

2023 Minnesota Public Library Annual Report

This report reflects the library's data covering January 1 through December 31, 2023, unless otherwise specified. Financial data is reported for the fiscal year that ended December 31, 2023.

Please note that this document contains information collected at two levels: **library administrative entity** and **locations (outlets)**. In the case of a single-location library, the library is both the administrative entity and the outlet. The totals for the administrative entity are presented first, followed by separate reports for each outlet.

CONTACT INFORMATION

| | |
|--|--|
| G01) Library Name | Grand Rapids Area Library |
| G02) Regional System/Sequence Number | A1750 |
| G03) Regional Public Library System | ALS |
| G04) Street Address | 140 NE 2nd Street |
| G05) Location is a change from 2022 Data | No |
| G06) City | Grand Rapids |
| G07) ZIP Code | 55744 |
| G08) Mailing Address | 140 NE 2nd Street |
| G09) City | Grand Rapids |
| G10) ZIP Code | 55744 |
| G11) County | Itasca |
| G12) Phone | 218-326-7640 |
| G13) Library Web Address | www.cityofgrandrapidsmn.com/library |
| G14) Director's Name | Will Richter |
| G15) Director's Phone | 218-326-7643 |
| G16) Director's Extension | none |
| G17) Director's E-mail Address | wrichter@grandrapidsmn.gov |

Report Filer

| | |
|--|----------------------------|
| G18) Name of Person Who Prepared This Report | Will Richter |
| G19) Phone | 218-326-7643 |
| G20) E-mail | wrichter@grandrapidsmn.gov |

IMLS Administrative Entity Codes

| | |
|--|--|
| G22) Legal Basis Code | Municipal Government (city, town or village) |
| G23) Administrative Structure Code | Administrative Entity with a Single Direct Service Outlet |
| G25) Geographic Code | Multi-MCD, entirety |
| G26) Did the legal service area boundary change? | No |

VISITS, REFERENCE, USERS

| Data Element | 2023 Data | 2022 Data |
|---|--|--|
| P01) Population of the Legal Service Area | 21,168 | 21,005 |
| P02) Registered Users – Residents | 9,426 | 9,826 |
| P03) Registered Users – Reciprocal | 0 | 0 |
| P04) Total Registered Users | 9,426 | 9,826 |
| P05) Year in Which Registered User Records Were Last Purged | 2023 | 2022 |
| P06) Visits | 40,072 | 45,186 |
| P60) Visits Reporting Method | Annual Count | Annual Count |
| P07) Reference Transactions | 2,290 | 3,137 |
| P61) Reference Transactions Reporting Method | Annual Count | Annual Count |
| P59) Contactless Visits | 0 | 0 |
| P08) Public Internet Computer Sessions | 2,818 | 3,387 |
| P09) Public Internet Computer – Usage Type | P08 tallies other computer usage in addition to Internet Annual Count | P08 tallies other computer usage in addition to Internet Annual Count |
| P62) Public Computer Sessions Reporting Method | | |
| P10) Wireless Sessions | 0 | |
| P63) Wireless Sessions Reporting Method | Wireless Not Tracked | Wireless Not Tracked |
| P32) Website Visits | -1 | -1 |

CIRCULATION

Physical and Downloadable Circulation

| Data Element | 2023 Data | 2022 Data |
|--|----------------|----------------|
| P13) Children's Circulation | 66,068 | 63,065 |
| P14) Adult Circulation | 60,816 | 59,578 |
| P15) Physical Circulation (No Age Designation) | 2,673 | 2,860 |
| P16) Total Physical Circulation | 129,557 | 125,503 |
| P69) Physical Circulation – Not Print or Audiovisual | 572 | 50 |
| P17) Downloadable E-books and E-serials Circulation | 15,580 | 15,888 |
| P18) Downloadable Audio and Video Circulation | 20,659 | 19,332 |
| P19) Total Downloadable Circulation | 36,239 | 35,220 |
| P20) Total Circulation | 165,796 | 160,723 |

Collection Use Including Electronic Collections

| Data Element | 2023 Data | 2022 Data |
|---|----------------|----------------|
| P29) Number of Information Retrievals from Electronic Collections | 2,369 | 1,350 |
| P30) Electronic Content Use | 38,608 | 36,570 |
| P31) Total Collection Use | 168,165 | 162,073 |

