

## 2024 Minnesota Public Library Annual Report

This report reflects the library's data covering January 1 through December 31, 2024, unless otherwise specified. Financial data is reported for the fiscal year that ended December 31, 2024.

Please note that this document contains data collected at two levels: **system-level** and **location-level (outlets)**. In the case of a single-location library, system-level totals and location-level data are the same. System-level information is presented first, followed by separate reports for each location starting on page 14.

CONTACT INFORMATION .....	2
VISITS, REFERENCE, USERS .....	3
CIRCULATION .....	3
PROGRAMS, RECORDINGS, ACTIVITIES .....	4
HOURS OF PUBLIC SERVICE .....	6
FACILITIES .....	6
STAFF INFORMATION .....	7
COLLECTIONS .....	7
POLICIES/PLANS .....	8
COMMUNITY ENGAGEMENT .....	8
BOARD, FOUNDATION, FRIENDS .....	9
FINANCIAL DATA .....	10
ANNOTATIONS .....	13

### Comments

Do you have anything to share about 2024 at your library?

## CONTACT INFORMATION

G01) Library Name	Grand Rapids Area Library
G02) Regional System/Sequence Number	A1750
G03) Regional Public Library System	ALS
G04) Street Address	140 NE 2nd Street
G05) Location is a change from 2024 Data	No
G06) City	Grand Rapids
G07) ZIP Code	55744
G08) Mailing Address	140 NE 2nd Street
G09) City	Grand Rapids
G10) ZIP Code	55744
G11) County	Itasca
G12) Phone	218-326-7640
G13) Library Web Address	www.cityofgrandrapidsmn.com/library
G14) Director's Name	Will Richter
G15) Director's Phone	218-326-7643
G16) Director's Extension	none
G17) Director's E-mail Address	wrichter@grandrapidsmn.gov

## Report Filer

G18) Name of Person Who Prepared This Report	Will Richter
G19) Phone	218-326-7643
G20) E-mail	wrichter@grandrapidsmn.gov

## IMLS Administrative Entity Codes

G22) Legal Basis Code	<b>Municipal Government (city, town or village)</b>
G23) Administrative Structure Code	<b>Administrative Entity with a Single Direct Service Outlet</b>
G25) Geographic Code	<b>Multi-MCD, entirety</b>
G26) Did the legal service area boundary change?	<b>No</b>

## VISITS, REFERENCE, USERS

Data Element	2024 Data	2023 Data
P01) Population of the Legal Service Area	21,071	21,168
P02) Registered Users – Residents	9,388	9,426
P03) Registered Users – Reciprocal	0	0
<b>P04) Total Registered Users</b>	<b>9,388</b>	<b>9,426</b>
P05) Year in Which Registered User Records Were Last Purged	2025	2023
P06) Visits	63,878	40,072
P60) Visits Reporting Method	Annual Count	Annual Count
P07) Reference Transactions	5,730	2,290
P61) Reference Transactions Reporting Method	Annual Count	Annual Count
P08) Public Internet Computer Sessions	3,782	2,818
P09) Public Internet Computer – Usage Type	P08 tallies other computer usage in addition to Internet	P08 tallies other computer usage in addition to Internet
P62) Public Computer Sessions Reporting Method	Annual Count	Annual Count
P10) Wireless Sessions	0	0
P63) Wireless Sessions Reporting Method	Wireless Not Tracked	Wireless Not Tracked
P32) Website Visits	26,897	-1

## CIRCULATION

No

Did your library offer automatic renewal for any physical materials in 2024?

### Physical and Downloadable Circulation

Data Element	2024 Data	2023 Data
P13) Children's Circulation	69,536	66,068
P14) Adult Circulation	59,777	60,816
P15) Physical Circulation (No Age Designation)	2,635	2,673
<b>P16) Total Physical Circulation</b>	<b>131,948</b>	<b>129,557</b>
P69) Physical Circulation – Not Print or Audiovisual	622	572
P17a) E-book Circulation	13,765	
P17b) E-serial Circulation	-1	
P18a) E-audio Circulation	22,367	
P18b) E-video Circulation	-1	
<b>P19) Total Downloadable Circulation</b>	<b>36,132</b>	<b>36,239</b>
<b>P20) Total Circulation</b>	<b>168,080</b>	<b>165,796</b>

