

CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

GRAND RAPIDS AREA LIBRARY BOARD MEETING MINUTES

Wednesday, May 13, 2026

5:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular meeting of the Grand Rapids Area Library Board will be held on Wednesday, May 13, 2026, at 5:00 PM at Grand Rapids Area Library, Meeting Room, 140 NE 2nd Street, Grand Rapids, Minnesota

Chair Martin called the meeting to order at 5:00 PM.

CALL OF ROLL:

PRESENT

Member Cyndy Martin
Member Ellen Teigland
Member Sheena Richards
Member Aaron Squadroni
Member Janelle Dobbs
Member Jennifer Barr
Member Beau Casteel
Member Amanda King

ABSENT

Member Tabbatha Litchke

STAFF: Amy Dettmer, Library Director

APPROVAL OF AGENDA:

Library Director added item to Consent Agenda: Make a motion to approve a contract for payment to leader of book club meetings for school age children.

Motion made by Member Dobbs, Seconded by Member Teigland to approve the agenda with the added item to the Consent Agenda.

PUBLIC COMMENT (if anyone wishes to address the Board):

None.

APPROVAL OF MINUTES:

1. Consider a motion to approve Library Board meeting minutes from 4-8-2026.

Motion made by Member Dobbs, Seconded by Member Richards.

COMMUNICATIONS:

None.

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

2. Review financial reports and consider a motion to authorize payment of the Library Bill List.

Motion made by Member Richards, Seconded by Member Casteel.

Voting Yea: Member Martin, Member Teigland, Member Richards, Member Squadroni, Member Dobbs, Member Barr, Member Casteel, Member King

CONSENT AGENDA (Roll Call Vote Required):

3. Consider adopting a resolution accepting donations.
4. Consider approval of 2 contracts for Lego Club programs.

Library Director added a contract for payment to leader of book club meetings for school age children.

Motion made by Member Dobbs, Seconded by Member Squadroni to accept the Consent Agenda.

Voting Yea: Member Martin, Member Teigland, Member Richards, Member Squadroni, Member Dobbs, Member Barr, Member Casteel, Member King

REGULAR AGENDA:

5. Review Animals in the Library policy.

Library Director indicated there is no policy for animals in the library. It will be helpful to have one on the books. At the June meeting members will vote.

6. Review Library Foundation member Volunteer of the Year finalist.

Library Director indicated a Foundation Board member is a finalist for the United Way volunteer of the year. The gala will take place May 21 and the Director will attend.

7. Review grant application.

Library Director applied for a MALF grant on behalf of the Friends. Director indicated the grant has been accepted. The grant is for \$975.00 to purchase large print titles.

UPDATES:

Friends:

Annual meeting to be held June 23. Summer book sale will take place Friday, July 10 and Saturday, July 11 at Community Presbyterian Church.

Foundation:

Next meeting in September 2026. They continue to approve reimbursements to the library.

STAFF REPORTS:

8. Review Library report and statistics.

Library Director reported the following:

Door count numbers are strong.

One Vegetable, One Community display on the main display table. Children's area display is thanking the Loveland's for their monetary contribution which allowed the purchase of 160 books.

Kris Curnow, Public Services Clerk I, celebrated her first anniversary of employment on May 1.

Envisionware printing/copying service to be installed on June 25.

New water bottle filler/fountain to be installed in children's soon.

Library Director attended a Arrowhead Library System (ALS) technology meeting. ALS is in the early stages of looking at automatic renewals for physical items. Mandatory inventory for libraries between July 1, 2026 and December 31, 2027. ALS can provide a team to do the inventory.

April was National Volunteer Month. Volunteer Coordinator Nicole provided each board member with a thank you notecard which is made out of wildflower seeds and can be planted in the ground.

True North Salon provides an in house magazine for its clients. The Feb./March/April edition included an article about the library's 2026 situation and the Grand Rapids Area Library Fund held at the Community Foundation.

The apartment building across the street is 90%. The developers are eyeing another site for another apartment building.

Director is working on selecting graphic novel titles because the Friends received a grant to get more graphic novels.

ADJOURNMENT:

Chair Martin adjourned the meeting at 5:27 PM.

NEXT REGULAR MEETING IS SCHEDULED FOR JUNE 10, 2026, AT 5:00 PM. AT THE GRAND RAPIDS AREA LIBRARY.

