

# Supplemental Letter Agreement – Blandin Beach Recreation Grant

November 10, 2025

Mayor Connelly  
City of Grand Rapids  
420 North Pokegama Avenue  
Grand Rapids, MN 55744

RE: Blandin Beach Recreation Grant

Dear Mayor Connelly,

The Director of Parks and Recreation has requested that we prepare this Supplemental Letter Agreement (SLA) to assist with the Minnesota Department of Natural Resources (DNR) Outdoor Recreation Grant Program for the 2026 funding cycle, which will open in December of 2025.

Task 1: Preparation of Item 5 -Project Site Evaluation of the DNR Outdoor Recreation Grant Program as displayed in the 2025 Grant Application. This includes information necessary to determine the impacts of the proposed project, if any, on the environmental and cultural resources of the proposed project area.

Task 2: Miscellaneous Services for additional work outside of Item 5 that may be requested for the grant application, such as site exhibits or cost estimates. This work would need to be requested by the Client.

## **Fee Schedule**


Task 1: Project Site Evaluation - \$9000 Lump Sum including expenses and equipment.

Task 2: Miscellaneous Services - \$1000, estimated and would be billed hourly for actual work completed.

In accordance with the Master Engineering Services Contract between the Client and Consultant, effective January 4, 2021, this Supplemental Letter Agreement dated November 10, 2025 authorizes and describes the scope and schedule for the Consultant's work on the project described.

We look forward to working with you on this project. If this SLA is acceptable, please sign in the space provided and return a copy to us. Please contact us if you have any questions regarding this SLA.

Sincerely,  
Short Elliott Hendrickson Inc.

  
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Sara Christenson, PE (Lic. MN)  
Client Service Manager

## **City of Grand Rapids Authorization:**

\_\_\_\_\_  
Kimberly Johnson-Gibeau  
City Clerk

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Tasha Connelly  
Mayor of Grand Rapids