DEPARTMENT OF EDUCATION

Grand Rapids Area Library

2021 Minnesota Public Library Annual Report

This report reflects information for January 1 through December 31, 2021, unless otherwise specified. Financial data is reported for the fiscal year that ended December 31, 2021.

Please note that this document reflects the online submission data elements for both library administrative entities (headquarters) and library outlets (branches). There are some fields that request information at the administrative-entity level only and some that request only outlet information. Information entered at the outlet level 'rolls up' into a total for the administrative entity. In the case of a single-library location, the library is both the administrative entity and the library outlet, and data is reported within both.

CONTACT INFORMATION

G01) Library Name	Grand Rapids Area Library
G02) Regional System/Sequence Number	A1750
G03) Regional Public Library System	ALS
G04) Street Address	140 NE 2nd Street
G05) Location is a change from previous year	No
G06) City	Grand Rapids
G07) ZIP Code	55744
G08) Mailing Address	140 NE 2nd Street
G09) City	Grand Rapids
G10) ZIP Code	55744
G11) County	Itasca
G12) Phone	218-326-7640
G13) Library Web Address	www.cityofgrandrapidsmn.com/library
G14) Director's Name	Will Richter
G15) Director's Phone	218-326-7643
G16) Director's Extension	0
G17) Director's E-mail Address	wrichter@ci.grand-rapids.mn.us

Report Filer

G18) Name of Person Who Prepared the Public Library Report	Will Richter
G19) Phone	218-326-7643
G20) E-mail	wrichter@ci.grand-rapids.mn.us

IMLS Administrative Entity Codes

G21) Interlibrary Relationship Code	**Member of a Federation or Cooperative**
G22) Legal Basis Code	**Municipal Government (city, town or village)**
G23) Administrative Structure Code	**Administrative Entity with a Single Direct Service Outlet**
G24) IMLS Public Library Definition	**Yes**
G25) Geographic Code	**Municipal Government (city, town or village) (most nearly)**
G26) Did the legal service area boundary change? **No**	

COVID-19 RESPONSE

Facilities During Pandemic

Data Element	Current Year	Previous Year
V01) In 2021, were any of the library's outlets physically closed to the public for any period of time due to the pandemic?	Yes	Yes
V02) In 2021, did the library add or increase the number of mobile hotspots for circulation?	No	No
V03) In 2021, did the library add or increase distribution of mobile hotspots?	No	No
V05) In 2021, did the library provide Wi-Fi Internet access to users outside the building at one or more outlets?	Yes	Yes
V06) In 2021, did the library increase access to Wi-Fi Internet outside the building at one or more outlets?	No	No

Services During Pandemic

Data Element	Current Year	Previous Year
V07) In 2021, did library staff continue to provide services to the public when the building was physically closed to the public due to the pandemic?	Yes	Yes
V08) In 2021, did the library provide reference service via the Internet or telephone when the building was physically closed to the public?	Yes	Yes
V09) In 2021, did the library provide 'outside' service for circulation of physical materials at one or more outlets?	Yes	Yes
V14) In 2021, did the library allow users to complete remote registration for library cards?	Yes	No

Staffing During Pandemic

Data Element	Current Year	Previous Year
V15) Did any library staff work for other government agencies or nonprofit organizations instead of, or in addition to, their normal duties during the pandemic?	No	No
V16) Did any library staff work remotely in 2021 due to the pandemic?	No	No
V17) Were library staff placed on paid or administrative leave in 2021 due to the pandemic?	No	Yes
V18) Did any library staff work a reduced number of hours in 2021, whether by choice or by necessity, due to the pandemic?	No	Yes
V19) Were any library staff furloughed in 2021 due to the pandemic?	No	No
V20) Were any library staff laid off in 2021 due to the pandemic?	No	Yes
V21) Did any library staff quit or choose early retirement in 2021 due to the pandemic?	No	No
V22) Was a hiring freeze instituted at any time in 2021 due to the pandemic?	No	No
V23) Were any vacant library positions eliminated from the 2021 budget due to the pandemic?	No	No

Comments

V24) Comments on COVID Response
Drive thru pick up 1/1/2021 - 5/3/2021.