Interlibrary Loan

| Data Element | 2023 Data | 2022 Data |
|--|-----------|-----------|
| P11) ILL Provided to Other Libraries | 10,648 | 10,387 |
| P12) ILL Received from Other Libraries | 15,367 | 14,430 |

PROGRAMS, RECORDINGS, ACTIVITIES

In-Person Programs

| Data Element | 2023 Data | 2022 Data |
|--|-----------|-----------|
| P82) In-Person Programs for Ages 0-5 | 0 | 0 |
| P83) In-Person Programs for Ages 6-11 | 0 | 0 |
| P84) In-Person Programs for Young Adults | 0 | |
| P85) In-Person Programs for Adults | 0 | |
| P86) In-Person Programs for All Ages | 61 | 82 |
| P75) Total Onsite In-Person Programs | 61 | 82 |
| P81) Total Offsite In-Person Programs | 0 | 0 |

In-Person Program Attendance

| Data Element | 2023 Data | 2022 Data |
|--|-----------|-----------|
| P105) Attendees at In-Person Programs for Ages 0-5 | 0 | 0 |
| P106) Attendees at In-Person Programs for Ages 6-11 | 0 | 0 |
| P107) Attendees at In-Person Programs for Young Adults | 0 | |
| P108) Attendees at In-Person Programs for Adults | 0 | |
| P109) Attendees at In-Person Programs for All Ages | 5,316 | 820 |
| P98) Total Onsite Attendance | 5,316 | 820 |
| P104) Total Offsite Attendance | 0 | 0 |

Live Virtual Programs

| Data Element | 2023 Data | 2022 Data |
|--|-----------|-----------|
| P87) Live Virtual Programs Intended for Ages 0-5 | 0 | 0 |
| P88) Live Virtual Programs Intended for Ages 6-11 | 0 | 0 |
| P34) Live Virtual Programs Intended for Young Adults | 0 | 0 |
| P35) Live Virtual Programs Intended for Adults | 0 | 0 |
| P89) Live Virtual Programs Intended for All Ages | 0 | 0 |
| P36) Total Live Virtual Programs | 0 | 0 |

Live Virtual Attendance

| Data Element | 2023 Data | 2022 Data |
|--|-----------|-----------|
| P110) Live Virtual Views of Programs for Ages 0-5 | 0 | 0 |
| P111) Live Virtual Views of Programs for Ages 6-11 | 0 | 0 |
| P38) Live Virtual Views of Programs for Young Adults | 0 | 0 |
| P39) Live Virtual Views of Programs for Adults | 0 | 0 |
| P112) Live Virtual Views of Programs for All Ages | 0 | 0 |
| P40) Total Attendance at Live Virtual Programs | 0 | 0 |

Total Programs (In-Person and Live Virtual)

| Data Element | 2023 Data | 2022 Data |
|--------------------------------------|-----------|-----------|
| P90) Total Programs for Ages 0-5 | 0 | 0 |
| P91) Total Programs for Ages 6-11 | 0 | 0 |
| P52) Total Programs for Young Adults | 0 | 0 |
| P53) Total Programs for Adults | 0 | 0 |
| P92) Total Programs for All Ages | 61 | 82 |
| P54) Total Programs | 61 | 82 |

Total Program Attendance (In-Person and Live Virtual)

| Data Element | 2023 Data | 2022 Data |
|--|--------------|------------|
| P113) Total Attendance at Programs for Ages 0-5 | 0 | 0 |
| P114) Total Attendance at Programs for Ages 6-11 | 0 | 0 |
| P56) Total Attendance at Programs for Young Adults | 0 | 0 |
| P57) Total Attendance at Programs for Adults | 0 | 0 |
| P115) Total Attendance at Programs for All Ages | 5,316 | 820 |
| P58) Total Program Attendance | 5,316 | 820 |

Recordings of Program Content

| Data Element | 2023 Data | 2022 Data |
|---|-----------|-----------|
| P116) Recorded Programs for Ages 0-5 | 0 | 0 |
| P117) Recorded Programs for Ages 6-11 | 0 | 0 |
| P42) Recorded Programs for Young Adults | 0 | 0 |
| P43) Recorded Programs for Adults | 0 | 0 |
| P118) Recorded Programs for All Ages | 60 | 61 |
| P44) Total Recorded Programs | 60 | 61 |