## Collection Use Including Electronic Collections

Data Element	2024 Data	2023 Data
P29) Number of Information Retrievals from Electronic Collections	<b>4,109</b>	<b>2,369</b>
P30) Electronic Content Use	<b>40,241</b>	<b>38,608</b>
<b>P31) Total Collection Use</b>	<b>172,189</b>	<b>168,165</b>

## Interlibrary Loan

Data Element	2024 Data	2023 Data
P11) ILL Provided to Other Libraries	<b>9,935</b>	<b>10,648</b>
P12) ILL Received from Other Libraries	<b>16,099</b>	<b>15,367</b>

## PROGRAMS, RECORDINGS, ACTIVITIES

In 2024, did your library offer in-person offsite programs?

No

In 2024, did your library offer live virtual programs?

No

### In-Person Programs

Data Element	2024 Data	2023 Data
P82) In-Person Programs for Ages 0-5	<b>0</b>	<b>0</b>
P83) In-Person Programs for Ages 6-11	<b>0</b>	<b>0</b>
P84) In-Person Programs for Young Adults	<b>0</b>	<b>0</b>
P85) In-Person Programs for Adults	<b>0</b>	<b>0</b>
P86) In-Person Programs for All Ages	<b>74</b>	<b>61</b>
P75) Total Onsite In-Person Programs	<b>74</b>	<b>61</b>
P81) Total Offsite In-Person Programs	<b>0</b>	<b>0</b>

### In-Person Program Attendance

Data Element	2024 Data	2023 Data
P105) Attendees at In-Person Programs for Ages 0-5	<b>0</b>	<b>0</b>
P106) Attendees at In-Person Programs for Ages 6-11	<b>0</b>	<b>0</b>
P107) Attendees at In-Person Programs for Young Adults	<b>0</b>	<b>0</b>
P108) Attendees at In-Person Programs for Adults	<b>0</b>	<b>0</b>
P109) Attendees at In-Person Programs for All Ages	<b>4,878</b>	<b>5,316</b>
P98) Total Onsite Attendance	<b>4,878</b>	<b>5,316</b>
P104) Total Offsite Attendance	<b>0</b>	<b>0</b>

### Live Virtual Programs

Data Element	2024 Data	2023 Data
P87) Live Virtual Programs Intended for Ages 0-5	<b>0</b>	<b>0</b>
P88) Live Virtual Programs Intended for Ages 6-11	<b>0</b>	<b>0</b>
P34) Live Virtual Programs Intended for Young Adults	<b>0</b>	<b>0</b>
P35) Live Virtual Programs Intended for Adults	<b>0</b>	<b>0</b>
P89) Live Virtual Programs Intended for All Ages	<b>0</b>	<b>0</b>
P36) Total Live Virtual Programs	<b>0</b>	<b>0</b>

## Live Virtual Attendance

Data Element	2024 Data	2023 Data
P110) Live Virtual Views of Programs for Ages 0-5	0	0
P111) Live Virtual Views of Programs for Ages 6-11	0	0
P38) Live Virtual Views of Programs for Young Adults	0	0
P39) Live Virtual Views of Programs for Adults	0	0
P112) Live Virtual Views of Programs for All Ages	0	0
P40) Total Attendance at Live Virtual Programs	0	0

## Total Programs (In-Person and Live Virtual)

Data Element	2024 Data	2023 Data
P90) Total Programs for Ages 0-5	0	0
P91) Total Programs for Ages 6-11	0	0
P52) Total Programs for Young Adults	0	0
P53) Total Programs for Adults	0	0
P92) Total Programs for All Ages	74	61
<b>P54) Total Programs</b>	<b>74</b>	<b>61</b>

## Total Program Attendance (In-Person and Live Virtual)

Data Element	2024 Data	2023 Data
P113) Total Attendance at Programs for Ages 0-5	0	0
P114) Total Attendance at Programs for Ages 6-11	0	0
P56) Total Attendance at Programs for Young Adults	0	0
P57) Total Attendance at Programs for Adults	0	0
P115) Total Attendance at Programs for All Ages	4,878	5,316
<b>P58) Total Program Attendance</b>	<b>4,878</b>	<b>5,316</b>

Yes

## Recordings of Program Content

In 2024, did your library offer recorded programs?