ATTEST: Amy Dettmer, Director of Library Services

**GRAND RAPIDS PUBLIC LIBRARY BILL LIST - May 13, 2026
DETAILED REPORT**

PUBLIC LIBRARY

APG MEDIA OF MINNESOTA, LLC	134700/2026-L	554.00
ARROWHEAD LIBRARY SYSTEM	00015390-L	100.00
BLACKSTONE PUBLISHING	2230023-L	188.00
BLACKSTONE PUBLISHING	2231780-L	141.00
CENGAGE LEARNING INC	999102654060-L	171.00
CENGAGE LEARNING INC	999102550371-L	100.50
CITY OF GRAND RAPIDS	AR2601000205-L	1,746.67
CITY OF GRAND RAPIDS	AR2602000206-L	1,746.67
CITY OF GRAND RAPIDS	AR2603000207-L	1,746.67
DEMCO INC	7759454-L	118.40
EBSCO SUBSCRIPTION SERVICE	2603903-L	36.30
EBSCO SUBSCRIPTION SERVICE	2603591-L	(7.94)
GARTNER REFRIGERATION CO	109014-L	2,914.48
INGRAM LIBRARY SERVICES LLC	95614716-L	18.46
INGRAM LIBRARY SERVICES LLC	95614717-L	49.31
INGRAM LIBRARY SERVICES LLC	96129422-L	27.47
INGRAM LIBRARY SERVICES LLC	95744086-L	16.86
INGRAM LIBRARY SERVICES LLC	96009369-L	447.86
INGRAM LIBRARY SERVICES LLC	95744087-L	70.85
INGRAM LIBRARY SERVICES LLC	96009370-L	11.46
INGRAM LIBRARY SERVICES LLC	95744088-L	16.32
INGRAM LIBRARY SERVICES LLC	96146936-L	17.47
INGRAM LIBRARY SERVICES LLC	95628546-L	43.72
INGRAM LIBRARY SERVICES LLC	95727491-L	18.67
INGRAM LIBRARY SERVICES LLC	96090821-L	106.97
INGRAM LIBRARY SERVICES LLC	95727492-L	34.65
INGRAM LIBRARY SERVICES LLC	95927302-L	70.86
INGRAM LIBRARY SERVICES LLC	95727493-L	50.64
INGRAM LIBRARY SERVICES LLC	95927303-L	37.15
INGRAM LIBRARY SERVICES LLC	96146938-L	16.89
INGRAM LIBRARY SERVICES LLC	95927304-L	16.46
INGRAM LIBRARY SERVICES LLC	95744089-L	387.36
INGRAM LIBRARY SERVICES LLC	96090822-L	11.76
INGRAM LIBRARY SERVICES LLC	95927305-L	35.15
INGRAM LIBRARY SERVICES LLC	96146939-L	18.46
INGRAM LIBRARY SERVICES LLC	95744090-L	299.28
INGRAM LIBRARY SERVICES LLC	96146940-L	11.77
INGRAM LIBRARY SERVICES LLC	95744091-L	25.80
INGRAM LIBRARY SERVICES LLC	95677736-L	36.69

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INGRAM LIBRARY SERVICES LLC	95927306-L	15.71
INGRAM LIBRARY SERVICES LLC	95677737-L	13.92
INGRAM LIBRARY SERVICES LLC	95927307-L	68.52
INGRAM LIBRARY SERVICES LLC	95677738-L	9.62
INGRAM LIBRARY SERVICES LLC	95927308-L	851.73
INGRAM LIBRARY SERVICES LLC	95927309-L	16.85
INGRAM LIBRARY SERVICES LLC	96220791-L	25.80
INGRAM LIBRARY SERVICES LLC	96285491-L	48.30
INNOVATIVE OFFICE SOLUTIONS LL	IN5105189-L	482.77
INNOVATIVE OFFICE SOLUTIONS LL	IN5092708-L	12.97
INNOVATIVE OFFICE SOLUTIONS LL	IN5063860-L	103.92
ITASCA COUNTY SHERIFFS DEPT	Alarm 2026/Library	10.00
LEARNING OPPORTUNITIES INC	277711-L	3,002.37
MIDWEST TAPE LLC	508764838-L	121.45
MIDWEST TAPE LLC	508802112-L	91.47
MIDWEST TAPE LLC	508634534-L	171.95
SANDSTROM'S INC	582256-L	179.53
THE TIMBERJAY INC	28381R10/2026-L	72.00
UNIQUE MANAGEMENT SERVICES INC	6152033-L	186.40
UNIQUE MANAGEMENT SERVICES INC	6157604-L	93.20
VESTIS GROUP, INC	2630537533-L	96.19
VESTIS GROUP, INC	2630547212-L	96.19
VESTIS GROUP, INC	2630542141-L	96.19

