



REQUEST FOR COUNCIL ACTION

AGENDA DATE: February 13, 2023

AGENDA ITEM: Consider Voiding Lost Accounts Payable Check and Issue a Replacement Check

PREPARED BY: Laura Pfeifer

BACKGROUND:

Accounts payable check #151712 issued to Advantage Systems Group on December 20, 2022 for \$74.85 is lost. A representative from Advantage Systems Group has completed an Affidavit of Lost Check for the lost check.

REQUESTED COUNCIL ACTION:

Make a motion to void lost accounts payable check #151712, issue a new check and waive bond requirements for the check issued to Advantage Systems Group in the amount of \$74.85.