Data Element	2024 Data	2023 Data
P116) Recorded Programs for Ages 0-5	0	0
P117) Recorded Programs for Ages 6-11	0	0
P42) Recorded Programs for Young Adults	0	0
P43) Recorded Programs for Adults	0	0
P118) Recorded Programs for All Ages	61	60
<b>P44) Total Recorded Programs</b>	<b>61</b>	<b>60</b>

## Views of Recordings of Program Content

Data Element	2024 Data	2023 Data
P119) On-Demand Views of Recorded Programs for Ages 0-5	0	0
P120) On-Demand Views of Recorded Programs for Ages 6-11	0	0
P121) On-Demand Views of Recorded Programs for Ages 12-18	0	0
P122) On-Demand Views of Recorded Programs for Adults	0	0
P123) On-Demand Views of Recorded Programs for All Ages	30,186	11,940
<b>P124) Total On-Demand Views of Recorded Programs</b>	<b>30,186</b>	<b>11,940</b>

## Self-Directed Activities

Data Element	2024 Data	2023 Data
P49) Number of Self-Directed Activities	9	9
P50) Participation in Self-Directed Activities	1,295	1,350
What kinds of activities do you count as self-directed?	Take and make art kits.	

## SUMMER LEARNING PROGRAM

Type(s) of summer learning programs	Both reading and learning programs
Intended age-groups for the program	
U02) Preschoolers, birth to 5 years old	Yes
U03) Children, 6 to 11 years old	Yes
U04) Young adults, 12 to 18 years old	Yes

## HOURS OF PUBLIC SERVICE

Data Element	2024 Data	2023 Data
H08) Weekly Hours of Regular Service	36.00	36.00
H09) Weekly Hours of Seasonal Service	0.0	[new in 2023]
H12) Annual Public Service Hours	1,800	1,800

## FACILITIES

Data Element	2024 Data	2023 Data
F01) Central Libraries	1	1
F02) Branch Libraries	0	0
F03) Bookmobiles	0	0
F04) Supplementary Services	0	0
F12) Staff Internet Computers	12	12
F13) Public Internet Stationary Computers	15	15
F14) Public Internet Mobile Devices for Onsite Use	0	0
F15) Total Public Internet Computers/Devices	15	15
F22) Outlets with Wi-Fi Available to Public	1	1
F23) Outlets with a Meeting Room	1	1
F24) Non-Library Sponsored Events	0	0

## STAFF INFORMATION

### Staff Full Time Equivalent

Data Element	2024 Data	2023 Data
S01) Total ALA/MLS Librarian FTE	2.00	2.00
S02) Total Other Librarian FTE	2.00	2.00
S03) Total Librarian FTE	4.00	4.00
S04) Total Other Staff FTE	3.50	3.50
<b>S05) Total Paid Staff FTE</b>	<b>7.50</b>	<b>7.50</b>

### Selected Salary Schedule

Position	Low Salary	High Salary
S06) Regional Director		
S07) Library Director		\$42.23
S08) Assistant Director		\$40.32
S09) Branch Manager		
S10) Central Library Manager		
S11) Department Head		
S12) Other Librarian	\$27.54	\$30.37
S13) Technology Support		
S14) Library Support Staff	\$19.67	\$30.37
S15) Administrative Support Staff		
S16) Pages		

### Union

S17) Do Any Library Staff Belong to a Union?	Yes	Yes
--	-----	-----

## COLLECTIONS

### Physical Materials

Data Element	2024 Data	2023 Data
C01) Print Materials (Books and Periodicals)	59,245	63,666
C02) Audio Materials, Physical	1,915	2,159
C03) Video Materials, Physical	5,005	4,958
C04) Multi-format Materials	209	183
C05) Other Physical Materials	38	73
<b>C06) Total Physical Materials</b>	<b>66,412</b>	<b>71,039</b>
C07) Print Serial Subscriptions	164	164

### Electronic Materials

Data Element	2024 Data	2023 Data
C08) Electronic Serial Subscriptions, Licensed Locally, Downloadable	0	0
C09) Electronic Serial Subscriptions, Licensed Regionally, Downloadable	0	0
<b>C10) Total Electronic Serial Subscriptions</b>	<b>0</b>	<b>0</b>

