

GRAL Director's Report

AUGUST 2023

ADVOCACY

-Minnesota Library Association Legislative Activities Calendar

MLA Legislative Updates: 10-10:30 a.m.

8/2/23, 9/6/23, 11/8/23, 12/6/23

-Minitex Policy Advisory Council

I have been appointed to the Minitex Policy Advisory Council for a three-year term. Please see included letter from the Office of Higher Education. In addition to working on services that benefit all Minnesota libraries, this is a great opportunity to raise issues of concern for outstate libraries.

-2024 Budget Process for City of Grand Rapids and Itasca County

I will have an update at the 8/9 meeting.

LIBRARY MANAGEMENT

-Library Façade Repair Project

Work started 7/24. I have included a draft project schedule and will bring the latest update to the 8/9 meeting.

-RiverFest Electrical Upgrades

Contractors have been onsite making electrical upgrades to outlets near the parking lot and along the north wall for stage / sound power. The stage / sound update will prevent the downtime we experienced last year when PUC installed a temporary power pole for the concert. Public works will plant grass after work is completed. (This project is winding down.)

FACILITIES MAINTAINANCE / SPACE

-RiverFest Prep

Public Works continues to prepare the library grounds for RiverFest. Show date is 9/9!

-Library of Things

Staff are working on creating a permanent spot for our 'Library of Things'. A special thank you to Mike Randall from Facilities for his help.

-Summary for Library Façade Repair Project

The Library Façade Repair Project is best described as:

1. Replace exterior sealant, joints are in poor condition and the material is past its useful age.
2. Repair/replace flashing at front bay windows with a weatherproof membrane and protective cladding.
3. Remove and reset capstones, replace flashing with new material featuring a drip edge.
4. Fix (reinstall) the window in the east office, bringing it up to as new condition.
5. Perform sealant maintenance / repair around skylights. Sealant is in poor to fair condition.
6. Clean brick to remove stains and moss, add water repellent product to extend useful life.
7. Spot masonry repairs on estimated total surface area of 1,400 square feet.
8. Repaint exposed steel on building exterior.

END OF REPORT



Minnesota Office of Higher Education
1450 Energy Park Drive, Suite 350
St. Paul, MN 55108

Will Richter, Director
Grand Rapids Public Library
140 NE 2nd St
Grand Rapids, MN 55744-2682

July 17, 2023

Dear Mr. Richter:

We are pleased to write today to formally appoint you to serve as a member of the Minitex Policy Advisory Council (MPAC).

Minnesota's **Minitex** program is a publicly supported network of academic, public, state government, and special libraries working cooperatively to improve library service for users in Minnesota. For more information about Minitex and MPAC, please visit the Minitex website: minitex.umn.edu

Your selection as a council member is a testament to your expertise, dedication, and commitment to the Minitex mission and goals. Your responsibilities as a council member include:

- Advising the Office of Higher Education on the development of policy to fulfill the Minitex mission "to strengthen libraries, cultural institutions, and the communities they serve."
- Representing the constituency groups served by Minitex.
- Advising the Office of Higher Education on the direction and performance of Minitex of programs.
- Providing opportunities to communicate with the library constituencies served by Minitex.
- Providing input and recommendations to improve services provided by Minitex.
- Assisting the Office of Higher Education and Minitex staff in identifying opportunities for service to and for discussion of issues of concern from Minitex libraries.

The three-year term of your appointment will be July 2023 to June 2026, unless otherwise specified. The council meets quarterly for approximately 2-3 hours from September to May.

We look forward to working with you and all of the MPAC members to continue strengthening Minitex and its work in our region.

Sincerely,

DocuSigned by:

5F4D3CB53DC341C...

