



REQUEST FOR COUNCIL ACTION

AGENDA DATE: February 26, 2024

AGENDA ITEM: Consider Golf Course job description and title change and authorize Human Resources to post, interview and hire for the open position.

PREPARED BY: Chery Pierzina, Human Resources Officer

BACKGROUND:

Previously the Pokegama Golf Course had a position titled Lead Cashier. The Golf Board and Tom Beaudry, the Director of Golf, have reviewed the duties of this position, and recommend renaming the position to Assistant Golf Professional and updating the job description. There are no wages changes associated with this change and this is a budgeted position in 2024.

This is currently an open position; therefore, we are requesting authorization for Human Resources to begin the process of posting, interviewing, and hiring for the open position of Assistant Golf Professional.

REQUESTED BOARD ACTION:

Make a motion to approve the job description and title change for the position of Assistant Golf Professional and authorize Human Resources to begin the process of posting, interviewing, and hiring for the open position of Assistant Golf Professional.