



REQUEST FOR COUNCIL ACTION

AGENDA DATE: May 12, 2025

AGENDA ITEM: Consider approving the advertisement for the position of Zoning Administrator

PREPARED BY: Tom Pagel, City Administrator

BACKGROUND:

With the Assistant Community Development Director position now vacant, the Administration Department is requesting permission to advertise for the position of Zoning Administrator. This position existed prior to creating the Assistant CD Director position and staff feel the Zoning Administrator position is more appropriate at this time. The 2025 grade for the Zoning Administrator is 11 with a pay range of \$67,267.20 to \$89,772.80. The job description is attached for reference.

REQUESTED COUNCIL ACTION:

Make a motion to approve the advertisement for the position of Zoning Administrator.