C11) Electronic Books Licensed Locally	0	0
C12) Electronic Books Licensed Regionally	50,115	48,842
C13) Electronic Books Licensed Statewide	9,872	9,528
<b>C14) Total Electronic Books</b>	<b>59,987</b>	<b>58,370</b>
C15) Audio Downloadable Units, Licensed Locally	0	0
C16) Audio Downloadable Units, Licensed Regionally	18,794	16,594
<b>C17) Total Audio Downloadable Units</b>	<b>18,794</b>	<b>16,594</b>
C18) Video Downloadable Units, Licensed Locally	0	0
C19) Video Downloadable Units, Licensed Regionally	0	0
<b>C20) Total Video Downloadable Units</b>	<b>0</b>	<b>0</b>
C21) Electronic Collections Licensed Locally	0	0
C22) Electronic Collections Licensed Regionally	9	9
C24) Total Licensed Electronic Collections Local/Regional/Other	9	9
C25) Electronic Collections Licensed Statewide	51	59
<b>C26) Total Licensed Electronic Collections</b>	<b>60</b>	<b>68</b>

## POLICIES/PLANS

Data Element	2024 Data	2023 Data
D01) Strategic Plan	2017	2017
D02) Disaster Plan	2007	2007
D03) Policy Manual	2015	2015
D04) Records Retention Schedule	2007	2007
D05) Building Accessibility Plan	2000	2000
D06) Technology Plan	2007	2007
D07) Internet Acceptable Use Policy	2014	2014
D09) Collection Development Policy	2014	
D08) Overdue Fine Policy?	No	No

## COMMUNITY ENGAGEMENT

### Outreach Services

Data Element	2024 Data	2023 Data
Adult Basic Education	No	No
Adult Literacy Organization	No	No
Early Childhood Organization	Yes	Yes
Correctional Facility	No	No
Cultural Communities	No	No
Service to Homebound	No	No
School (K12)	Yes	Yes
Senior-Centered Organization	No	No
Workforce Development	No	No
Youth Development Organization	Yes	Yes



Arts Organization	<b>No</b>	<b>No</b>
Disability Organization	<b>Yes</b>	<b>No</b>
Homeschool Organization	<b>Yes</b>	<b>Yes</b>
Veterans Organization	<b>No</b>	<b>No</b>
Social Services Organizations	<b>No</b>	<b>No</b>
Other	<b>none</b>	<b>none</b>

## Community Partnerships

Data Element	2024 Data	2023 Data
O12) Does this library partner with one or more community organizations/groups in order to address a community need?	<b>Yes</b>	<b>Yes</b>
O13a) Communicative: <b>Yes</b> O13b) Cooperative: <b>Yes</b> O13c) Collaborative: <b>No</b>		
O14) If Yes, does this library measure the impact on the community due to the partnership's efforts?	<b>No</b>	<b>No</b>

## Volunteers

Data Element	2024 Data	2023 Data
O15) Does this library have a volunteer program for individuals or groups to complete tasks willingly and without pay?	<b>Yes</b>	<b>Yes</b>
O20) Total Number of Volunteers	<b>85</b>	<b>78</b>
O21) Total Number of Volunteer Hours	<b>3,191</b>	<b>3,031</b>

## BOARD, FOUNDATION, FRIENDS

I01) Does this library have a governing board?	<b>Yes</b>
I02) Are this library's trustees elected or appointed officials?	<b>Appointed</b>
I03) Is this library's board of trustees the governing authority or advisory?	<b>Governing</b>
I04) Does this library have a foundation?	<b>Yes</b>
I05) Foundation name	<b>Grand Rapids Area Library Foundation</b>
I06) Does this library have a Friends group?	<b>Yes</b>
I07) Friends group name	<b>Grand Rapids Area Library Friends</b>