Views of Recordings of Program Content

| Data Element | 2023 Data | 2022 Data |
|---|---------------|---------------|
| P119) On-Demand Views of Recorded Programs for Ages 0-5 | 0 | 0 |
| P120) On-Demand Views of Recorded Programs for Ages 6-11 | 0 | 0 |
| P121) On-Demand Views of Recorded Programs for Ages 12-18 | 0 | 0 |
| P122) On-Demand Views of Recorded Programs for Adults | 0 | 0 |
| P123) On-Demand Views of Recorded Programs for All Ages | 11,940 | 55,817 |
| P124) Total On-Demand Views of Recorded Programs | 11,940 | 55,817 |

Self-Directed Activities

| Data Element | 2023 Data | 2022 Data |
|---|------------------------|---------------|
| P49) Number of Self-Directed Activities | 9 | 9 |
| P50) Participation in Self-Directed Activities | 1,350 | 1,350 |
| What kinds of activities do you count as self-directed? | Take and make art kits | [new in 2023] |

SUMMER LEARNING PROGRAM

| | |
|---|---|
| Type(s) of summer learning programs | Both reading and learning programs |
| Intended age-groups for the program | |
| U02) Preschoolers, birth to 5 years old | Yes |
| U03) Children, 6 to 11 years old | Yes |
| U04) Young adults, 12 to 18 years old | Yes |

HOURS OF PUBLIC SERVICE

| Data Element | 2023 Data | 2022 Data |
|---------------------------------------|--------------|--------------|
| H08) Weekly Hours of Regular Service | 36.00 | 36.00 |
| H16) Weekly Hours of Limited Service | 0.00 | 0.00 |
| H18) Weekly Hours of Curbside Service | 0.00 | 0.00 |
| H12) Annual Public Service Hours | 1,800 | 1,792 |

FACILITIES

| Data Element | 2023 Data | 2022 Data |
|--|-----------|-----------|
| F01) Central Libraries | 1 | 1 |
| F02) Branch Libraries | 0 | 0 |
| F03) Bookmobiles | 0 | 0 |
| F04) Supplementary Services | 0 | 0 |
| F12) Staff Internet Computers | 12 | 12 |
| F13) Public Internet Stationary Computers | 15 | 15 |
| F14) Public Internet Mobile Devices for Onsite Use | 0 | 0 |
| F15) Total Public Internet Computers/Devices | 15 | 15 |
| F22) Outlets with Wi-Fi Available to Public | 1 | 1 |
| F23) Outlets with a Meeting Room | 1 | 1 |
| F24) Non-Library Sponsored Events | 0 | 0 |

STAFF INFORMATION

Staff Full Time Equivalent

| Data Element | 2023 Data | 2022 Data |
|----------------------------------|-------------|-------------|
| S01) Total ALA/MLS Librarian FTE | 2.00 | 2.00 |
| S02) Total Other Librarian FTE | 2.00 | 2.00 |
| S03) Total Librarian FTE | 4.00 | 4.00 |
| S04) Total Other Staff FTE | 3.50 | 3.50 |
| S05) Total Paid Staff FTE | 7.50 | 7.50 |

Selected Salary Schedule

| Position | Low Salary | High Salary |
|-------------------------|------------|----------------|
| S06) Regional Director | | |
| S07) Library Director | | \$41.06 |
| S08) Assistant Director | | \$37.72 |
| S09) Branch Manager | | |

| | | |
|-----------------------------------|---------|---------|
| S10) Central Library Manager | | |
| S11) Department Head | | |
| S12) Other Librarian | \$26.27 | \$29.37 |
| S13) Technology Support | | |
| S14) Library Support Staff | \$18.67 | \$29.96 |
| S15) Administrative Support Staff | | |
| S16) Pages | | |

Union

| | | |
|--|-----|-----|
| S17) Do Any Library Staff Belong to a Union? | Yes | Yes |
|--|-----|-----|

COLLECTIONS

Physical Materials

| Data Element | 2023 Data | 2022 Data |
|--|---------------|---------------|
| C01) Print Materials (Books and Periodicals) | 63,666 | 63,709 |
| C02) Audio Materials, Physical | 2,159 | 2,186 |
| C03) Video Materials, Physical | 4,958 | 4,568 |
| C04) Multi-format Materials | 183 | 178 |
| C05) Other Physical Materials | 73 | 63 |
| C06) Total Physical Materials | 71,039 | 70,704 |
| C07) Print Serial Subscriptions | 164 | 167 |