VISITS, REFERENCE, USERS

Data Element	Current Year	Previous Year
P01) Population of the Legal Service Area	21,221	21,231
P02) Registered Users – Residents	9,612	9,727
P03) Registered Users – Reciprocal	0	0
P04) Total Registered Users	9,612	9,727
P05) Year in Which Registered User Records Were Last Purged	2021	2020
P06) Visits	34,788	22,323
P60) Visits Reporting Method	**Annual Count**	**Annual Count**
P07) Reference Transactions	2,731	2,451
P61) Reference Transactions Reporting Method	**Annual Count**	**Annual Count**
P59) Contactless Visits	5,374	8,307
P08) Public Internet Computer Sessions	2,216	1,983
P09) Public Internet Computer – Usage Type	P08 tallies other computer usage in addition to Internet	P08 tallies other computer usage in addition to Internet
P62) Public Computer Sessions Reporting Method	**Annual Count**	[new in 2021]
P10) Wireless Sessions	0	
P63) Wireless Sessions Reporting Method	**Annual Count**	[new in 2021]
P32) Website Visits	40,771	34,278

CIRCULATION

Physical and Downloadable Circulation

Data Element	Current Year	Previous Year
P13) Children's Circulation	47,538	28,189
P14) Adult Circulation	45,455	31,841
P15) Physical Circulation (No Age Designation)	3,339	2,803
P16) Total Physical Circulation	96,332	62,833
P69) Physical Circulation – Not Print or Audiovisual	55	[new in 2021]
P17) Downloadable E-books and E-serials Circulation	15,081	15,714
P18) Downloadable Audio and Video Circulation	19,718	19,643
P19) Total Downloadable Circulation	34,799	35,357
P20) Total Circulation	131,131	98,190

Collection Use Including Electronic Collections

Data Element	Current Year	Previous Year
P29) Number of Information Retrievals from Electronic Collections	1,265	1,363
P30) Electronic Content Use	36,064	36,720
P31) Total Collection Use	132,396	99,553

Interlibrary Loan

Data Element	Current Year	Previous Year
P11) ILL Provided to Other Libraries	10,205	8,626
P12) ILL Received from Other Libraries	17,174	16,707

PROGRAMS, RECORDINGS, ACTIVITIES

In-Person Programs

Data Element	Current Year	Previous Year
P82) In-Person Programs for Ages 0-5	0	[new in 2021]
P83) In-Person Programs for Ages 6-11	0	[new in 2021]
P84) In-Person Programs for Young Adults	0	4
P85) In-Person Programs for Adults	0	12
P86) In-Person Programs for All Ages	0	[new in 2021]
P75) Total Onsite In-Person Programs	0	[new in 2021]
P81) Total Offsite In-Person Programs	0	[new in 2021]

Live Virtual Programs

Data Element	Current Year	Previous Year
P87) Live Virtual Programs Intended for Ages 0-5	0	[new in 2021]
P88) Live Virtual Programs Intended for Ages 6-11	0	[new in 2021]
P34) Live Virtual Programs Intended for Young Adults	0	0
P35) Live Virtual Programs Intended for Adults	0	0
P89) Live Virtual Programs Intended for All Ages	0	[new in 2021]
P36) Total Live Virtual Programs	0	0

Programs (In-Person and Live Virtual)

Data Element	Current Year	Previous Year
P90) Total Programs for Ages 0-5	0	
P91) Total Programs for Ages 6-11	0	
P52) Total Programs for Young Adults	0	4
P53) Total Programs for Adults	0	12
P92) Total Programs for All Ages	0	
P54) Total Programs	0	28

In-Person Program Attendance

Data Element	Current Year	Previous Year
P105) Attendees at In-Person Programs for Ages 0-5	0	[new in 2021]
P106) Attendees at In-Person Programs for Ages 6-11	0	[new in 2021]
P107) Attendees at In-Person Programs for Young Adults	0	28
P108) Attendees at In-Person Programs for Adults	0	295
P109) Attendees at In-Person Programs for All Ages	0	[new in 2021]
P98) Total Onsite Attendance	0	[new in 2021]
P104) Total Offsite Attendance	0	[new in 2021]