## FINANCIAL DATA

### Operating Revenue

Data Element	2024 Data	2023 Data
<b>LOCAL GOVERNMENT</b>		
<b>City</b>		
R01) City Direct	\$716,911	\$716,366
R02) City Indirect	\$35,640	\$35,268
R03) City Operating Revenue Total	\$752,551	\$751,634
<b>County</b>		
R04) County Direct	\$142,281	\$143,383
R05) County Indirect	\$0	\$0
R06) County Total	\$142,281	\$143,383
<b>Other Local Government</b>		
R07) Other Local Government Direct	\$0	\$0
R08) Other Local Government Indirect	\$0	\$0
R09) Other Local Government Operating Revenue Total	\$0	\$0
R10) Total Local Government Operating Revenue	\$894,832	\$895,017
<b>STATE</b>		
R11) Arts & Cultural Heritage Fund	\$0	\$0
R12) Regional Library Basic System Support	\$0	\$0
R13) Regional Library Telecommunications Aid	\$0	\$0
R14) Other State	\$0	\$0
R15) Total State Government Operating Revenue	\$0	\$0
<b>FEDERAL</b>		
R16) Federal Library Services and Technology Act	\$0	\$0
R17) Federal Direct	\$0	\$0
R18) Federal Indirect	\$0	\$0
R19) Total Federal Operating Revenue	\$0	\$0
<b>OTHER</b>		
<b>Regional System</b>		
R20) Regional System Direct	\$8,045	\$8,045
R21) Regional System Indirect	\$0	\$0
R22) Regional System Operating Revenue Total	\$8,045	\$8,045
<b>Multicounty, Multitype</b>		
R23) Multicounty, Multitype Direct	\$0	\$0
R24) Multicounty, Multitype Indirect	\$0	\$0
R25) Multicounty, Multitype Operating Revenue Total	\$0	\$0
R26) Other Operating Direct	\$108,752	\$91,994
R27) Other Operating Indirect	\$0	\$0
R28) Other Operating Total	\$108,752	\$91,994
R29) Total Regional and Other Operating Revenue	\$116,797	\$100,039
<b>R30) Total Operating Revenue</b>	<b>\$1,011,629</b>	<b>\$995,056</b>

## Operating Expenditures

Data Element	2024 Data	2023 Data
<b>Personnel Expenditures</b>		
E01) Salaries & Wages	\$533,501	\$489,174
E02) Employee Benefits	\$202,010	\$193,059
E03) Total Personnel Costs	\$735,511	\$682,233
<b>Collection Expenditures</b>		
E04) Print Materials	\$49,742	\$48,883
E05) Electronic Materials Electronic Books (E-books)	\$0	\$0
E06) Electronic Collections	\$0	\$0
E07) Other Electronic Materials	\$0	\$0
E08) Electronic Materials Expenditures Total	\$0	\$0
E09) Other Materials - Audio & Video Physical Materials	\$12,784	\$8,033
E10) Other Materials - Other Physical Materials	\$7,810	\$7,542
E11) Other Materials Expenditures Total	\$20,594	\$15,575
E16) Physical Materials Expenditures Total	\$70,336	\$64,458
E12) Total Collection Expenditures	\$70,336	\$64,458
<b>Other Operating Expenditures</b>		
E13) Other Operating Expenditures	\$199,572	\$176,433
<b>E14) Total Operating Expenditures</b>	<b>\$1,005,419</b>	<b>\$923,124</b>
E15) Expenditures Equal To or Less than Income?	Yes	Yes

## Capital Revenue

Data Element	2024 Data	2023 Data
<b>LOCAL</b>		
<b>City</b>		
R31) City Direct	\$0	\$0
R32) City Indirect	\$0	\$0
R33) City Capital Revenue Total	\$0	\$0
<b>County</b>		
R34) County Direct	\$0	\$0
R35) County Indirect	\$0	\$0
R36) County Capital Revenue Total	\$0	\$0
<b>Other Local Government</b>		
R37) Other Local Government Direct	\$0	\$0
R38) Other Local Government Indirect	\$0	\$0
R39) Other Local Government Capital Revenue Total	\$0	\$0
R40) Total Local Government Capital Revenue	\$0	\$0
<b>STATE</b>		
R41) Library Construction Grant	\$0	\$0
R42) Other State	\$0	\$0
R43) Total State Government Capital Revenue	\$0	\$0

<b>FEDERAL</b>		
R44) Federal Government LSTA	\$0	\$0
R45) Other Federal Direct	\$0	\$0
R46) Other Federal Indirect	\$0	\$0
R47) Total Federal Government Capital Revenue	\$0	\$0
<b>OTHER</b>		
<b>Regional System</b>		
R48) Regional System Direct	\$0	\$0
R49) Regional System Indirect	\$0	\$0
R50) Regional System Capital Revenue Total	\$0	\$0
<b>Multicounty, Multitype</b>		
R54) Other Capital Direct	\$0	\$0
R55) Other Capital Indirect	\$0	\$0
R56) Other Capital Revenue Total	\$0	\$0
R57) Total Regional System and Other Capital Revenue	\$0	\$0
<b>R58) Total Capital Revenue</b>	<b>\$0</b>	<b>\$0</b>