Electronic Materials

| Data Element | 2023 Data | 2022 Data |
|---|---------------|---------------|
| C08) Electronic Serial Subscriptions, Licensed Locally, Downloadable | 0 | 0 |
| C09) Electronic Serial Subscriptions, Licensed Regionally, Downloadable | 0 | 0 |
| C10) Total Electronic Serial Subscriptions | 0 | 0 |
| C11) Electronic Books Licensed Locally | 0 | 0 |
| C12) Electronic Books Licensed Regionally | 48,842 | 52,821 |
| C13) Electronic Books Licensed Statewide | 9,528 | 9,265 |
| C14) Total Electronic Books | 58,370 | 62,086 |
| C15) Audio Downloadable Units, Licensed Locally | 0 | 0 |
| C16) Audio Downloadable Units, Licensed Regionally | 16,594 | 15,681 |
| C17) Total Audio Downloadable Units | 16,594 | 15,681 |
| C18) Video Downloadable Units, Licensed Locally | 0 | 0 |
| C19) Video Downloadable Units, Licensed Regionally | 0 | 0 |
| C20) Total Video Downloadable Units | 0 | 0 |
| C21) Electronic Collections Licensed Locally | 0 | 0 |
| C22) Electronic Collections Licensed Regionally | 9 | 9 |
| C24) Total Licensed Electronic Collections Local/Regional/Other | 9 | 9 |
| C25) Electronic Collections Licensed Statewide | 59 | 57 |
| C26) Total Licensed Electronic Collections | 68 | 66 |

POLICIES/PLANS

| Data Element | 2023 Data | 2022 Data |
|-------------------------------------|-----------|---------------|
| D01) Strategic Plan | 2017 | 2017 |
| D02) Disaster Plan | 2007 | 2007 |
| D03) Policy Manual | 2015 | 2015 |
| D04) Records Retention Schedule | 2007 | 2007 |
| D05) Building Accessibility Plan | 2000 | 2000 |
| D06) Technology Plan | 2007 | 2007 |
| D07) Internet Acceptable Use Policy | 2014 | 2014 |
| D09) Collection Development Policy | 2014 | [new in 2023] |
| D08) Overdue Fine Policy? | No | No |

COMMUNITY ENGAGEMENT

Outreach Services

| Data Element | 2023 Data | 2022 Data |
|--------------------------------|-----------|-----------|
| Adult Basic Education | No | No |
| Adult Literacy Organization | No | No |
| Early Childhood Organization | Yes | Yes |
| Correctional Facility | No | No |
| Cultural Communities | No | No |
| Service to Homebound | No | No |
| School (K12) | Yes | Yes |
| Senior-Centered Organization | No | No |
| Workforce Development | No | No |
| Youth Development Organization | Yes | Yes |
| Arts Organization | No | No |
| Disability Organization | No | No |
| Homeschool Organization | Yes | Yes |
| Veterans Organization | No | No |
| Social Services Organizations | No | No |
| Other | none | none |

Community Partnerships

| Data Element | 2023 Data | 2022 Data |
|--|-----------|-----------|
| O12) Does this library partner with one or more community organizations/groups in order to address a community need? | Yes | No |
| O13a) Communicative: Yes O13b) Cooperative: Yes O13c) Collaborative: No | | |
| O14) If Yes, does this library measure the impact on the community due to the partnership's efforts? | No | |

Volunteers

| Data Element | 2023 Data | 2022 Data |
|--|-----------|-----------|
| O15) Does this library have a volunteer program for individuals or groups to complete tasks willingly and without pay? | Yes | Yes |
| O20) Total Number of Volunteers | 78 | 78 |
| O21) Total Number of Volunteer Hours | 3,031 | 3,289 |

BOARD, FOUNDATION, FRIENDS

| | |
|---|-----------|
| I01) Does this library have a governing board? | Yes |
| I02) Are this library's trustees elected or appointed officials? | Appointed |
| I03) Is this library's board of trustees the governing authority or advisory? | Governing |

| | |
|---|--------------------------------------|
| I04) Does this library have a foundation? | Yes |
| I05) Foundation name | Grand Rapids Area Library Foundation |

| | |
|--|-----------------------------------|
| I06) Does this library have a Friends group? | Yes |
| I07) Friends group name | Grand Rapids Area Library Friends |

