



GRAND RAPIDS
PUBLIC UTILITIES

Service is Our Nature

500 SE Fourth Street • Grand Rapids, Minnesota 55744

BUSINESS SERVICES DEPARTMENT MONTHLY REPORT March 2022 Commission Meeting

Safety

There were no OSHA recordable accidents last month.

Effective Wholesale Electric Power Rate Last Month

The attached graph shows the effective wholesale electric rate for last month and a chart on the aggregated NEMMPA peak versus non-NEMMPA peak.

Projects Performed Last Month

- Continue training new customer service and accounting personnel.
- Cybersecurity awareness training (Knowbe4).
- Documentation of Cogsdale and GP Dynamics software application processes.
- Continued to review and improve instructions for customer service tasks.
- Met with Managers and Directors on budget versus actual financial reporting
- Final training for 2018 GP Dynamics/Cogsdale upgrade.
- Started weekly Q & A meetings with Cogsdale trainers for GP Dynamics and Cogsdale.
- GRPU recognized by the GFOA for Excellence in Financial Report Certificate of the 2020 GRPU audited financial statements.

Projects Scheduled for This Month

- Continue training new customer service team members.
- Partner with the City Finance Department regarding ERP software.
- Work the 2022 operations and capital budget plan.
- Audit field work March 21 – 25 virtual.
- Manager and Director budget versus actual monthly meeting March.
- Training on contract preparation for managers and directors.
- Implement process improvements for procurement.