## Capital Expenditures

<b>EC01) Total Capital Expenditures</b>	<b>\$0</b>	<b>\$0</b>
---	------------	------------

## In-Kind

Data Element	2024 Data	2023 Data
<b>In-Kind Operating Contributions</b>		
R59) In-Kind Operating Contributions City	\$0	\$0
R60) In-Kind Operating Contributions County	\$0	\$0
R61) In-Kind Operating Contributions All Other	\$0	\$0
R62) Total In-Kind Operating Contributions		
<b>In-Kind Contributions by Expenditure Area</b>		
EKA01) Personnel	\$0	\$0
EKA02) Collection	\$0	\$0
EKA03) All Other Operating Expenditures	\$0	\$0
EKA04) Total In-Kind Operating Contributions	\$0	\$0
<b>In-Kind Capital Contributions</b>		
R63) In-Kind Capital Contributions City	\$0	\$0
R64) In-Kind Capital Contributions County	\$0	\$0
R65) In-Kind Capital Contributions All Other	\$0	\$0
R67) Total In-Kind Capital Contributions	\$0	\$0

## ANNOTATIONS

DRAFT



*Minnesota's public library annual report is made possible, in part, by funding from the Minnesota Department of Education through a Library Services and Technology Act (LSTA) grant from the Institute of Museum and Library Services.*

## 2024 Minnesota Public Library Annual Report – Location-Specific

This section reflects the data for one library location (outlet). For libraries with multiple locations, the data from each location “rolls up” to the system level. In the case of a single-library location, In the case of a single-location library, system-level totals and location-level data are the same.

This report contains information from January 1 through December 31, 2024, unless otherwise specified.

CONTACT INFORMATION .....	1
VISITS, REFERENCE, USERS .....	1
CIRCULATION .....	2
PROGRAMS, ATTENDANCE, ACTIVITIES.....	2
FULL-TIME-EQUIVALENT STAFF .....	3
LIBRARY COLLECTION .....	3
PUBLIC SERVICE HOURS.....	4
FACILITIES .....	5
LIBRARY FRIENDS.....	5

### CONTACT INFORMATION

G01m) Library Name	<b>Grand Rapids Area Library</b>
G02m) Regional System/Sequence Number	<b>A1750</b>
G03m) Regional Public Library System	<b>ALS</b>
G05m) Location is a change from 2024 Data	<b>No</b>
G04m) Street Address	<b>140 NE 2nd Street</b>
G06m) City	<b>Grand Rapids</b>
G07m) ZIP Code	<b>55744</b>
G12m) Phone	<b>218-326-7640</b>
G08m) Mailing Address	<b>140 NE 2nd Street</b>
G09m) City	<b>Grand Rapids</b>
G10m) ZIP Code	<b>55744</b>
G11m) County	<b>Itasca</b>

### VISITS, REFERENCE, USERS

Data Element	2024 Data	2023 Data
P01m) Population of the Legal Service Area	<b>21,071</b>	<b>21,168</b>
P02m) Registered Users – Residents	<b>9,388</b>	<b>9,426</b>
P03m) Registered Users – Reciprocal	<b>0</b>	<b>0</b>
<b>P04m) Total Registered Users</b>	<b>9,388</b>	<b>9,426</b>
P06m) Visits	<b>63,878</b>	<b>40,072</b>
P07m) Reference Transactions	<b>5,730</b>	<b>2,290</b>

P08m) Public Internet Computer Sessions	<b>3,782</b>	<b>2,818</b>
P09m) Public Internet Computer Sessions – Usage Type	<b>P08m tallies other computer usage in addition to Internet</b>	<b>P08m tallies other computer usage in addition to Internet</b>
P10m) Wireless Sessions	<b>-1</b>	<b>-1</b>

## CIRCULATION

Data Element	2024 Data	2023 Data
P13m) Children's Circulation	<b>69,536</b>	<b>66,068</b>
P14m) Adult Circulation	<b>59,777</b>	<b>60,816</b>
P15m) Physical Circulation (No Age Designation)	<b>2,635</b>	<b>2,673</b>
<b>P16m) Total Physical Circulation</b>	<b>131,948</b>	<b>129,557</b>