FINANCIAL DATA

Operating Revenue

| Data Element | 2023 Data | 2022 Data |
|---|-----------|-----------|
| LOCAL GOVERNMENT | | |
| City | | |
| R01) City Direct | \$716,366 | \$725,384 |
| R02) City Indirect | \$35,268 | \$33,956 |
| R03) City Operating Revenue Total | \$751,634 | \$759,340 |
| County | | |
| R04) County Direct | \$143,383 | \$151,428 |
| R05) County Indirect | \$0 | \$0 |
| R06) County Total | \$143,383 | \$151,428 |
| Other Local Government | | |
| R07) Other Local Government Direct | \$0 | \$0 |
| R08) Other Local Government Indirect | \$0 | \$0 |
| R09) Other Local Government Operating Revenue Total | \$0 | \$0 |
| R10) Total Local Government Operating Revenue | \$895,017 | \$910,768 |
| STATE | | |
| R11) Arts & Cultural Heritage Fund | \$0 | \$0 |
| R12) Regional Library Basic System Support | \$0 | \$0 |
| R13) Regional Library Telecommunications Aid | \$0 | \$0 |
| R14) Other State | \$0 | \$0 |
| R15) Total State Government Operating Revenue | \$0 | \$0 |

| Data Element | 2023 Data | 2022 Data |
|--|------------------|--------------------|
| FEDERAL | | |
| R67) Did your library receive ARPA funding in 2023? | No | No |
| R69) Federal Operating Revenue-American Rescue Plan Act (ARPA) | 0 | |
| R16) Federal Library Services and Technology Act | \$0 | \$0 |
| R17) Federal Direct | \$0 | \$0 |
| R18) Federal Indirect | \$0 | \$0 |
| R19) Total Federal Operating Revenue | \$0 | \$0 |
| OTHER | | |
| Regional System | | |
| R20) Regional System Direct | \$8,045 | \$8,045 |
| R21) Regional System Indirect | \$0 | \$707 |
| R22) Regional System Operating Revenue Total | \$8,045 | \$8,752 |
| Multicounty, Multitype | | |
| R23) Multicounty, Multitype Direct | \$0 | \$0 |
| R24) Multicounty, Multitype Indirect | \$0 | \$0 |
| R25) Multicounty, Multitype Operating Revenue Total | \$0 | \$0 |
| R26) Other Operating Direct | \$91,994 | \$81,306 |
| R27) Other Operating Indirect | \$0 | \$0 |
| R28) Other Operating Total | \$91,994 | \$81,306 |
| R29) Total Regional and Other Operating Revenue | \$100,039 | \$90,058 |
| R30) Total Operating Revenue | \$995,056 | \$1,000,826 |

Operating Expenditures

| Data Element | 2023 Data | 2022 Data |
|---|------------------|------------------|
| Personnel Expenditures | | |
| E01) Salaries & Wages | \$489,174 | \$472,353 |
| E02) Employee Benefits | \$193,059 | \$181,846 |
| E03) Total Personnel Costs | \$682,233 | \$654,199 |
| Collection Expenditures | | |
| E04) Print Materials | \$48,883 | \$51,345 |
| E05) Electronic Materials Electronic Books (E-books) | \$0 | \$0 |
| E06) Electronic Collections | \$0 | \$0 |
| E07) Other Electronic Materials | \$0 | \$0 |
| E08) Electronic Materials Expenditures Total | \$0 | \$0 |
| E09) Other Materials - Audio & Video Physical Materials | \$8,033 | \$9,197 |
| E10) Other Materials - Other Physical Materials | \$7,542 | \$7,123 |
| E11) Other Materials Expenditures Total | \$15,575 | \$16,320 |
| E16) Physical Materials Expenditures Total | \$64,458 | \$67,665 |
| E12) Total Collection Expenditures | \$64,458 | \$67,665 |
| Other Operating Expenditures | | |
| E13) Other Operating Expenditures | \$176,433 | \$211,772 |
| E14) Total Operating Expenditures | \$923,124 | \$933,636 |
| E15) Expenditures Equal To or Less than Income? | Yes | Yes |

