



**2021 Hazardous Materials Emergency Preparedness (HMEP)
State Teams & Exercises Grant Application
P.O.P. January 1st, 2023 - August 1st, 2023**

Application Date: _____

Total Grant Allocation Request = (Award 80% + Match 20%): \$ _____

Grant Award Requested (To Be Reimbursed): \$ _____

Grant Required Match: \$ _____

Organization/Agency Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact Person: _____ Title: _____

Phone Number: _____ Email: _____

If this request can only be partially funded, would you still proceed with this training? Yes No

If answered “no” please explain: _____

Please See Grant Guidance on Page #3

Request #1

Hazmat Course: _____

Date(s) _____ Length of Course: _____

Training Provider: _____ Location of Course: _____

Number of Attendees: _____ Cost of Course: \$ _____

Request #2

Hazmat Course: _____

Date(s) _____ Length of Course: _____

Training Provider: _____ Location of Course: _____

Number of Attendees: _____ Cost of Course: \$ _____

Request #3

Hazmat Course: _____

Date(s) _____ Length of Course: _____

Training Provider: _____ Location of Course: _____

Number of Attendees: _____ Cost of Course: \$ _____

Request #4

Hazmat Course: _____

Date(s) _____ Length of Course: _____

Training Provider: _____ Location of Course: _____

Number of Attendees: _____ Cost of Course: \$ _____

Additional Comments:

NOTE: If awarded this grant the applicant shall submit the following required documentation prior to reimbursement. Failure to provide the required documentation may result in nonpayment.

- **Class size a minimum of 10 participants**
- **Location, Date, and Time at least 30 days prior to the event (SFM staff able to attend)**
- **Signed roster and evaluation forms (provided by the applicant) for each session**
- **Course Syllabus**
- **Reimbursement form and copies of related invoices**
- **Instructor(s) on the certified instructors list**
- **Training props follow NFPA standards**

Applicant Signature

Printed Name of Applicant

Date

You must submit this application by email to the State Emergency Response Teams group at

[Click Here to Submit Application](#)

by 4:30 pm (CST) on January 10th, 2023.

MN State Emergency Response Teams Coordinators (only)

Date Application Received:

Received By:

Application Approved:

Approved Amount:

Hazardous Materials Emergency Preparedness (HMEP)

State Teams & Exercises Grant Application Guidance Information

PHMSA's purpose of the Hazardous Materials Emergency Preparedness (HMEP) grant is to protect against the risks to life, property, and the environment that are inherent in the transportation of hazardous material in intrastate, interstate, and foreign commerce (Title 49 U.S.C. § 5101). The HMEP grant supports the emergency preparedness and response efforts of States, federally recognized Tribes, and Territories that deal with hazardous materials emergencies, specifically those involving transportation. This grant also aids grantees in meeting the requirements of §§ 301 and 303 of the Emergency Planning and Community Right-to-Know Act of 1986 (Title 42 U.S.C. Chapter 116).

Through your participation in the HMEP grant program, PHMSA seeks to increase the effectiveness of hazardous materials response and preparedness efforts, and reduce the risks associated with the bulk transport of highly flammable liquids, and other hazardous materials, throughout the United States. Below is a list of expenditures and guidelines that the State Fire Marshal Division has adopted and approved.

Priority Allowable Courses & Expenditures (but not limited to):

<u>Course</u>	<u>Minimum Required Hours</u>	<u>Maximum Allowable Allocation</u>
Hazmat Operations 472	40	\$7,000.00
Hazmat Operation 472 (refresher)	8	\$1,400.00
Hazmat Technician w/specialist	80	TBD upon request
Hazmat Technician (refresher)	12	\$2,100.00
Hazmat Exercises		As Approved
Hazmat Conferences (see below)		As Approved

*Courses do not include state certification (where applicable) – Certification to be paid by department / agency

Hazmat Conferences (not limited to below)

- Cold Zone – Expected to attend – Brooklyn Center, MN
- IAFC Hazmat Conference – Baltimore, MD
- Continuing Challenge – Sacramento, CA
- Hot Zone – Houston, TX

Low Priority Course (based on funding)

- ARFF Training & Exercises

Unallowable Courses & Expenditures

- FDIC Conference

Matching Funds

Grantees (States and Tribes) are required to provide the 20% match and may use the following:

- Cash (hard match)
- In-kind contributions (soft match)
- A combination of in-kind or soft match plus hard match to meet this requirement.

Grantees may use matching funds from all seven object classes. Examples include salary; equipment or supply purchase; space usage; the value of a participant's time during an allowable activity; unrecovered indirect costs, or the dollar value of a grant-related activity or purchase. Match must be verifiable through grantee records and be maintained with the same level of effort as Federal funds. Records must show how the value of a contribution is made. 2 CFR §§ 400-475 provide more detail on match requirements and expectations.

If you have any questions, please contact the State Emergency Response Teams group at

[Questions Click Here](#)