1450 Energy Park Drive, Suite 350, St. Paul, MN 55108

July in Children's

Hey, everybody, sing along! "Oh, what a month! Late July of 2023, it was very, very, busy for me, what a journey, what a month!" Okay, I'll spare you the verses, but here are the highlights:

1. Online Storytime filming returned with gusto, as Teacher Missy made it back from some serious illnesses. We filmed ice cream, skunks, farmer's market, skateboard, porcupine, and fox storytimes. We continue to amass significantly more views than I ever thought we would, so, onward we go.
2. Page Turners book club met under the direction of Emily Lindner. They will meet again in August, and Emily is interested in continuing this program into the fall. (Hooray!)
3. Teen book club also met with me, Tracy. We will meet again in August, also, and then determine our path into fall.
4. Lego Club continued to be very popular. We hit the jackpot with Madelyn and Isabella Pratto as leaders. They are very popular with families and kids, and, thankfully, have agreed to continue once-a-month Lego Club throughout the school year.
5. We hosted a Kids Stuff program through the Arrowhead Library System. Bubble Wonders was very well received, and we had over 90 people in attendance!
6. Folks are still flocking in to get their scavenger hunt sheets, and get their brag tags for completed hunts. Only in its second year, scavenger hunts are proving to be some of our most popular summer programming.
7. We completed our Midday movie programming, with mixed results. One week we had no people, the week before we had 17! We will consider it for next year, if our license offers quality children's shows.
8. Book Time was great fun, with crowds of 30-73 people each week! We will now take a break until school starts.
9. We had a beautiful Artastic project of painting lupin flowers. So beautiful!
10. And yesterday I made my first order for Summer Celebration materials. Wow! Only two weeks away as of this writing. I look forward to seeing you!
11. I was going to mention that then we slow down a bit, for some much needed down time...but I just had a teacher stop in to tentatively schedule programming for the upcoming school year. Hang on to your hats, here we go! Happy Reading!

Dayend Auto Renew	0	0	0	0	0	0	0	0
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Total	0	0	0	0	0	0	0	0

Checkin

Description	Jul 2023	Jun 2023	%chg	Jul 2022	%chg	2023 YTD	2022 YTD	%chg
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Normal	10006	8972	11	9710	3	61791	59908	3
Late	1937	1872	3	1919	0	13347	12891	3
Offline Normal	0	0	0	0	0	0	0	0
Offline Late	0	0	0	0	0	0	0	0
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Total	11943	10844	10	11629	2	75138	72799	3

Requests Placed

Description	Jul 2023	Jun 2023	%chg	Jul 2022	%chg	2023 YTD	2022 YTD	%chg
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Placed	1634	1946	-17	1774	-8	13544	12951	4
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Total	1634	1946	-17	1774	-8	13544	12951	4

Requests Resolved

Description	Jul 2023	Jun 2023	%chg	Jul 2022	%chg	2023 YTD	2022 YTD	%chg
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Cancelled	96	121	-21	79	21	759	580	30
Filled	2576	2893	-11	2604	-2	20269	19412	4
Expired	0	0	0	0	0	12	21	-43
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Total	2672	3014	-12	2683	-1	21040	20013	5

Holdes Resolved

Description	Jul 2023	Jun 2023	%chg	Jul 2022	%chg	2023 YTD	2022 YTD	%chg
Picked Up	1609	1795	-11	1659	-4	12327	11658	5
Cancelled	5	5	0	3	66	43	25	72
Expired	132	134	-2	103	28	809	907	-11
Total	1746	1934	-10	1765	-2	13179	12590	4

Overdues

Description	Jul 2023	Jun 2023	%chg	Jul 2022	%chg	2023 YTD	2022 YTD	%chg
1st Notice	650	545	19	550	18	3745	3240	15
2nd Notice	2	2	0	1	100	17	16	6
3rd Notice	1	0	100	0	100	7	2	250
4th Notice	0	2	-100	1	-100	5	2	150
5th Notice	0	0	0	0	0	1	0	100
Final Notice	0	0	0	0	0	2	0	100
Notice # 7	0	0	0	0	0	0	0	0
Notice # 8	0	0	0	0	0	0	0	0
Notice # 0	152	179	-16	154	-2	1100	896	22
Total	805	728	10	706	14	4877	4156	17

Borrower Delta

Description	Jul 2023	Jun 2023	%chg	Jul 2022	%chg	2023 YTD	2022 YTD	%chg
New (Manual)	105	118	-12	106	-1	708	621	14

New (Manual)	328	492	-34	377	-13	3641	3518	3
Deleted (Manual)	335	580	-43	600	-45	3634	5339	-32
New (Batch)	0	0	0	0	0	0	0	0
Deleted (Batch)	0	0	0	0	0	0	0	0
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Total	663	1072	-39	977	-33	7275	8857	-18

