



REQUEST FOR COUNCIL ACTION

AGENDA DATE: February 26, 2024

AGENDA ITEM: Consider donating the Minolta RP 605Z Microfilm reader to the Itasca County Historical Society.

PREPARED BY: Barb Baird

BACKGROUND:

In 2009, the city implemented Laserfiche as the official data retention system for the City. Since that time the need for microfilming data ceases to exist. We have been placing all of our financial documents in Laserfiche. If city staff has a need to look at old documents on microfilm, the library received a grant to purchase a new microfilm reader that we could use.

We reached out to the Itasca County Historical Society to see if they had a need for the microfilm reader. Lilah Crowe stated that they would be happy to use it as a back up when more than one reader is needed.

REQUESTED COUNCIL ACTION:

Make a motion to approve the donation of the Minolta RP 605Z Microfilm reader to the Itasca County Historical Society.