



REQUEST FOR COUNCIL ACTION

AGENDA DATE: November 24, 2025

AGENDA ITEM: Consider approving the Statement of Work (SOW) Agreement with CliftonLarsonAllen, LLP (CLA) for audit year ending December 31, 2025.

PREPARED BY: Laura Pfeifer

BACKGROUND:

The City entered a professional services contract with CLA on November 13, 2023. The auditing contract is for fiscal years 2024-2028.

The master service agreement (MSA) documents the terms, objectives, and the nature and limitations of service CLA will provide for the City of Grand Rapids. Each year's subsequent statement of work (SOW) will continue as stated in the MSA unless a change made via written communication that the city and CLA both sign or is terminated as permitted. The letter is attached for your review.

REQUESTED COUNCIL ACTION:

Make a motion approving the Statement of Work (SOW) Agreement with CliftonLarsonAllen, LLP (CLA), submitted November 13, 2025, for audit year ending December 31, 2025, and authorize the necessary signatures.