



REQUEST FOR COUNCIL ACTION

AGENDA DATE: 07/13/2026

AGENDA ITEM: Consider approval of a Janitorial Services Agreement with Willow Leaf Commercial Cleaning.

PREPARED BY: Jon Peterson

BACKGROUND:

The City solicited quotes for janitorial services for City Hall, Central School, and the Library following the upcoming retirement of the City's current janitor. Two quotes were received from qualified cleaning contractors.

Contractor	Annual Quote
Northland Cleaning Company	\$58,500.00
Willow Leaf Commercial Cleaning	\$50,640.00

Staff reviewed both proposals and determined that Willow Leaf Commercial Cleaning Company submitted the lowest quote.

Funding for the janitorial services is included in the operating budgets for City Hall, Central School, and the Library. Contracting these services is expected to reduce the City's overall operating costs compared to hiring a replacement full-time employee.

REQUESTED COUNCIL ACTION:

Make a motion to approve a janitorial services agreement with Willow Leaf Cleaning Company for cleaning services at City Hall, Central School, and the Library, and authorize the Mayor to execute the agreement in a form approved by the City Attorney.