Acquisitions Activities

Description	Jul 2023	Jun 2023	%chg	Jul 2022	%chg	2023 YTD	2022 YTD	%chg
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Lines Ordered	0	0	0	0	0	0	0	0
Items Ordered	0	0	0	0	0	0	0	0
Lines Received	219	350	-38	244	-11	2030	2052	-2
Items Rcvd by Ven	220	352	-38	248	-12	2071	2079	-1
Claims	0	0	0	0	0	0	0	0
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Total	439	702	-38	492	-11	4101	4131	-1

Grand Rapids Area Library

Reference Statistics

July 2023

	July 2023	YTD 2023
Door Count	2821	17732
Reference Questions	182	1556
Computer Help Over 5 Minutes	36	213
Tests Proctored	1	7
Public Computer Use: Sessions	237	1545
Public Computer Use: Hours Used	191	1251
Special Computer Sessions	162	937
Passports Accepted	76	672

July 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3 53,264 AD FTO 2	4 CLOSED	5 53658 AD FTO 2	6 53,944 AD FTO 3	7 54,165 AD FTO 5	8 <u>13</u>
9	10 54546 4	11 54,258 5	12 55149 7	13 55455 2	14 55,666 4	15 <u>12</u>
16	17 56107 3	18 56,425 6	19 56734 6	20 57,036 2	21 57,213 2	22 <u>19</u>
23	24 57543 1 58907 4	25 57,867 7	26 58073 4	27 58363 7	28 58571 4	29 18
30	31 58507 58907 4					

July 2023

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3 9 NP C 	4	5 2+14 NP C NP C 	6 10 NP C	7 5 NP C	8
9	10 1+12 NP C 	11 2+8 NP C 	12 3+6 NP C NP C 	13 12 NP C	14 2 NP C	15
16	17 3+8 NP C 	18 2+8 NP C 	19 10 NP C	20 7 NP C	21 3 NP C	22
23	24 4+6 NP C 	25 13 NP C 	26 7 NP C	27 12 NP C	28 2 NP C	29
30	31 NP C 					

GRAL Children's Library Monthly Statistics July 2023

Online Storytime

Programs: 4

Facebook views: 256

YouTube views: 724

Total views: 980

Artastic

Programs: 1

Facebook views: 136

YouTube views: 27

Total views: 163

Kits handed out: 150

YouTube Shorts

Shorts/Views: 1/42

Facebook Reels

Reels/Views: 0

Programs:	<u>Date</u>	<u>Name of Program</u>	<u>Number of people</u>
	7/05	Mid-Day Movie	17
	7/07	Lego Club	12
	7/11	Page Turners	12
	7/12	Mid-Day Movie	22
	7/14	Lego Club	9
	7/17	Teen Book Club	8
	7/17	Bubble Show	93
	7/21	Lego Club	7
	7/30	Lego Club	24

Book Time with Tracy Programs: 4

People:197

Total Programs: 13 People:401

Reference Questions 2023: 357

Reference Questions 2022: 534

357

JULY 2023

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	12 3	CLOSED ⁴ Independence Day	28 5	24 6	19 7	83 8
9	23 10	12 11	20 12	20 13	10 14	91 15
16	28 17	18 18	17 19	16 20	14 21	93 22
23	17 24	21 25	14 26	11 27	9 28	72 29
30	18 31 No Maddy					18

GRAND RAPIDS AREA LIBRARY: 2023 Volunteer Report

Month	Regular Volunteers		RSVP Volunteers		Library Board		Library Friends		Library Foundation		Total	Total
	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours
January	30	147.50	6	93.50	9	9.00	11	49.50	2	5.50	36	241.00
February	29	115.25	7	80.75	7	7.00	8	39.00	6	14.00	36	196.00
March	28	147.00	7	116.00	9	9.00	11	59.00	1	5.00	35	263.00
April	29	130.00	6	100.00	5	5.00	10	57.25	5	13.00	35	230.00
May	25	123.25	7	123.25	8	8.00	11	71.00	1	5.00	32	246.50
June	25	148.50	9	128.00	6	6.00	12	95.00	1	4.50	34	276.50
July	32	171.00	8	99.00	8	8.00	16	110.50	1	3.50	40	270.00
August												
September												
October												
November												
December												
Total		982.50		740.50		52.00		481.25		50.50	*	1,723.00