.00
0305485	CENGAGE LEARNING INC	77.59
0315455	COLE HARDWARE INC	15.96
0502705	EBSCO SUBSCRIPTION SERVICE	13.20
0718010	CITY OF GRAND RAPIDS	1,700.00
0914325	INGRAM ENTERTAINMENT INC.	82.44
0914540	INNOVATIVE OFFICE SOLUTIONS LL	272.30
0914800	INVEST EARLY PROJECT	400.00
1612225	PLAYAWAY PRODUCTS LLC	999.00
1901535	SANDSTROM'S INC	91.80
2009470	THE TIMBERJAY INC	59.00
2114356	UNIQUE MANAGEMENT SERVICES	139.80
2205680	VERNON LIBRARY SUPPLIES, INC	1,967.57
TOTAL UNPAID TO BE APPROVED IN THE SUM OF:		\$11,637.46

CHECKS ISSUED-PRIOR APPROVAL
 PRIOR APPROVAL

0100053	AT&T MOBILITY	54.40
0113105	AMAZON CAPITAL SERVICES	211.58
0201675	ANDREAS BARNETT	40.00
0605191	FIDELITY SECURITY LIFE	6.90
0718015	GRAND RAPIDS CITY PAYROLL	42,657.18
1301146	MARCO TECHNOLOGIES, LLC	224.72
1305725	METROPOLITAN LIFE INSURANCE CO	76.14
1309199	MINNESOTA ENERGY RESOURCES	75.75
1309335	MINNESOTA REVENUE	36.32
1516220	OPERATING ENGINEERS LOCAL #49	9,612.00
1601750	PAUL BUNYAN COMMUNICATIONS	322.31
1608100	PHAROS SYSTEMS INT'L INC	1,279.00
1612200	GAVIN WILLIAM PLATT	40.00
1621130	P.U.C.	2,629.28
1901795	AMY M SAVELA	125.00
2209665	VISA	801.56
2301700	WM CORPORATE SERVICES, INC	141.62

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$58,333.76

TOTAL ALL DEPARTMENTS \$69,971.22

RESOLUTION NO. 2023-6
A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

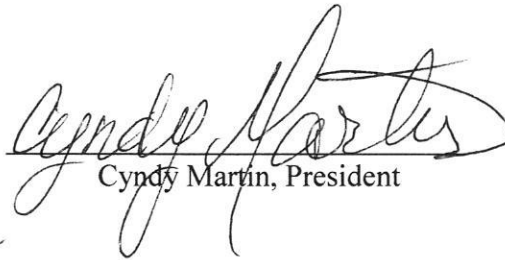
NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

Grand Rapids Area Library Foundation \$907.39 Online Story Time and Non-fiction collection enhancement

Grand Rapids North Star Women's Club \$59.63 In memory of Mary Jo Wimmer (Library Materials)

Grand Rapids Area Library Friends \$999.00 GRACF Tech Grant (Wonderbooks for the Children's Library)

Adopted this 10th day of May 2023



Cyndy Martin, President



Deb Kee, Secretary