## PROGRAMS, ATTENDANCE, ACTIVITIES

### Onsite In-Person Programs

Data Element	2024 Data	2023 Data
P70m) Onsite In-Person Programs Intended for Ages 0-5	<b>-1</b>	<b>0</b>
P71m) Onsite In-Person Programs Intended for Ages 6-11	<b>-1</b>	<b>0</b>
P72m) Onsite In-Person Programs Intended for Young Adults	<b>-1</b>	<b>0</b>
P73m) Onsite In-Person Programs Intended for Adults	<b>-1</b>	<b>0</b>
P74m) Onsite In-Person Programs Intended for All Ages	<b>74</b>	<b>61</b>
<b>P75m) Total Onsite Programs</b>	<b>74</b>	<b>61</b>

### Onsite In-Person Program Attendance

Data Element	2024 Data	2023 Data
P93m) Attendees at Onsite In-Person Programs for Ages 0-5	<b>-1</b>	<b>0</b>
P94m) Attendees at Onsite In-Person Programs for Ages 6-11	<b>-1</b>	<b>0</b>
P95m) Attendees at Onsite In-Person Programs for Young Adults	<b>-1</b>	<b>0</b>
P96m) Attendees at Onsite In-Person Programs for Adults	<b>-1</b>	<b>0</b>
P97m) Attendees at Onsite In-Person Programs for All Ages	<b>4,878</b>	<b>5,316</b>
<b>P98m) Total Onsite In-Person Attendance</b>	<b>4,878</b>	<b>5,316</b>

### Offsite In-Person Programs

Data Element	2024 Data	2023 Data
P76m) Offsite In-Person Programs Intended for Ages 0-5	<b>0</b>	<b>0</b>
P77m) Offsite In-Person Programs Intended for Ages 6-11	<b>0</b>	<b>0</b>
P78m) Offsite In-Person Programs Intended for Young Adults	<b>0</b>	<b>0</b>
P79m) Offsite In-Person Programs Intended for Adults	<b>0</b>	<b>0</b>
P80m) Offsite In-Person Programs Intended for All Ages	<b>0</b>	<b>0</b>
<b>P81m) Total Offsite Programs</b>	<b>0</b>	<b>0</b>

**Offsite In-Person Program Attendance**

Data Element	2024 Data	2023 Data
P99m) Attendees at Offsite In-Person Programs for Ages 0-5	0	0
P100m) Attendees at Offsite In-Person Programs for Ages 6-11	0	0
P101m) Attendees at Offsite In-Person Programs for Young Adults	0	0
P102m) Attendees at Offsite In-Person Programs for Adults	0	0
P103m) Attendees at Offsite In-Person Programs for All Ages	0	0
<b>P104m) Total In-Person Offsite Attendance</b>	<b>0</b>	<b>0</b>

**Self-Directed Activities**

Data Element	2024 Data	2023 Data
P49m) Self-Directed Activities	9	9
P50m) Participation in Self-Directed Activities	1,295	1,350

**FULL-TIME-EQUIVALENT STAFF**

Data Element	2024 Data	2023 Data
S01m) ALA/MLS Librarian FTE	2.00	2.00
S02m) Other Librarian FTE	2.00	2.00
S03m) Total Librarian FTE	4.00	4.00
S04m) Other Staff FTE	3.50	3.50
<b>S05m) Total Paid Staff FTE</b>	<b>7.50</b>	<b>7.50</b>

**Volunteers**

Data Element	2024 Data	2023 Data
O16m) Number of Teen Volunteers		0
O17m) Number of Adult Volunteers	85	78
O18m) Number of Teen Volunteer Hours		0
O19m) Number of Adult Volunteer Hours	3,191	3,031
<b>O20m) Total Number of Volunteers</b>	<b>85</b>	<b>78</b>
<b>O21m) Total Number of Volunteer Hours</b>	<b>3,191</b>	<b>3,031</b>

**LIBRARY COLLECTION**

Data Element	2024 Data	2023 Data
C01m) Print Materials (Books and Periodicals)	59,245	63,666
C02m) Audio Materials, Physical	1,915	2,159
C03m) Video Materials, Physical	5,005	4,958
C04m) Multi-format Materials	209	183
C05m) Other Physical Materials	38	73
<b>C06m) Total Physical Materials</b>	<b>66,412</b>	<b>71,039</b>
C07m) Print Serial Subscriptions	164	164