Live Virtual Attendance

Data Element	Current Year	Previous Year
P110) Live Virtual Views of Programs for Ages 0-5	0	[new in 2021]
P111) Live Virtual Views of Programs for Ages 6-11	0	[new in 2021]
P38) Live Virtual Views of Programs for Young Adults	0	0
P39) Live Virtual Views of Programs for Adults	0	0
P112) Live Virtual Views of Programs for All Ages	0	[new in 2021]
P40) Total Attendance at Live Virtual Programs	0	0

Program Attendance (In-Person and Live Virtual)

Data Element	Current Year	Previous Year
P113) Total Attendance at Programs for Ages 0-5	0	[new in 2021]
P114) Total Attendance at Programs for Ages 6-11	0	[new in 2021]
P56) Total Attendance at Programs for Young Adults	0	28
P57) Total Attendance at Programs for Adults	0	295
P115) Total Attendance at Programs for All Ages	0	[new in 2021]
P58) Total Program Attendance	0	1,552

Recordings of Program Content

Data Element	Current Year	Previous Year
P116) Recorded Programs for Ages 0-5	0	[new in 2021]
P117) Recorded Programs for Ages 6-11	0	[new in 2021]
P42) Recorded Programs for Young Adults	0	0
P43) Recorded Programs for Adults	0	0
P118) Recorded Programs for All Ages	61	[new in 2021]
P44) Total Recorded Programs	61	20

Views of Recordings of Program Content

Data Element	Current Year	Previous Year
P119) On-Demand Views of Recorded Programs for Ages 0-5	0	[new in 2021]
P120) On-Demand Views of Recorded Programs for Ages 6-11	0	[new in 2021]
P121) On-Demand Views of Recorded Programs for Ages 12-18	0	[new in 2021]
P122) On-Demand Views of Recorded Programs for Adults	0	[new in 2021]
P123) On-Demand Views of Recorded Programs for All Ages	6,673	[new in 2021]
P124) Total On-Demand Views of Recorded Programs	6,673	[new in 2021]

Self-Directed Activities

Data Element	Current Year	Previous Year
P49) Self-Directed Activities Total	9	48
P50) Participation in Self-Directed Activities	1,223	6,760

SUMMER LEARNING PROGRAM

Type(s) of summer learning programs	Both reading and learning programs
Intended age-groups for the program	
U02) Preschoolers, birth to 5 years old	Yes
U03) Children, 6 to 11 years old	Yes
U04) Young adults, 12 to 18 years old	Yes

HOURS OF PUBLIC SERVICE

Data Element	Current Year	Previous Year
H08) Weekly Hours of Regular Service	28	52
H16) Weekly Hours of Limited Service	30	32
H18) Weekly Hours of Curbside Service	30	30
H12) Annual Public Service Hours	980	522

FACILITIES

Data Element	Current Year	Previous Year
F01) Central Libraries	1	1
F02) Branch Libraries	0	0
F03) Bookmobiles	0	0
F04) Supplementary Services	0	0
F12) Staff Internet Computers	12	14
F13) Public Internet Stationary Computers	15	23
F14) Public Internet Mobile Devices for Onsite Use	0	0
F15) Total Public Internet Computers/Devices	15	23
F22) Outlets with Wi-Fi Available to Public	1	1
F23) Outlets with a Meeting Room	1	1
F24) Non-Library Sponsored Events	0	129

STAFF INFORMATION

Staff Full Time Equivalent

Data Element	Current Year	Previous Year
S01) Total ALA/MLS Librarian FTE	2.00	2.00
S02) Total Other Librarian FTE	2.00	1.00
S03) Total Librarian FTE	4.00	3.00
S04) Total Other Staff FTE	3.50	3.50
S05) Total Paid Employee FTE	7.50	6.50

Selected Salary Schedule

Position	Low Salary	High Salary
S06) Regional Director		
S07) Library Director		$39.99
S08) Assistant Director		$38.19
S09) Branch Manager		
S10) Central Library Manager		
S11) Department Head		
S12) Other Librarian		$28.37
S13) Technology Support		
S14) Library Support Staff		$19.64
S15) Administrative Support Staff		
S16) Pages		

Union

S17) Do Any Library Staff Belong to a Union?	Yes	Yes

COLLECTIONS

Physical Materials

Data Element	Current Year	Previous Year
C01) Print Materials (Books and Periodicals)	64,569	65,468
C02) Audio Materials, Physical	2,875	3,007
C03) Video Materials, Physical	4,803	5,053
C04) Multi-format Materials	172	136
C05) Other Physical Materials	6	6
C06) Total Physical Materials	72,425	73,670
C07) Print Serial Subscriptions	174	168

