



GRAND RAPIDS
PUBLIC UTILITIES

Service is Our Nature

500 SE Fourth Street • Grand Rapids, Minnesota 55744

ADMINISTRATION DEPARTMENT MONTHLY REPORT March 2022 Commission Meeting

Safety

There were no OSHA recordable accidents in the Administration Department last month.

Staffing

- Doug Green, Maintenance I, notice to retire on April 1, 2022.
- Recognize current at former Business Services Staff for their efforts and acknowledge receipt of the GFOA Certificate of Achievement for Excellence in Financial Reporting for the annual CAFR for 2020 (see attached).

Community Involvement

- Employee leadership volunteering efforts at Second Harvest.
- ItasCAP and GRACC Governmental Affairs Committee
- MMUA Tom Bovitz Memorial Scholarship – applications due April 1, 2022 (see attachment).

Projects Performed Last Month

- Legislative hearings for GRPU WTP Renovation Projects.
- Annual OSHA reporting.
- ICC student learning projects (WWTP landfill and Solar plus Storage ribbon cutting).

Projects Scheduled for This Month

- GRPU Internet Development and Go Live Prep.
- Maintenance I retirement, vacancies, postings and onboarding.