Capital Revenue

| Data Element | 2023 Data | 2022 Data |
|--|------------|------------|
| LOCAL | | |
| City | | |
| R31) City Direct | \$0 | \$0 |
| R32) City Indirect | \$0 | \$0 |
| R33) City Capital Revenue Total | \$0 | \$0 |
| County | | |
| R34) County Direct | \$0 | \$0 |
| R35) County Indirect | \$0 | \$0 |
| R36) County Capital Revenue Total | \$0 | \$0 |
| Other Local Government | | |
| R37) Other Local Government Direct | \$0 | \$0 |
| R38) Other Local Government Indirect | \$0 | \$0 |
| R39) Other Local Government Capital Revenue Total | \$0 | \$0 |
| R40) Total Local Government Capital Revenue | \$0 | \$0 |
| STATE | | |
| R41) Library Construction Grant | \$0 | \$0 |
| R42) Other State | \$0 | \$0 |
| R43) Total State Government Capital Revenue | \$0 | \$0 |
| FEDERAL | | |
| R44) Federal Government LSTA | \$0 | \$0 |
| R45) Other Federal Direct | \$0 | \$0 |
| R46) Other Federal Indirect | \$0 | \$0 |
| R47) Total Federal Government Capital Revenue | \$0 | \$0 |
| OTHER | | |
| Regional System | | |
| R48) Regional System Direct | \$0 | \$0 |
| R49) Regional System Indirect | \$0 | \$0 |
| R50) Regional System Capital Revenue Total | \$0 | \$0 |
| Multicounty, Multitype | | |
| R54) Other Capital Direct | \$0 | \$0 |
| R55) Other Capital Indirect | \$0 | \$0 |
| R56) Other Capital Revenue Total | \$0 | \$0 |
| R57) Total Regional System and Other Capital Revenue | \$0 | \$0 |
| R58) Total Capital Revenue | \$0 | \$0 |

Capital Expenditures

| | | |
|----------------------------------|-----|-----|
| EC01) Total Capital Expenditures | \$0 | \$0 |
|----------------------------------|-----|-----|

In-Kind

| Data Element | 2023 Data | 2022 Data |
|--|-----------|-----------|
| In-Kind Operating Contributions | | |
| R59) In-Kind Operating Contributions City | \$0 | \$0 |
| R60) In-Kind Operating Contributions County | \$0 | \$0 |
| R61) In-Kind Operating Contributions All Other | \$0 | \$0 |
| R62) Total In-Kind Operating Contributions | | |
| In-Kind Contributions by Expenditure Area | | |
| EKA01) Personnel | \$0 | \$0 |
| EKA02) Collection | \$0 | \$0 |
| EKA03) All Other Operating Expenditures | \$0 | \$0 |
| EKA04) Total In-Kind Operating Contributions | \$0 | \$0 |
| In-Kind Capital Contributions | | |
| R63) In-Kind Capital Contributions City | \$0 | \$0 |
| R64) In-Kind Capital Contributions County | \$0 | \$0 |
| R65) In-Kind Capital Contributions All Other | \$0 | \$0 |
| R67) Total In-Kind Capital Contributions | \$0 | \$0 |

Comments

Is there anything you would like to add that is not reflected in the rest of the report?

DRAFT

ANNOTATIONS

DRAFT



Minnesota’s public library annual report is made possible, in part, by funding from the Minnesota Department of Education through a Library Services and Technology Act (LSTA) grant from the Institute of Museum and Library Services.

2023 Minnesota Public Library Annual Report – Location-Specific

This section reflects the data for one library location (outlet). For libraries with multiple locations, the data from each location “rolls up” to the administrative entity. In the case of a single-library location, the library is both the administrative entity and the library outlet.

This report contains information from January 1 through December 31, 2023, unless otherwise specified.

CONTACT INFORMATION

| | |
|---|----------------------------------|
| G01m) Library Name | Grand Rapids Area Library |
| G02m) Regional System/Sequence Number | A1750 |
| G03m) Regional Public Library System | ALS |
| G05m) Location is a change from 2022 Data | No |
| G04m) Street Address | 140 NE 2nd Street |
| G06m) City | Grand Rapids |
| G07m) ZIP Code | 55744 |
| G12m) Phone | 218-326-7640 |
| G08m) Mailing Address | 140 NE 2nd Street |
| G09m) City | Grand Rapids |
| G10m) ZIP Code | 55744 |
| G11m) County | Itasca |

