



**GRAND RAPIDS
PUBLIC UTILITIES**

Service is Our Nature

500 SE Fourth Street • Grand Rapids, Minnesota 55744

POSITION TITLE: Journey Line Worker
DEPARTMENT: Electric
FLSA STATUS: Non-Exempt
DATE: March 2022
ACCOUNTABLE TO: Electric Department Manager

Primary Objective of Position

This position is responsible for utilizing technical and communication skills under general supervision to perform the timely and safe construction, operation, maintenance, and repair work needed in order to provide reliable electric service to the Utility's customers.

Major Areas of Accountability and Job Duties:

Perform skilled and semi-skilled work in accordance with standard trade practices in the safe construction, operation, maintenance, and repair of the municipal electric distribution system, street lighting system, and signal control systems.

Inspect and observe equipment and facilities to detect existing or potential hazards and broken or damaged equipment.

Assist in the review of progress on major projects and discuss the sequence of line work and the effects that alterations will have on the total system.

Document procedures used to complete electric line work and train employees, as required.

Report complaints of unsafe conditions and recommend changes to procedures to increase safety while operating and maintaining the municipal electric distribution system.

Comply with the applicable federal, state, and local regulatory requirements, including but not limited to those of NESC, OSHA, MN OSHA, and GRPUC.

Assist in ensuring required documentation is entered/completed properly including work orders, payroll timesheets, material usage, equipment usage, maintenance reports, and outage reports.

Provide exceptional customer service to fellow employees, customers, and contractors and make decisions that are always in the best interest of the Utility.

Additional duties as deemed necessary by supervision, which are of an equal or lesser nature, based on the job's qualifications.

Minimum Qualifications:

High school graduate, or GED equivalent, and successful completion of an accredited Electrical Line Worker Program, or provide documentation of the equivalent combination of education and experience to successfully perform the essential duties of the job.

Completion of a minimum of 1 year in an approved Journey Line Worker Apprenticeship Program.

Valid Minnesota State Commercial Class A Driver's License, or have the ability to obtain one prior to employment, and a satisfactory driving record.

Understanding of the methods, materials, techniques and equipment used in line work, including the ability to read, understand, communicate and apply information on electric system maps, assemblies and material specifications. Applicant will be required to complete a skills assessment.

Ability to demonstrate critical thinking skills to troubleshoot problems and safely perform the operation, maintenance, and repair of an electric distribution system and equipment.

Strong interpersonal skills including tact, diplomacy, and flexibility in order to establish and maintain cooperative working relationships with outside vendors, other public entities, and other employees.

Ability to communicate effectively verbally and in writing, including team meetings, emails, and reports.

Strong sense of honesty, integrity, and credibility.

Availability to work weekdays, as well as possible evening, weekends, and holidays when required. Weekday and/or weekend standby and call rotation may be required. Employee is expected to respond promptly if called when emergency work is required.

Preferred Qualifications:

Experience in computer software applications, specifically Microsoft Office, GIS, and internet applications.

Experience with heavy equipment, generators, and industrial vehicles.

Knowledge of computer systems used in operation of electric distribution systems.

Tools and Equipment Used:

Industrial vehicles, electric line equipment, hoists, power and hand tools, generators, presses, computers and related software, two-way radios, phones, and copy machines.

Physical Demands / Work Environment:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations will be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to handle objects, tools, or controls and reach with hands and arms. The employee is frequently required to walk, sit, talk, stand, and hear. The employee is occasionally required to climb, balance, stoop, kneel, crouch, crawl, and smell.

The employee must frequently move up to 25 pounds and occasionally move up to 110 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

While performing the duties of this job, the employee regularly works in outside weather conditions. The employee occasionally works near moving mechanical parts and in high, precarious places and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, traffic, toxic or caustic chemicals, risk of electrical shock, and vibration.

The noise level in the work environment may be moderately loud in field settings.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Commission Approved Date: _____