TOTAL ALL INVOICES: \$ 17,321.14

**GRAND RAPIDS PUBLIC LIBRARY BILL LIST - May 13, 2026
DEPARTMENT SUMMARY REPORT**

PUBLIC LIBRARY

APG MEDIA OF MINNESOTA, LLC	\$	554.00
ARROWHEAD LIBRARY SYSTEM	\$	100.00
BLACKSTONE PUBLISHING	\$	329.00
CENGAGE LEARNING INC	\$	271.50
CITY OF GRAND RAPIDS	\$	5,240.01
DEMCO INC	\$	118.40
EBCO SUBSCRIPTION SERVICE	\$	28.36
GARTNER REFRIGERATION CO	\$	2,914.48
INGRAM LIBRARY SERVICES LLC	\$	2,948.79
INNOVATIVE OFFICE SOLUTIONS LL	\$	599.66
ITASCA COUNTY SHERIFFS DEPT	\$	10.00
LEARNING OPPORTUNITIES INC	\$	3,002.37
MIDWEST TAPE LLC	\$	384.87
SANDSTROM'S INC	\$	179.53
THE TIMBERJAY INC	\$	72.00
UNIQUE MANAGEMENT SERVICES INC	\$	279.60
VESTIS GROUP, INC	\$	288.57

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$ 17,321.14

CHECKS ISSUED-PRIOR APPROVAL

AT&T	26999304/March	\$	55.23
Amazon	1YRQ-RVCW-DKJ3	\$	37.89
Amazon	19W7-7XPK-C7CL-L	\$	42.48
Amazon	1JYH-TGXX-RNTM	\$	34.18
Diana Magner	3/25/2026-L	\$	125.00
Emily Lindner	3/16/2026-L	\$	175.00
Grand Rapids Payroll	3/20/2026	\$	21,682.59
Grand Rapids Payroll	4/3/2026	\$	22,042.99
Marco Technologies LLC	576930887-L/March	\$	165.65
Marco Technologies LLC	579150012-L/April	\$	165.65
Metropolitan	TS053963310001/Feb26	\$	81.28
Metropolitan	TS053963310001/Mar26	\$	81.28
Metropolitan	TS053963310001/APR26	\$	81.28
MN Energy	0507783569-01/Mar26-L	\$	374.40
MN Revenue	March	\$	66.00
Operating Engineers	February 2026	\$	8,860.00
Operating Engineers	March 2026	\$	9,535.00

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DEPARTMENT SUMMARY REPORT

Operating Engineers	April 2026	\$	9,535.00
Operating Engineers	May 2026	\$	9,535.00
Paul Bunyan	April 2026	\$	248.96
PUC	February 2026	\$	3,093.22
VISA	February 2026	\$	1,195.00
Waste Management	February 2026	\$	145.86
Waste Management	March 2026	\$	145.86

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$ 87,504.80

TOTAL ALL DEPARTMENTS: \$ 104,825.94

RESOLUTION NO. 2026-05
A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

Catholic Community Foundation of Minnesota – \$2,500 for water fountain/filler station

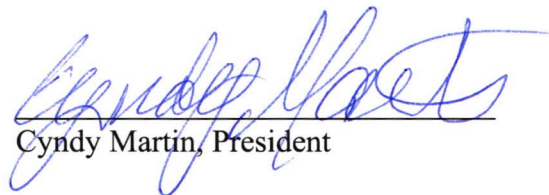
Vicki Taylor – \$10,000 (unrestricted, deferred to 2027)

Grand Rapids Area Library Friends - \$5,000 for Envisionware Print and Reservation Service

Grand Rapids Area Library Foundation - \$4,073.85

Town of Wabana - \$1,000 (unrestricted)

Adopted this 13th day of May 2026


Cyndy Martin, President


Jennifer Barr, Secretary