Electronic Materials

Data Element	Current Year	Previous Year
C08) Electronic Serial Subscriptions, Licensed Locally, Downloadable	0	0
C09) Electronic Serial Subscriptions, Licensed Regionally, Downloadable	0	0
C10) Total Electronic Serial Subscriptions	0	0
C11) Electronic Books Licensed Locally	0	0
C12) Electronic Books Licensed Regionally	24,216	23,093

C13) Electronic Books Licensed Statewide	9,071	10,375
C14) Total Electronic Books	33,287	33,468
C15) Audio Downloadable Units, Licensed Locally	0	0
C16) Audio Downloadable Units, Licensed Regionally	15,033	14,376
C17) Total Audio Downloadable Units	15,033	14,376
C18) Video Downloadable Units, Licensed Locally	0	0
C19) Video Downloadable Units, Licensed Regionally	0	0
C20) Total Video Downloadable Units	0	0
C21) Electronic Collections Licensed Locally	0	0
C22) Electronic Collections Licensed Regionally	7	7
C24) Total Licensed Electronic Collections Local/Regional/Other	7	7
C25) Electronic Collections Licensed Statewide	57	57
C26) Total Licensed Electronic Collections	64	64

POLICIES/PLANS

Data Element	Current Year	Previous Year
D01) Strategic Plan	2017	2017
D02) Disaster Plan	2007	2007
D03) Policy Manual	2015	2015
D04) Records Retention Schedule	2007	2007
D05) Building Accessibility Plan	2000	2000
D06) Technology Plan	2007	2007
D07) Internet Acceptable Use Policy	2014	2014

COMMUNITY ENGAGEMENT

Outreach Services

Data Element	Current Year	Previous Year
Adult Basic Education	No	No
Adult Literacy Organization	No	No
Early Childhood Organization	Yes	Yes
Correctional Facility	No	No
Cultural Communities	No	No
Service to Homebound	No	No
School (K12)	Yes	Yes
Senior-Centered Organization	No	Yes
Workforce Development	No	No
Youth Development Organization	Yes	Yes
Arts Organization	No	Yes
Disability Organization	No	Yes
Homeschool Organization	Yes	Yes
Veterans Organization	No	Yes
Social Services Organizations	No	Yes
Other	N/C	

Community Partnerships

Data Element	Current Year	Previous Year
O12) Does this library partner with one or more community organizations/groups in order to address a community need?	Yes	Yes
O13a) Communicative: **Yes** O13b) Cooperative: **Yes** O13c) Collaborative: **No**		
O14) If *Yes*, does this library measure the impact on the community due to the partnership's efforts?	No	No

Volunteers

Data Element	Current Year	Previous Year
O15) Does this library have a volunteer program for individuals or groups to complete tasks willingly and without pay?	Yes	Yes
O20) Total Number of Volunteers	51	67
O21) Total Number of Volunteer Hours	2,488	1,341

BOARD, FOUNDATION, FRIENDS

I01) Does this library have a governing board?	Yes
I02) Are this library's trustees elected or appointed officials?	Appointed
I03) Is this library's board of trustees the governing authority or advisory?	Governing

I04) Does this library have a foundation?	Yes
I05) Foundation name	Grand Rapids Area Library Foundation

I06) Does this library have a Friends group?	Yes
I07) Friends group name	Grand Rapids Area Library Friends

FINANCIAL DATA

Operating Revenue

Data Element	Current Year	Previous Year
LOCAL GOVERNMENT		
City		
R01) City Direct	$667,281	$697,397
R02) City Indirect	$33,727	$0
R03) City Operating Revenue Total	$701,008	$697,397
County		
R04) County Direct	$146,042	$144,150
R05) County Indirect	$0	$0
R06) County Total	$146,042	$144,150
Other Local Government		
R07) Other Local Government Direct	$0	$0
R08) Other Local Government Indirect	$0	$0
R09) Other Local Government Operating Revenue Total	$0	$0
R10) Total Local Government Operating Revenue	$847,050	$841,547