VISITS, REFERENCE, USERS

| Data Element | 2023 Data | 2022 Data |
|--|--|--|
| P01m) Population of the Legal Service Area | 21,168 | 21,005 |
| P02m) Registered Users – Residents | 9,426 | 9,826 |
| P03m) Registered Users – Reciprocal | 0 | 0 |
| P04m) Total Registered Users | 9,426 | 9,826 |
| P06m) Visits | 40,072 | 45,186 |
| P07m) Reference Transactions | 2,290 | 3,137 |
| P59m) Contactless Visits | 0 | 0 |
| P08m) Public Internet Computer Sessions | 2,818 | 3,387 |
| P09m) Public Internet Computer Sessions – Usage Type | P08m tallies other computer usage in addition to Internet | P08m tallies other computer usage in addition to Internet |
| P10m) Wireless Sessions | -1 | -1 |

CIRCULATION

| Data Element | 2023 Data | 2022 Data |
|---|----------------|----------------|
| P13m) Children’s Circulation | 66,068 | 63,065 |
| P14m) Adult Circulation | 60,816 | 59,578 |
| P15m) Physical Circulation (No Age Designation) | 2,673 | 2,860 |
| P16m) Total Physical Circulation | 129,557 | 125,503 |

PROGRAMS, ATTENDANCE, ACTIVITIES

Onsite In-Person Programs

| Data Element | 2023 Data | 2022 Data |
|---|-----------|-----------|
| P70m) Onsite In-Person Programs Intended for Ages 0-5 | 0 | 0 |
| P71m) Onsite In-Person Programs Intended for Ages 6-11 | 0 | 0 |
| P72m) Onsite In-Person Programs Intended for Young Adults | 0 | 0 |
| P73m) Onsite In-Person Programs Intended for Adults | 0 | 0 |
| P74m) Onsite In-Person Programs Intended for All Ages | 61 | 82 |
| P75m) Total Onsite Programs | 61 | 82 |

Onsite In-Person Program Attendance

| Data Element | 2023 Data | 2022 Data |
|---|-----------|-----------|
| P93m) Attendees at Onsite In-Person Programs for Ages 0-5 | 0 | 0 |
| P94m) Attendees at Onsite In-Person Programs for Ages 6-11 | 0 | 0 |
| P95m) Attendees at Onsite In-Person Programs for Young Adults | 0 | 0 |
| P96m) Attendees at Onsite In-Person Programs for Adults | 0 | 0 |
| P97m) Attendees at Onsite In-Person Programs for All Ages | 0 | 0 |
| P98m) Total Onsite In-Person Attendance | 0 | 0 |

Offsite In-Person Programs

| Data Element | 2023 Data | 2022 Data |
|--|--------------|------------|
| P76m) Offsite In-Person Programs Intended for Ages 0-5 | 0 | 0 |
| P77m) Offsite In-Person Programs Intended for Ages 6-11 | 0 | 0 |
| P78m) Offsite In-Person Programs Intended for Young Adults | 0 | 0 |
| P79m) Offsite In-Person Programs Intended for Adults | 0 | 0 |
| P80m) Offsite In-Person Programs Intended for All Ages | 5,316 | 820 |
| P81m) Total Offsite Programs | 5,316 | 820 |

Offsite In-Person Program Attendance

| Data Element | 2023 Data | 2022 Data |
|---|-----------|-----------|
| P99m) Attendees at Offsite In-Person Programs for Ages 0-5 | 0 | 0 |
| P100m) Attendees at Offsite In-Person Programs for Ages 6-11 | 0 | 0 |
| P101m) Attendees at Offsite In-Person Programs for Young Adults | 0 | 0 |
| P102m) Attendees at Offsite In-Person Programs for Adults | 0 | 0 |
| P103m) Attendees at Offsite In-Person Programs for All Ages | 0 | 0 |
| P104m) Total In-Person Offsite Attendance | 0 | 0 |

Self-Directed Activities

| Data Element | 2023 Data | 2022 Data |
|---|-----------|-----------|
| P49m) Self-Directed Activities | 9 | 9 |
| P50m) Participation in Self-Directed Activities | 1,350 | 1,350 |

FULL-TIME-EQUIVALENT STAFF

| Data Element | 2023 Data | 2022 Data |
|-----------------------------------|-------------|-------------|
| S01m) ALA/MLS Librarian FTE | 2.00 | 2.00 |
| S02m) Other Librarian FTE | 2.00 | 2.00 |
| S03m) Total Librarian FTE | 4.00 | 4.00 |
| S04m) Other Staff FTE | 3.50 | 3.50 |
| S05m) Total Paid Staff FTE | 7.50 | 7.50 |

