



GRAND RAPIDS PUBLIC UTILITIES COMMISSION AGENDA ITEM

AGENDA DATE: September 23, 2026

AGENDA ITEM: Consider a motion to ratify Ordering Document US-22401761 with Oracle in the amount of \$13,889.00 to update the mapping for the NS4G employer-paid expense accounts.

PREPARED BY: Julie Kennedy, General Manager

BACKGROUND:

The current NS4G employer-paid expense account setup has been functional; however, after a year of use, it has become clear that targeted updates would make the process much more efficient. This is the first phase of a planned two-phase process, with both phases scheduled for completion by year-end.

By aligning employer-paid expense accounts with the project wage allocation process, we will significantly increase efficiency in payroll benefits processing and reduce manual work and errors. This change will also enable comprehensive budget-to-actual reporting for projects, ensuring all related expenses are accurately captured and supporting better financial oversight.

The anticipated payback for these expenses should be recaptured within six months of implementation.

RECOMMENDATION:

Ratify Ordering Document US-22401761 with Oracle in the amount of \$13,889.00 to update the mapping for the NS4G employer-paid expense accounts.