STATE		
R11) Arts & Cultural Heritage Fund	$0	$0
R12) Regional Library Basic System Support	$0	$0
R13) Regional Library Telecommunications Aid	$0	$0
R14) Other State	$0	$0
R15) Total State Government Operating Revenue	$0	$0
FEDERAL		
R67) Did your library receive CARES or ARPA funding in 2021?	**No**	**No**
R68) Federal Operating Revenue-Coronavirus Aid, Relief, and Economic Security (CARES) Act		
R69) Federal Operating Revenue-American Rescue Plan Act (ARPA)		[new in 2021]
R16) Federal Library Services and Technology Act	$0	$0
R17) Federal Direct	$0	$0
R18) Federal Indirect	$0	$0
R19) Total Federal Operating Revenue	$0	$0
OTHER		
Regional System		
R20) Regional System Direct	$8,610	$8,045
R21) Regional System Indirect	$184	$0
R22) Regional System Operating Revenue Total	$8,794	$8,045
Multicounty, Multitype		
R23) Multicounty, Multitype Direct	$0	$0
R24) Multicounty, Multitype Indirect	$0	$0
R25) Multicounty, Multitype Operating Revenue Total	$0	$0
R26) Other Operating Direct	$39,997	$50,931
R27) Other Operating Indirect	$0	$0
R28) Other Operating Total	$39,997	$50,931
R29) Total Regional and Other Operating Revenue	$48,791	$58,976
R30) Total Operating Revenue	**$895,841**	**$900,523**

Operating Expenditures

Data Element	Current Year	Previous Year
Personnel Expenditures		
E01) Salaries & Wages	$457,019	$435,922
E02) Employee Benefits	$188,812	$213,001
E03) Total Personnel Costs	$645,831	$648,923
Collection Expenditures		
E04) Print Materials	$41,791	$36,273
E05) Electronic Materials Electronic Books (E-books)	$0	$0
E06) Electronic Collections	$0	$0
E07) Other Electronic Materials	$0	$0
E08) Electronic Materials Expenditures Total	$0	$0
E09) Other Materials - Audio & Video Physical Materials	$8,786	$6,020
E10) Other Materials - Other Physical Materials	$7,047	$6,581
E11) Other Materials Expenditures Total	$15,833	$12,601
E16) Physical Materials Expenditures Total	$57,624	$48,874

	Current Year	Previous Year
E12) Total Collection Expenditures	$57,624	$48,874
Other Operating Expenditures		
E13) Other Operating Expenditures	$142,482	$140,567
E14) Total Operating Expenditures	$845,937	$838,364
E15) Expenditures Equal To or Less than Income?	**Yes**	**Yes**

Capital Revenue

Data Element	Current Year	Previous Year
LOCAL		
City		
R31) City Direct	$0	$0
R32) City Indirect	$0	$0
R33) City Capital Revenue Total	$0	$0
County		
R34) County Direct	$0	$0
R35) County Indirect	$0	$0
R36) County Capital Revenue Total	$0	$0
Other Local Government		
R37) Other Local Government Direct	$0	$0
R38) Other Local Government Indirect	$0	$0
R39) Other Local Government Capital Revenue Total	$0	$0
R40) Total Local Government Capital Revenue	$0	$0
STATE		
R41) Library Construction Grant	$0	$0
R42) Other State	$0	$0
R43) Total State Government Capital Revenue	$0	$0
FEDERAL		
R44) Federal Government LSTA	$0	$0
R45) Other Federal Direct	$0	$0
R46) Other Federal Indirect	$0	$0
R47) Total Federal Government Capital Revenue	$0	$0
OTHER		
Regional System		
R48) Regional System Direct	$0	$0
R49) Regional System Indirect	$0	$0
R50) Regional System Capital Revenue Total	$0	$0
Multicounty, Multitype		
R54) Other Capital Direct	$0	$0
R55) Other Capital Indirect	$0	$0
R56) Other Capital Revenue Total	$0	$0
R57) Total Regional System and Other Capital Revenue	$0	$0
R58) Total Capital Revenue	$0	$0