**PUBLIC SERVICE HOURS****Daily Hours**

Data Element	2024 Data	2023 Data
H01m) Monday	<b>8.0</b>	[new in 2024]
H02m) Tuesday	<b>8.0</b>	[new in 2024]
H03m) Wednesday	<b>8.0</b>	[new in 2024]
H04m) Thursday	<b>8.0</b>	[new in 2024]
H05m) Friday	<b>4.0</b>	[new in 2024]
H06m) Saturday		[new in 2024]
H07m) Sunday		[new in 2024]

**Seasonal Daily Hours**

Data Element	2024 Data	2023 Data
H19m) Monday		[new in 2024]
H20m) Tuesday		[new in 2024]
H21m) Wednesday		[new in 2024]
H22m) Thursday		[new in 2024]
H23m) Friday		[new in 2024]
H24m) Saturday		[new in 2024]
H25m) Sunday		[new in 2024]

**Number of Weeks Open to the Public**

Data Element	2024 Data	2023 Data
H15m) Weeks Library was Open with Regular Service	<b>52</b>	<b>52</b>
H27m) Weeks Library was Open with Seasonal Service		[new in 2024]
<b>H11m) Weeks Library was Open</b>	<b>52</b>	<b>52</b>

**Weekly Hours Open to the Public**

Data Element	2024 Data	2023 Data
H08m) Weekly Hours of Regular Service	<b>36.00</b>	<b>36.00</b>
H09m) Weekly Hours of Seasonal Service		[new in 2024]

**Annual Hours Open to the Public**

Data Element	2024 Data	2023 Data
H12m) Annual Public Service Hours	<b>1,800</b>	<b>1,800</b>
H20m) Non-Staffed Service Hours at this Location?	<b>No</b>	<b>No</b>

**FACILITIES****Outlet Types**

Data Element	2024 Data	2023 Data
F05m) Outlet Type Code	<b>Central Library</b>	<b>Central Library</b>
F06m) Number of Bookmobiles	<b>0</b>	<b>0</b>

**Buildings**

Data Element	2024 Data	2023 Data
F07m) Facility Type	<b>L</b>	<b>L</b>
F08m) Square Feet	<b>26,500</b>	<b>26,500</b>
F09m) Year Built	<b>2000</b>	<b>2000</b>
F10m) Latest Year Remodeled		<b>na</b>
F11m) Previous Year(s) Remodeled		

**Computers**

Data Element	2024 Data	2023 Data
F12m) Staff Internet Computers	<b>12</b>	<b>12</b>
F13m) Public Internet Stationary Computers	<b>15</b>	<b>15</b>
F14m) Public Internet Mobile Devices for On-Site Use	<b>0</b>	<b>0</b>
F15m) Public Internet Computers/Devices	<b>15</b>	<b>15</b>

**Internet Connections**

Data Element	2024 Data	2023 Data
F16m) Fiber Optic to Library Building	<b>Yes</b>	<b>Yes</b>
F17m) Category 6 Wiring within Library?	<b>None of the above</b>	<b>None of the above</b>
F19m) Typical Internet Download Speed for Public Computers	<b>50.1 Mbps - 100 Mbps</b>	<b>50.1 Mbps - 100 Mbps</b>
F21m) Typical Internet Upload Speed for Public Computers	<b>50.1 Mbps - 100 Mbps</b>	<b>50.1 Mbps - 100 Mbps</b>
F22m) Number of Outlets with Wi-Fi Available to Public	<b>Yes</b>	<b>Yes</b>

**Meeting Rooms**

Data Element	2024 Data	2023 Data
F23m) Meeting Room Available for Public Use	<b>Yes</b>	<b>Yes</b>
F24m) Non-Library Sponsored Events	<b>0</b>	<b>-1</b>

**LIBRARY FRIENDS**

I06/I06m) Does This Library Have a Friends Group?	<b>Yes</b>
I07/I07m) Friends Group Name	<b>Grand Rapids Area Library Friends</b>

**ANNOTATIONS**

DRAFT



*Minnesota's public library annual report is made possible, in part, by funding from the Minnesota Department of Education through a Library Services and Technology Act (LSTA) grant from the Institute of Museum and Library Service.*