VOLUNTEERS

| Data Element | 2023 Data | 2022 Data |
|--|--------------|--------------|
| O16m) Number of Teen Volunteers | 0 | 0 |
| O17m) Number of Adult Volunteers | 78 | 78 |
| O18m) Number of Teen Volunteer Hours | 0 | 0 |
| O19m) Number of Adult Volunteer Hours | 3,031 | 3,289 |
| O20m) Total Number of Volunteers | 78 | 78 |
| O21m) Total Number of Volunteer Hours | 3,031 | 3,289 |

PUBLIC SERVICE HOURS

Number of Weeks Open to the Public

| Data Element | 2023 Data | 2022 Data |
|-------------------------------------|-----------|-----------|
| H13m) Weeks Closed Due to COVID-19 | 0 | 0 |
| H15m) Weeks of Regular Service | 52 | 52 |
| H14m) Weeks of Limited Service | 0 | 0 |
| H11m) Weeks Library was Open | 52 | 52 |

Weekly Hours Open to the Public

| Data Element | 2023 Data | 2022 Data |
|---------------------------------------|-----------|-----------|
| H08m) Weekly Hours of Regular Service | 36.00 | 36.00 |
| H16m) Weekly Hours of Limited Service | 0.00 | 0.00 |

Annual Hours Open to the Public

| Data Element | 2023 Data | 2022 Data |
|---|-----------|---------------|
| H12m) Annual Public Service Hours | 1,800 | 1,792 |
| H20m) Non-Staffed Service Hours at this Location? | No | [new in 2023] |

Curbside Service

| Data Element | 2023 Data | 2022 Data |
|--|-----------|-----------|
| H17m) Weeks of Curbside Service | 0 | 0 |
| H18m) Weekly Hours of Curbside Service | 0.00 | 0.00 |

LIBRARY COLLECTION

| Data Element | 2023 Data | 2022 Data |
|---|---------------|---------------|
| C01m) Print Materials (Books and Periodicals) | 63,666 | 63,709 |
| C02m) Audio Materials, Physical | 2,159 | 2,186 |
| C03m) Video Materials, Physical | 4,958 | 4,568 |
| C04m) Multi-format Materials | 183 | 178 |
| C05m) Other Physical Materials | 73 | 63 |
| C06m) Total Physical Materials | 71,039 | 70,704 |
| C07m) Print Serial Subscriptions | 164 | 167 |

FACILITIES

Outlet Types

| Data Element | 2023 Data | 2022 Data |
|-----------------------------|-----------------|-----------------|
| F05m) Outlet Type Code | Central Library | Central Library |
| F06m) Number of Bookmobiles | 0 | 0 |

Buildings

| Data Element | 2023 Data | 2022 Data |
|----------------------------------|-----------|-----------|
| F07m) Facility Type | L | L |
| F08m) Square Feet | 26,500 | 26,500 |
| F09m) Year Built | 2000 | 2000 |
| F10m) Latest Year Remodeled | na | na |
| F11m) Previous Year(s) Remodeled | | |

Computers

| Data Element | 2023 Data | 2022 Data |
|--|-----------|-----------|
| F12m) Staff Internet Computers | 12 | 12 |
| F13m) Public Internet Stationary Computers | 15 | 15 |
| F14m) Public Internet Mobile Devices for On-Site Use | 0 | 0 |
| F15m) Public Internet Computers/Devices | 15 | 15 |

Internet Connections

| Data Element | 2023 Data | 2022 Data |
|--|----------------------|----------------------|
| F16m) Fiber Optic to Library Building | Yes | Yes |
| F17m) Category 6 Wiring within Library? | None of the above | None of the above |
| F19m) Typical Internet Download Speed for Public Computers | 50.1 Mbps - 100 Mbps | 50.1 Mbps - 100 Mbps |
| F21m) Typical Internet Upload Speed for Public Computers | 50.1 Mbps - 100 Mbps | 50.1 Mbps - 100 Mbps |
| F22m) Number of Outlets with Wi-Fi Available to Public | Yes | Yes |

Meeting Rooms

| Data Element | 2023 Data | 2022 Data |
|---|-----------|-----------|
| F23m) Meeting Room Available for Public Use | Yes | Yes |
| F24m) Non-Library Sponsored Events | -1 | 0 |

LIBRARY FRIENDS

| | |
|---|--|
| I06/I06m) Does This Library Have a Friends Group? | Yes |
| I07/I07m) Friends Group Name | Grand Rapids Area Library Friends |

ANNOTATIONS

DRAFT



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