Capital Expenditures

	Current Year	Previous Year
EC01) Total Capital Expenditures	$0	$0

In-Kind

Data Element	Current Year	Previous Year
In-Kind Operating Contributions		
R59) In-Kind Operating Contributions City	$0	$0
R60) In-Kind Operating Contributions County	$0	$0
R61) In-Kind Operating Contributions All Other	$0	$0
R62) Total In-Kind Operating Contributions		
In-Kind Contributions by Expenditure Area		
EKA01) Personnel	$0	$0
EKA02) Collection	$0	$0
EKA03) All Other Operating Expenditures	$0	$0
EKA04) Total In-Kind Operating Contributions	$0	$0
In-Kind Capital Contributions		
R63) In-Kind Capital Contributions City	$0	$0
R64) In-Kind Capital Contributions County	$0	$0
R65) In-Kind Capital Contributions All Other	$0	$0
R67) Total In-Kind Capital Contributions	$0	$0

ANNOTATIONS

Total Program Attendance
  this is correct, no programs in 2021.--2022-02-14

Total Number of Volunteers
  51--2022-02-07

DRAFT

■ DEPARTMENT OF EDUCATION

2021 Minnesota Public Library Annual Report

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CONTACT INFORMATION

G01m) Library Name	**Grand Rapids Area Library**
G02m) Regional System/Sequence Number	**A1750**
G03m) Regional Public Library System	**ALS**
G05m) Location is a change from previous year	**No**
G04m) Street Address	**140 NE 2nd Street**
G06m) City	**Grand Rapids**
G07m) ZIP Code	**55744**
G12m) Phone	**218-326-7640**
G08m) Mailing Address	**140 NE 2nd Street**
G09m) City	**Grand Rapids**
G10m) ZIP Code	**55744**
G11m) County	**Itasca**

VISITS, REFERENCE, USERS

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P09m) Public Internet Computer Sessions – Usage Type	P08m tallies other computer usage in addition to Internet	P08m tallies other computer usage in addition to Internet
P10m) Wireless Sessions	-1	n.c.

Physical Circulation

Data Element	Current Year	Previous Year
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P14m) Adult Circulation	45,455	31,841
P15m) Physical Circulation (No Age Designation)	3,339	2,803
P16m) Total Physical Circulation	96,332	62,833

Onsite In-Person Programs

Data Element	Current Year	Previous Year
P70m) Onsite In-Person Programs Intended for Ages 0-5	0	[new in 2021]
P71m) Onsite In-Person Programs Intended for Ages 6-11	0	[new in 2021]
P72m) Onsite In-Person Programs Intended for Young Adults	0	[new in 2021]
P73m) Onsite In-Person Programs Intended for Adults	0	[new in 2021]
P74m) Onsite In-Person Programs Intended for All Ages	0	[new in 2021]
P75m) Total Onsite Programs	0	[new in 2021]

Offsite In-Person Programs

Data Element	Current Year	Previous Year
P76m) Offsite In-Person Programs Intended for Ages 0-5	0	[new in 2021]
P77m) Offsite In-Person Programs Intended for Ages 6-11	0	[new in 2021]
P78m) Offsite In-Person Programs Intended for Young Adults	0	[new in 2021]
P79m) Offsite In-Person Programs Intended for Adults	0	[new in 2021]
P80m) Offsite In-Person Programs Intended for All Ages	0	[new in 2021]
P81m) Total Offsite Programs	0	[new in 2021]

Onsite In-Person Program Attendance

Data Element	Current Year	Previous Year
P93m) Attendees at Onsite In-Person Programs for Ages 0-5	0	[new in 2021]
P94m) Attendees at Onsite In-Person Programs for Ages 6-11	0	[new in 2021]
P95m) Attendees at Onsite In-Person Programs for Young Adults	0	[new in 2021]
P96m) Attendees at Onsite In-Person Programs for Adults	0	[new in 2021]
P97m) Attendees at Onsite In-Person Programs for All Ages	0	[new in 2021]
P98m) Total Onsite In-Person Attendance	0	[new in 2021]

Offsite In-Person Program Attendance

Data Element	Current Year	Previous Year
P99m) Attendees at Offsite In-Person Programs for Ages 0-5	0	[new in 2021]
P100m) Attendees at Offsite In-Person Programs for Ages 6-11	0	[new in 2021]
P101m) Attendees at Offsite In-Person Programs for Young Adults	0	[new in 2021]
P102m) Attendees at Offsite In-Person Programs for Adults	0	[new in 2021]
P103m) Attendees at Offsite In-Person Programs for All Ages	0	[new in 2021]
P104m) Total In-Person Offsite Attendance	0	[new in 2021]

