

Grand Rapids Police Community Advisory Board (PCAB)  
Location: Grand Rapids City Hall – Council Chambers  
Meeting Date: October 20, 2022 at 4:00 pm

**MINUTES**

ROLL CALL:

Present: Police Chief Steve Schaar, Captain Andy Morgan, Captain Kevin Ott

Guest Presenter: Erik Scott – GR City IT

PCAB Members: Jillian Buck, Dana Butler, Dan Butterfield, Steve Connolly, Pam Dowell, Tom Neustrom, Richy Pederson, Wendy Uzelac

PUBLIC INPUT: None

AGENDA:

- City Email going forward and technical information – presentation by Erik Scott, IT – City of Grand Rapids. City volunteers may continue with City email addresses, use their own personal email or create another alternative email.
- Safety Camp Review – Capt. Morgan outlined the event, and participants, and presented photos of the day's activities.
- GRPD presentation to local social services/out-of-home juvenile providers – Capt. Morgan provided an overview that was given to an audience of foster providers and Itaskin Juvenile Center staff.
- Letters of Appreciation: Officers Norris, Moran, Lease, Carlson. Letters were given to PCAB members and an overview was presented by Capt. Morgan.
- BCA Uniform Crime Report and Predatory Report: Capt. Morgan presented an overview of the BCA Crime Report and the City of GRPD predatory offender registry.
- NAMI presentation at the Reif Center – Trauma, Recovery, Resilience and Wellness overview.
- Swatting Letter – overview of the letter that was sent out from the GRPD and District #318 regarding false Sept. 21, 2022 "swatting" calls that went to various law enforcement agencies throughout MN alleging threats at local schools.
- Active shooting training overview and newspaper articles on the training. Capt. Morgan reported a good attendance of a mix of area LE, PCAB members, city council, District #318 reps, area chaplains, etc. Morgan said the GRPD is building a good in-house training program and will continue to provide more outreach from that training.
- Discussion about continuing "Riding Along" stories where a PCAB member rides with a GRPD officer so cross public relation and communication is exchanged between the citizen volunteer and law enforcement. PCAB member Jillian Buck said she would like to be interviewed from her ride-a-long with Officer Ashley Moran. Pam Dowell will follow up with both. Richy Pederson offered that he would like to participate next.

- UPCOMING – SHOP WITH A HERO will be held on December 11, 2022. Capt. Morgan said the activity starts at 9 am and encouraged PCAB members to participate at the wrapping tables. If members know of candidates for the event, they can contact Morgan for the form. PCAB members Wendy Uzelac and Pam Dowell stated they would volunteer.

CORRESPONDENCE: none

APPROVE MINUTES:

- August 4, 2022 minutes were approved. First motion by Pam Dowell. Second motion by Dan Butterfield. All approved.

BUSINESS:

- Tom Neustrom asked the GR City Council members to be invited to attend PCAB meetings in the next year – perhaps alternate attendance. Will add it as an AGENDA item for the next meeting.
- Richy Pederson inquired on the best process for bringing forward citizen concerns to a PCAB meeting. He was advised pending the situation – the issue could be addressed as an agenda item or in the business section of each PCAB meeting.
- Wendy Uzelac, who also serves on the AG Association Board at the Fairgrounds, discussed ongoing problems with property damage and misc. vandalism at the fairgrounds. The fairgrounds are in the city proper and she inquired about the added patrol. Capt. Ott said he would bring it to the patrol teams.

UPDATES and ANNOUNCEMENTS:

Notification of END OF TERMS for Wendy Uzelac and Tom Neustrom and a reminder to re-apply if wanting to continue in service. Also, an announcement for Election of Officers at the next PCAB meeting to be held on Thursday, January 19, 2023, at 4 pm – held at City Hall.

SET AGENDA:

- Neustrom – a recommendation to invite GR City Council to attend a PCAB meeting
- Dowell – re-introduce increasing PCAB meetings from 4 times per year to 6 times per year, meeting every other month, as was practiced prior to Covid.

ADJOURN – All approved

Respectfully submitted: Pam Dowell, Secretary PCAB