Self-Directed Activities

Data Element	Current Year	Previous Year
P49m) Self-Directed Activities	9	48
P50m) Participation in Self-Directed Activities	1,223	6,760

FULL-TIME EQUIVALENT STAFF

Data Element	Current Year	Previous Year
S01m) ALA/MLS Librarian FTE	2.00	2.00
S02m) Other Librarian FTE	2.00	1.00
S03m) Total Librarian FTE	4.00	3.00
S04m) Other Staff FTE	3.50	3.50
S05m) Total Paid Employee FTE	7.50	6.50

VOLUNTEERS

Data Element	Current Year	Previous Year
O16m) Number of Teen Volunteers	0	5
O17m) Number of Adult Volunteers	51	62
O18m) Number of Teen Volunteer Hours	0	31
O19m) Number of Adult Volunteer Hours	2,488	1,310
O20m) Total Number of Volunteers	51	67
O21m) Total Number of Volunteer Hours	2,488	1,341

PUBLIC SERVICE HOURS

Number of Weeks Open to the Public

Data Element	Current Year	Previous Year
H13m) Weeks Closed Due to COVID-19	18	41
H15m) Weeks of Regular Service	34	11
H14m) Weeks of Limited Service	18	0
H11m) Weeks Library was Open	52	11

Weekly Hours Open to the Public

Data Element	Current Year	Previous Year
H08m) Weekly Hours of Regular Service	28.00	52.00
H16m) Weekly Hours of Limited Service	30.00	32.00

Annual Hours Open to the Public

Data Element	Current Year	Previous Year
H12m) Annual Public Service Hours	980	522

Curbside Service

Data Element	Current Year	Previous Year
H17m) Weeks of Curbside Service	18	11
H18m) Weekly Hours of Curbside Service	30.00	30.00

LIBRARY COLLECTION

Data Element	Current Year	Previous Year
C01m) Print Materials (Books and Periodicals)	64,569	65,468
C02m) Audio Materials, Physical	2,875	3,007
C03m) Video Materials, Physical	4,803	5,053
C04m) Multi-format Materials	172	136
C05m) Other Physical Materials	6	6
C06m) Total Physical Materials	72,425	73,670
C07m) Print Serial Subscriptions	174	168

FACILITIES

Outlet Types

Data Element	Current Year	Previous Year
F05m) Outlet Type Code	Central Library	Central Library
F06m) Number of Bookmobiles	0	0

Buildings

Data Element	Current Year	Previous Year
F07m) Facility Type	26,500	26,500
F08m) Square Feet	2000	2000
F09m) Year Built	na	na
F10m) Latest Year Remodeled		
F11m) Previous Year(s) Remodeled	L	L

Computers

Data Element	Current Year	Previous Year
F12m) Staff Internet Computers	12	14
F13m) Public Internet Stationary Computers	15	23
F14m) Public Internet Mobile Devices for On-Site Use	0	0
F15m) Public Internet Computers/Devices	15	23

Internet Connections

Data Element	Current Year	Previous Year
F16m) Fiber Optic to Library Building	Yes	Yes
F17m) Category 6 Wiring within Library?	None of the above	None of the above
F19m) Typical Internet Download Speed for Public Computers	50.1 Mbps - 100 Mbps	50.1 Mbps - 100 Mbps
F21m) Typical Internet Upload Speed for Public Computers	50.1 Mbps - 100 Mbps	20.1 Mbps - 50.0 Mbps
F22m) Number of Outlets with Wi-Fi Available to Public	Yes	Yes

Meeting Rooms

Data Element	Current Year	Previous Year
F23m) Meeting Room Available for Public Use	Yes	Yes
F24m) Non-Library Sponsored Events	0	129

LIBRARY FRIENDS

I06/I06m) Does This Library Have a Friends Group?	**Yes**
I07/I07m) Friends Group Name	**Grand Rapids Area Library Friends**

ANNOTATIONS

Total Public Service Hours Per Year
  Tallied based on schedule as set by the Library Board.--2022-01-31